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BETHEL SCHOOL BOARD MEETING

Hybrid Meeting hosted from Meadow View School – South Media Center – 1855 Legacy Drive Monday, December 11, 2023 – 6:30 p.m.

Join Zoom:

https://bethel-k12-or-

us.zoom.us/j/83179364175?pwd=MDV0NXNUOUtRTnhDTTQrSzBVVW52dz09

Passcode: 618805

Or

Phone number to listen: 1.253.215.8782 Webinar ID: 831 7936 4175 Passcode: 618805

AGENDA

1. Call to Order Robin Zygaitis, Chair

- 2. Pledge of Allegiance
- 3. Approval of Minutes
- 4. School Presentation: Meadow View School
- 5. Student Representative Reports: KHS and WHS

6. Delegations and Visitors

Public comment will be taken in-person, via Zoom, or in writing.

- For in-person comments, please complete the Intent to Speak card prior to the start of the board meeting.
- For comments via Zoom, please complete this form prior to the start of the board meeting.
- Written comments to the board can be submitted anytime at <u>publiccomment@bethel.k12.or.us</u>. Board members will have access to written public comments submitted by noon the day of the board meeting.

7. Superintendent's Report

- A. Financial Statement: Andrea Belz
- B. Student Investment Account Report
- C. Upbeat Report
- D. Superintendent's Update

E.

8. Consent Agenda

Personnel Action Resolution No. 15

9. Action Items

A. Yes/No/Abstain OSBA Board of Directors Position 6
 B. Yes/No/Abstain OSBA Legislative Policy Committee Position 6
 C. Yes/No/Abstain OSBA Resolution 1 – Create Rural School Board Members Caucus and designate a seat on the OSBA Board of Directors and Legislative Policy Committee
 D. Yes/No/Abstain Resolution 2 – Adopt proposed amendments to OSBA Bylaws Resolution No. 19
 E.

10. Information and Discussion

A. NSBA 2024 Conference, April 6-8, New Orleans

В.

11. Board Activity Update

A.

12. Review of Next Meeting: Monday, January 8, 2024 - District Office

A. Student Representative Reports: KHS and WHS

B. Fall Sports Review: Bill Wagner

C. Review Budget Calendar: Andrea Belz

D. Budget Committee Openings and Timelines

E. Superintendent's Update

F. Board Policies up for periodic review

G.

13. Adjournment

The October 23, 2023 meeting of the Board of Directors was held in the Media Center at Malabon Elementary School and was remotely accessible via Zoom Webinar.

ATTENDANCE

<u>Board Members</u>: Ashley Espinoza, Debi Farr, Caleb Clark, Curt Nordling, Paul Jorgensen, Drae Charles, and Chair, Robin Zygaitis

Absent: None

<u>District staff and presenters:</u> Superintendent Sproles, Remie Calalang, Alisha Dodds, Nathan Bridgens, Malabon students, Caleb McKenzie, Brandee Yale, Amy Van Dyke, Dan Hedberg, Stefan Aumack, Andrea Belz, Jill Robinson-Wolgamott, and Jill Busby

CALL TO ORDER

Chair Zygaitis called the October 23, 2023 meeting of the Board of Directors to order at 6:32 p.m.

PLEDGE OF ALLEGIANCE

Director Jorgensen led the Pledge of Allegiance.

ACTION ON MINUTES

Chair Zygaitis presented the Minutes from the October 9, 2023 Board Meeting and asked for additions or corrections. Hearing none, the Board approved the Minutes as submitted.

Director Charles arrived at approximately 6:35 p.m.

SCHOOL PRESENTATION: MALABON ELEMENTARY SCHOOL

Malabon Elementary School Principal Nathan Bridgens shared how cooking classes at Malabon are creating engagement, belonging, and connection, and how they align to Bethel's mission of creating relevant, responsive, and joyful learning communities where students thrive. Bethel Nutrition Services staff Brandee Yale and Amy Van Dyke, who lead Malabon's cooking classes, introduced themselves and described the program. Mr. Bridgens shared photos from Ms. Jensen's kindergarten class which highlighted an apple theme for the month of September. Malabon 4th Grade Teacher Caleb McKenzie provided information on grant funding for the cooking classes and introduced 4th grade students who shared pickle recipes and highlights from their cooking class. The Board commented and thanked staff and students for their presentation.

OATH OF OFFICE

Willamette High School Principal Dan Hedberg and Kalapuya High School Principal Stefan Aumack introduced Jada Iheanyi-Igwe and Meztly Romero, respectively. Superintendent Sproles welcomed Meztly and Jada who took the oath and were officially sworn in by Chair Zygaitis as Student Representatives to the Board of Directors for the 2023-24 school year.

Jada and Meztly introduced themselves.

STUDENT REPRESENTATIVE REPORTS: KHS AND WHS

WHS Student Representative Report: Jada Iheanyi-Igwe

Jada commented on the recent No Place for Hate event that took place at Willamette and included both high school and middle school students. A group of leadership students has been designated to create a No Place for Hate video to distribute to teachers. Last week juniors and seniors had the opportunity to either attend a college fair or remain on campus to explore other post high school opportunities. The Willamette boys soccer team is the 2023 Southwest Conference champion team and will compete in a playoff game at 5:00 p.m. this coming Saturday at Wolverine Stadium. SBLive Sports has recognized Willamette student Carlos Ariel de Dios Cruz as one of the best boys soccer players in the nation. This coming Wednesday a Unified Sports soccer game will take place at Wolverine Stadium at 6:00 p.m. Speech and Debate participation is strong and team members have been recognized during school announcements. The National Honor Society is hosting a Cans for Candy event tomorrow to benefit Food for Lane County. Leadership students are looking into improving Willamette's clothing closet and food pantry and are hoping to increase accessibility and visibility of the clothing closet and food pantry for students.

KHS Student Representative Report: Meztly Romero

Meztly thanked the Board for the opportunity to power her voice and shared that she and two other students had the opportunity to attend the 16th Annual Northwest Teaching for Social Justice Conference in Portland last weekend. During the conference Meztly and her peers presented on how it felt learning the Oregon Trail lesson as students in the classroom. They had the opportunity to meet author Renee Watson and hear her speak at the conference. Last weekend several Kalapuya students worked with Beyond Toxics on outdoor garden sessions and mural making. One of Kalapuya's cohorts is taking a 3-day field trip to Columbia Gorge to learn about tribal sovereignty. The same cohort will be presenting and teaching Tribal History Shared History to elementary students in the District. Kalapuya's science-based cohort is learning how students' beliefs and needs change how they learn science. This cohort will be leading 3rd grade students on field trips at the Bethel Farm and will also be picking and selling peppers as a fundraiser for Kalapuya programs. Language Arts based classes recently finished a book by a local author about Iran. Students recently analyzed and built resumes during career week. The senior cohort is learning personal finance, employability skills, and participating in job shadows, and recently partnered with NW Community Credit Union business leaders for mock interviews. Meztly also reported on the progress of Kalapuya's CTE building, shared that students recently participated in a free climbing night at Elevation Bouldering Gym, and inquired about meeting students' behavioral support needs, accessing resources to help, and assisting students with expressing their ideas and concerns to the community.

The Board thanked Jada and Meztly for their presentations.

DELEGATIONS AND VISITORS

None

SUPERINTENDENT'S REPORT

Financial Statement: Andrea Belz

Business Services Director Andrea Belz reviewed the September 2023 financial statement showing an estimated ending fund balance of \$9,744,901. Ms. Belz reported that despite District enrollment projections being slightly lower than anticipated, there was a change in the statewide average daily membership weight due to less students enrolled across the state which increased the amount districts receive per student. While

this adjustment improves revenue projections, the District will still need to spend down its ending fund balance. Ms. Belz and Superintendent Sproles answered questions from the Board and discussed the decline in student enrollment in the District and across the state.

2023-2024 Supplemental Budget: Andrea Belz

Business Services Director Andrea Belz described that the Supplemental Budget is an adjustment to the Adopted Budget and referred to Resolution No. 23-24: 13 which itemizes the revised appropriations. The Supplemental Budget that will be before the Board for consideration during the Action Items portion of the Board meeting reflects changes to the following grants: Student Investment Account, High School Success, and Early Indicator and Intervention System. Ms. Belz reported on the changes and shared how additional funding will be allocated. The Board discussed the revised appropriations. Ms. Belz and Superintendent Sproles answered questions from the Board.

Board Stipend discussion - continued: Robin Zygaitis

Board Chair Zygaitis reminded the Board that it was agreed upon to revisit the Board stipend discussion during this meeting and shared that the Ethics Commission declared that it is a conflict of interest for Board members to vote on their own stipends. Board Chair Zygaitis shared options for the Board and stated that it was suggested districts wait until the Legislature amends the law to discuss stipends. The Board agreed to continue this discussion after clear guidelines are established. With the timeline being extended, Director Charles noted that if possible, the Board might consider retroactive stipends.

Superintendent's Update

Superintendent Sproles reviewed the key performance indicator (KPI) data reporting schedule for upcoming Board meetings. Directors Charles and Farr inquired about tracking racialized, sexualized, homophobic, and transphobic incidents and establishing a data dashboard. Superintendent Sproles described tracking constraints in the District's reporting system. The Board brainstormed ideas and discussed tracking incidents with racialized, sexualized, homophobic, and transphobic elements. The Board agreed that Superintendent Sproles will look into using key words in the District's referral system for possible searches, meet with students for their feedback, and ask Bethel Health Center Director Brooke Cottle if it's possible to track the percentage of students reporting these types of incidents. This KPI data will be reported separately at the February 12th Board meeting. Superintendent Sproles will report on student feedback at the November 13th Board meeting if he is able to meet with students before then.

Chair Zygaitis called a recess at 8:14 p.m.

Chair Zygaitis reconvened the meeting at 8:20 p.m.

Division 22 Standards: Jill Robinson-Wolgamott

Director of Teaching and Learning Jill Robinson-Wolgamott shared an overview of the Division 22 Standards reporting requirements for the 2022-23 school year. The District is in compliance in all areas for the 2022-23 school year with the exception of the PE minutes requirements for grades K-5 and 6-8. Ms. Robinson-Wolgamott reviewed Corrective Active Plans to increase PE minutes for compliance, shared an overview of revised rules and requirements for compliance with Division 22 Standards for the 2023-24 school year, and answered questions from the Board.

Superintendent Sproles shared that Willamette High School Principal Dan Hedberg who was listening to the meeting remotely communicated that Leadership students are surveying Willamette students on Thursday and one of the questions on the survey is "How would you like to report hate based incidents?" Superintendent Sproles will report back to the Board on how students respond.

CONSENT AGENDA

Resolution No. 11 - Personnel Action

Motion: Debi Farr moved, Ashley Espinoza seconded, to approve the Consent Agenda as specified below. The Board commented positively on Mr. Flick returning to Bethel temporarily as Interim Principal at Prairie Mountain.

#	Name	Туре	Description
1.	Boorman, Christina	Hire for 2023-24	Offer Extra Duty Contract for Middle School Vocal Director @Cascade; start date: 8/28/2023.
2.	Bostwick, Debi	Additional Temporary Hours for 2023-24	Offer Temporary Contract from 10/1/2023 through 2/1/2024 for additional .5 FTE Student Services Instructional Coach @District Office; Total: 1.0 FTE.
3.	Cook, Stacy	Hire for 2023-24	Offer Extra Duty Contract for Yearbook Advisor @Prairie Mountain; start date: 8/28/2023.
4.	Flick, Brian	Temporary Hire for 2023-24	Offer Temporary Administrator Contract from 10/2/2023 through 12/31/2023 for K-8 Principal @Prairie Mountain; Replaces: Jaime Noack; Education: BA/UO, MA/UO; Experience: 31 Years at Bethel, 13 years/Teacher, 18 years/Administrator.
5.	Larsen, Alex	Temporary Hire for 2023-24	Offer 2 nd Year Temporary Contract for 1.0 FTE Therapeutic Behavior Classroom Teacher @Meadow View; Start date: 10/9/2023.
6.	Warden, Lynne	Hire for 2023-24	Offer 1 st Year Probationary Contract for 1.0 FTE Special Education Teacher @Prairie Mountain; Start date: 10/12/2023.

Motion Passed, 7-0

Absent: None

ACTION ITEMS

Resolution No. 12 – Adopt Policy GCL

Motion: Caleb Clark moved, Paul Jorgensen seconded, to adopt the following Board Policy:

GCL – Staff Development **Motion Passed, 7-0**

Absent: None

Resolution No. 13 – Adopt 2023-2024 Supplemental Budget

Motion: Curt Nordling moved, Ashley Espinoza seconded, to adopt the supplemental budget for the 2023-

2024 fiscal year. (See Resolution No. 23-24: 13 for details.)

Motion Passed, 7-0
Absent: None

INFORMATION AND DISCUSSION

A. OSBA 2023 Annual Convention, November 10-11, Portland Marriott Downtown Waterfront Hotel. The Board discussed details related to the upcoming OSBA Annual Convention.

B. NSBA 2024 Conference, April 6-8, New Orleans. The Board discussed the possibility of attending the NSBA 2024 Conference. Superintendent Sproles will provide a cost estimate for the Board to attend.

BOARD ACTIVITY UPDATE

- A. Director Espinoza shared that she and Director Charles recently attended a United for Immigrant Justice meeting where Director Espinoza shared her experience as a person of color serving on a school board. Director Farr commented that the Board has been cautious to refrain from speaking on behalf of the Board.
- B. Director Charles shared that he and Director Farr recently attended the TransPonder Annual Gala.
- C. Chair Zygaitis commented that she and her student volunteered at Cascade's recent community service event.
- D. Vice Chair Clark shared that he recently attended a District professional development training on artificial intelligence in the classroom.
- E. Director Farr reported that a number of Board members attended the No Place for Hate kickoff event at Willamette.
- F. The Board commented on the recent Bethel Education Foundation Breakfast at Bethel and the amazing tribute to Director Jorgensen and his wife Karen as the BEF Community Spirit Award winners for 2023.

Superintendent Sproles reminded Board members that this year's first Bagels with the Board event will take place at Clear Lake on November 3rd beginning at 7:30 a.m.

REVIEW OF NEXT MEETING: MONDAY, NOVEMBER 13, 2023 – DISTRICT OFFICE

A. Student Representative Reports: KHS and WHS

B. Financial Statement: Andrea Belz

C. Superintendent's Update

D. Board Policies up for periodic review

MINUTES	
BETHEL SCHOOL DISTRICT #52	2
BOARD OF DIRECTORS	
OCTOBER 23, 2023	
ADJOURNMENT	
There being no further busine	ss to bring before the Board, Chair Zygaitis adjourned the meeting at 9:18 p.m
Clerk – Kraig Sproles	Chair – Robin Zygaitis

Bethel School District GENERAL FUND Revenue and Expenditure Report (unaudited) Fiscal Year 2024

better than forecast within 2% of forecast Within 2% - 4% of forecast

Over 4% of forecast

			Future Months	Preliminary		
		Actuals To	Projected To	2023-2024	2023-2024	Budget
		November 2023	June 2024	Totals	ADOPTED BUDGET	Variance
REVENUES						
LOCAL SOURCES:						
Property Taxes		12,125,901	7,016,099	19,142,000	19,142,000	0
Tuition from other districts		0	500	500	500	0
Investment earnings		401,484	398,516	800,000	800,000	0
Misc. local sources		24,321	119,679	144,000	144,000	0
					·	
	Subtotal	12,551,706	7,534,794	20,086,500	20,086,500	0
INTERMEDIATE SOURCES:						
County School Fund		0	100,000	100,000	100,000	0
Heavy Equipment Tax		0	20,000	20,000	20,000	0
, , ,					·	
	Subtotal	0	120,000	120,000	120,000	0
STATE SOURCES:			.,.,.	-,-,-	-,	
State School Fund		21,518,897	21,205,108	42,724,005	40,910,000	1,814,005
Common School Fund		0	681,310	681,310	800,414	(119,104)
High Cost Disability		0	445,000	445,000	445,000	0
riigir eest Bloadiinty			110,000	4-10,000	4-10,000	· ·
	Subtotal	21,518,897	22,331,419	43,850,315	42,155,414	1,694,901
FEDERAL SOURCES:	Cubtota	21,010,001	22,001,110	40,000,010	42,100,414	1,001,001
Federal Forest Fees		0	0	0	0	0
r ederal r orest r ees		•	Ü	•	v	J
	Subtotal	0	0			0
OTHER RESOURCES:	Oublotai	U	O	0	O	O
Interfund Transfers In		50,000	0	50,000	0	50,000
		0	0	50,000	0	,
Sale of or Comp for loss of asset		U	U	U	U	0
	Subtotal	50,000	0	50,000	0	50,000
Total, monthly revenues		34,120,603	29,986,213	64,106,815	62,361,914	1,744,901
<u>EXPENDITURES</u>						
Salaries		10,100,858	23,753,661	33,854,519	33,854,519	0
Employee payroll costs & benefits		6,294,661	15,481,001	21,775,662	21,775,662	0
Purchased services		1,745,908	3,885,768	5,631,676	5,631,676	0
Supplies		609,630	1,461,686	2,071,316	2,071,316	0
Capital outlay		52,173	197,827	250,000	250,000	0
Insurance/Dues/Other		821,513	143,278	964,791	964,791	0
Interfund Transfers		155,269	1,308,681	1,463,950	1,463,950	0
Contingency		0	0	0	0	0
Total, monthly expend.		19,780,011	46,231,903	66,011,914	66,011,914	0
			•			
Operating Income / (Deficit)				(1,905,099)	(3,650,000)	

Ending Fund Balance as Percentage of Expenditures

Beginning Fund Balance (unaudited)

Estimated Ending Fund Balance

Operating Income / (Deficit)

14.76%

11,650,000

(1,905,099)

9,744,901

9,650,000

(3,650,000)

6,000,000

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December 11, 2023

RESOLUTION NO. 23-24: 15

RESOLUTION: CONSENT AGENDA/PERSONNEL ACTION

The Board of Directors, School District No. 52, Lane County, approves personnel action involving licensed employees and extra duty contracts at each regularly scheduled School Board meeting. If the Board of Directors would like to discuss any of these recommendations in executive session, the employee should be identified by the number preceding the name and it will be withdrawn pending further instruction from the Board. Remie Calalang is available for questions.

RECOMMENDATION:

It is recommended that the School Board approve the Consent Agenda as reflected in this resolution and any addendum presented along with this resolution.

#	Name	Туре	Description
1.	Clarke, Beth	Resignation	Accept resignation effective 11/24/2023; position held: ELD Teacher @Malabon; 1+ years at Bethel.
2.	Courogen, Deanna	Temporary Hire for 2023-24	Offer Temporary Contract for 1.0 FTE ELD Teacher @Malabon; Start Date: 11/27/2023.
3.	Doty, Peggy	Additional Temporary Hours for 2023-24	Offer Temporary Contract for additional .17 FTE Title Teacher @Prairie Mountain; total: 1.0 FTE.
4.	Greene, Juliauna	Resignation	Accept resignation effective December 15, 2023; position held: 4 th Grade Teacher @Fairfield; 6+ years at Bethel.
5.	Guldager, Christine	Resignation/Retirement/Rehire	Accept resignation effective 11/30/2023 to enter retirement. Offer Temporary 1.0 FTE Contract from 12/1/2023 through the end of the 2023-24 school year; position held: Math Teacher @Willamette; 20 years at Bethel.
6.	McCabe, Rob	Additional Temporary Hours for 2023-24	Offer Temporary Contract for .17 FTE Zero Period Jazz Band Teacher @Meadow View.
7.	Rico, Jackie	Resignation	Accept resignation effective the end of the 2023-24 school year; position held: School Psychologist @District Office; 1 year at Bethel.
8.	Stanley, Eric	Resignation	Accept resignation effective 12/15/2023; position held: Qualified Mental Health Provider @Meadow View; 4 months at Bethel.
9.	White, Andrew	Resignation	Accept resignation effective immediately; position held: Resource Teacher @Cascade; 3 years at Bethel.
10.	White, Casey	Hire for 2023-24	Offer Extra Duty Contract for Middle School Athletics and Activities Coordinator @Meadow View; start date: 12/3/2023.
11.	Wright, Eric	Hire for 2023-24	Offer Extra Duty Contract for Middle School Athletics and Activities Coordinator @Meadow View; start date: 12/4/2023.

Recommended by: Remie Calalang, Assistant Superintendent

ATTEST					
Clerk – Kraig Sproles	Ch	Chair – Robin Zygaitis			
110 ITS DV	BOARD MEMBERS	AYE	NAY	ABSTAIN	
MOVED BY	Drae Charles				
SECONDED BY	Debi Farr				
	Ashley Espinoza				
DATE	Paul Jorgensen				
	Caleb Clark				
RESOLUTION: Passed / Failed	Curt Nordling				

Robin Zygaitis

ABSENT

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December 11, 2023

RESOLUTION NO. 23-24: 16

Relevant Data:

Between November 15, 2023 and December 15, 2023, School Boards across the state may take official action on Oregon School Boards Association Board Positions.

Elections:

OSBA Board of Directors Position 6: Linda Hamilton, Lane ESD

BE IT RESOLVED, the Board of Directors of Lane County School District No. 52 hereby **APPROVES / OPPOSES** / **ABSTAINS**.

It is further recommended that the Board direct the Superintendent or designee to submit this vote to OSBA no later than 5:00 p.m. on December 15, 2023.

ATTEST	<u> </u>						
Clerk – Kraig Sproles	Cha	Chair – Robin Zygaitis					
MOVED BY	BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT		
	Debi Farr						
SECONDED BY	Ashley Espinoza						
	Paul Jorgensen						
DATE	Caleb Clark						
	Drae Charles						
RESOLUTION: Passed / Failed	Robin Zygaitis						
		1	1	1	1		

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December 11, 2023

RESOLUTION NO. 23-24: 17

Relevant Data:

Between November 15, 2023 and December 15, 2023, School Boards across the state may take official action on Oregon School Boards Association Legislative Policy Committee Positions.

Elections:

OSBA Legislative Policy Committee Position 6: Judy Newman, Eugene 4J

BE IT RESOLVED, the Board of Directors of Lane County School District No. 52 hereby **APPROVES / OPPOSES** / **ABSTAINS**.

It is further recommended that the Board direct the Superintendent or designee to submit this vote to OSBA no later than 5 p.m. on December 15, 2023.

AIIESI							
	Clerk – Kraig Sproles	Chair – Robin Zygaitis					
MOVED BY		BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT	
		Debi Farr					
SECONDED BY		Ashley Espinoza					
		Paul Jorgensen					
DATE		Caleb Clark					
		Drae Charles					
RESOLUTION:	Passed / Failed	Robin Zygaitis					
		Curt Nordling					

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December 11, 2023

RESOLUTION NO. 23-24: **18**

Relevant Data:

Between November 15, 2023 and December 15, 2023, School Boards across the state may take official action on Oregon School Boards Association Resolutions:

Resolution:

Create the Oregon Rural School Board Members Caucus and designate a seat on the OSBA Board of Directors and Legislative Policy Committee.

BE IT RESOLVED, the Board of Directors of Lane County School District No. 52 hereby **ADOPTS / OPPOSES / ABSTAINS**.

It is further recommended that the Board direct the Superintendent or designee to submit this vote to OSBA no later than 5:00 p.m. on December 15, 2023.

ATTEST	_					
Clerk – Kraig Sproles	Chair – Robin Zygaitis					
MOVED BY	BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSE	
	Debi Farr					
SECONDED BY	Ashley Espinoza					
	Paul Jorgensen					
DATE	Caleb Clark					
	Drae Charles					
RESOLUTION: Passed / Failed	Robin Zygaitis					

Curt Nordling

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December 11, 2023

RESOLUTION NO. 23-24: 19

Relevant Data:

Between November 15, 2023 and December 15, 2023, School Boards across the state may take official action on Oregon School Boards Association Resolutions:

Resolution 2:

Adopt the proposed amendments to the OSBA Bylaws.

BE IT RESOLVED, the Board of Directors of Lane County School District No. 52 hereby **ADOPTS / OPPOSES / ABSTAINS**.

It is further recommended that the Board direct the Superintendent or designee to submit this vote to OSBA no later than 5:00 p.m. on December 15, 2023.

ATTEST		<u> </u>					
	Clerk – Kraig Sproles	Chair – Robin Zygaitis					
MOVED BY		BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT	
		Debi Farr					
SECONDED BY		Ashley Espinoza					
		Paul Jorgensen					
DATE		Caleb Clark					
		Drae Charles					
RESOLUTION:	Passed / Failed	Robin Zygaitis					
		Curt Nordling					