



BETHEL SCHOOL BOARD MEETING

Hybrid Meeting hosted from the District Office – 4640 Barger Drive

Monday, September 11, 2023 – 6:30 p.m.

Join Zoom:

<https://bethel-k12-or-us.zoom.us/j/83179364175?pwd=MDV0NXNUOUtRTnhDTTQrSzBVVW52dz09>

Passcode: 618805

Or

Phone number to listen: 1.253.215.8782

Webinar ID: 831 7936 4175

Passcode: 618805

AGENDA

1. Call to Order

Robin Zygaitis, Chair

2. Pledge of Allegiance

3. Approval of Minutes

4. Delegations and Visitors

Public comment will be taken either in-person, via Zoom Webinar, or in writing and will be limited to thirty minutes. To sign up for public comment via Zoom Webinar, please complete [this form](#) by noon the day of the Board Meeting. Written comments can be submitted to publiccomment@bethel.k12.or.us. Board members will have access to written public comments submitted by noon the day of the Board Meeting.

5. Superintendent's Report

A. Financial Statement, Andrea Belz

B. Superintendent's Update

C.

6. Consent Agenda

Personnel Action

Resolution No. 3

7. Action Items

A.

8. Information and Discussion

- A. United Way Annual Community Breakfast, Thursday, September 14, 7:30am, 252 Lawrence Street
- B. OSBA Fall Regional Legislative Roadshow, Tuesday, September 19, 6:00pm, Lane ESD, RSVP
- C. Annual BEF Advocacy Breakfast, Friday, October 20, 7:30am, WHS Cafeteria
- D. OSBA 2023 Annual Convention, November 10-11, Portland Marriott Downtown Waterfront Hotel
- E.

9. Board Activity Update

- A.

10. Review of Next Meeting: Monday, September 25, 2023

- A. Approve Transfer Caps for 2023-2024, Alisha Dodds
- B. Adopt 2023-2024 Board Priorities/Goals
- C. Fiscal Year 2023 Financial Statement, Andrea Belz
- D. Superintendent's Update
- E. Board Policies up for periodic review
- F.

11. Adjournment

WORK SESSION NOTES
BETHEL SCHOOL DISTRICT #52
BOARD OF DIRECTORS
JULY 10, 2023

The July 10, 2023 Work Session was held in person and was remotely accessible via Microsoft Teams.

ATTENDANCE

Board Members: Debi Farr, Ashley Espinoza, Drae Charles, Paul Jorgensen, Caleb Clark, Curt Nordling, and Vice Chair, Robin Zygaitis

Absent: None

District staff and presenters: Superintendent Sproles, Remie Calalang, Alisha Dodds, Andrea Belz, and Jill Busby

CALL TO ORDER

Vice Chair Zygaitis called the July 10, 2023 Work Session to order at 6:04 p.m.

OATH OF OFFICE

Superintendent Sproles administered the oath of office to newly elected Board members Curt Nordling and Drae Charles, and re-elected Board member Robin Zygaitis.

Superintendent Sproles recognized the significance of having new members join the Board and commented on Board members' commitment to students, and the commitment of their families for their support.

2023-2024 COMMITTEE ASSIGNMENTS

The Board reviewed and discussed each committee before considering committee assignments.

District Wellness (1-2): Caleb Clark and Drae Charles; alternate: Paul Jorgensen

Committee Leaders: Brenda Martinek and Alisha Dodds

Meetings occur 2-3 times per year, generally begin at 3:45pm

ESD Budget (1): Robin Zygaitis; alternate: Ashley Espinoza

Contact: Tony Scurto, Superintendent, Lane ESD

Meetings occur 1-2 times per year, evenings

LCOG (1): Ashley Espinoza; alternate: Robin Zygaitis

Contact: Brenda Wilson, Executive Director, LCOG

Meetings occur 6-7 times per year, Thursday evenings

Negotiations – Contract Maintenance (1): Paul Jorgensen; alternate: Robin Zygaitis

Committee Leader: Remie Calalang

Meetings occur as needed, afternoons, evenings, and weekends

Bethel Education Foundation Board Representative (1): Curt Nordling and Caleb Clark; alternate: Paul Jorgensen

Coordinator: Kristin King

Meetings occur monthly, generally 5:30-7pm, and special events throughout the year

Bethel Health Center Advisory Board (1): Debi Farr; alternate: Robin Zygaitis

Committee Leaders: Alisha Dodds and Brenda Martinek

Meetings occur 2 times per year (October and May), generally 1- hour, early evening

WORK SESSION NOTES
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The Strategic Planning Steering Committee was removed from the 2023-2024 Board Committee Assignments list.

Long Term Budget and Facilities Committee (1-3): Curt Nordling, Paul Jorgensen, and Robin Zygaitis; alternate: Drae Charles

Committee Leaders: Kraig Sproles, Alisha Dodds, and Andrea Belz

2020 Bond Oversight Committee (1-3): Curt Nordling, Caleb Clark, and Debi Farr; alternate: Robin Zygaitis

Committee Leaders: Kraig Sproles and Alisha Dodds

Meetings occur as needed (approximately 3 times per year)

The Community Engagement Team Committee was removed from the 2023-2024 Board Committee Assignments list.

The Board discussed establishing a District Equity Committee which will be required by July 2025.

Superintendent Sproles and Assistant Superintendent Calalang answered questions from the Board.

ADJOURNMENT

Vice Chair Zygaitis adjourned the Work Session at 6:52 p.m. and the Regular Session Board meeting followed.

Clerk – Kraig Sproles

jcb

Chair – Robin Zygaitis

MINUTES
BETHEL SCHOOL DISTRICT #52
BOARD OF DIRECTORS
JULY 10, 2023

The July 10, 2023 meeting of the Board of Directors was held in person and was remotely accessible via Microsoft Teams.

ATTENDANCE

Board Members: Ashley Espinoza, Caleb Clark, Debi Farr, Curt Nordling, Paul Jorgensen, Drae Charles, and Vice Chair, Robin Zygaitis

Absent: None

District staff and presenters: Superintendent Sproles, Remie Calalang, Andrea Belz, and Jill Busby

CALL TO ORDER

Immediately following the Work Session, Vice Chair Zygaitis called the July 10, 2023 meeting of the Board of Directors to order at 6:53 p.m.

PLEDGE OF ALLEGIANCE

Director Jorgensen led the Pledge of Allegiance.

ELECTION OF OFFICERS

Superintendent Sproles described the Chair and Vice Chair positions, and the Board discussed the election process.

Vice Chair Zygaitis opened nominations for the position of Board Chair. Paul Jorgensen nominated Robin Zygaitis; Ashley Espinoza seconded. The Board commented on Vice Chair Zygaitis' Board experience. Hearing no further nominations, Vice Chair Zygaitis closed nominations and asked for a roll call vote. Robin Zygaitis was declared Board Chair by a unanimous vote.

Robin Zygaitis assumed the duties of Board Chair and opened nominations for the position of Vice Chair. Robin Zygaitis nominated Caleb Clark; Ashley Espinoza seconded. The Board commented on Director Clark's Board experience. Hearing no further nominations, Chair Zygaitis closed nominations and asked for a roll call vote. Caleb Clark was declared Vice Chair by a unanimous vote.

ACTION ON MINUTES

Chair Zygaitis presented the Minutes from the 2023-2024 Budget Hearing/June 26, 2023 Board Meeting and asked for additions or corrections. Hearing none, the Board approved the Minutes as submitted.

DELEGATIONS AND VISITORS

None

Director Nordling commented on the Board agenda wording related to in-person public comment which he and Superintendent Sproles will work toward clarifying.

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SUPERINTENDENT’S REPORT

Superintendent’s Update

The Board discussed dates for a Board retreat and decided on the following:

- Friday, September 8th beginning at 1:00 p.m.
- Saturday, September 9th beginning at 8:00 a.m.

Superintendent Sproles shared that he will be attending the upcoming 2023 OSBA Summer Board Conference along with Directors Nordling and Charles, and Chair Zygaitis. In addition, Superintendent Sproles commented that Board members can utilize District email accounts which would be preferred; offered Board members a tour of the new Kalapuya classrooms; shared information on the July 23rd Eugene Symphony in the Park invitation; reviewed upcoming in-service weeks; and reminded the Board of the Welcome Back Event scheduled for August 29th at Wolverine Stadium.

CONSENT AGENDA

Resolution No. 1

Motion: Debi Farr moved, Paul Jorgensen seconded, to approve the Consent Agenda, Resolution No. 1, as presented. Superintendent Sproles answered questions from the Board about alternative education programs and the Board reviewed 2023-24 Board meeting dates.

1. Appoints the following personnel to the positions indicated for the 2023-24 school year: Kraig Sproles: Executive Officer and District Clerk; Andrea Belz: Budget Officer, Deputy Clerk, Custodian of Funds; Remie Calalang: Deputy Clerk; Jill Busby: Board Secretary;
2. Designates U.S. Bank, Columbia Bank, and the Local Government Investment Pool as the depositories for all funds of School District No. 52, Lane County, for the 2023-24 fiscal year;
3. Re-adopts, in accordance with ORS 294.135, the attached Investment Policy for the fiscal year beginning July 1, 2023;
4. Designates PACE Legal; Luvaas Cobb, Attorneys at Law; The Hungerford Law Firm; Graham M. Hicks, Attorney; and Garrett Hemann Robertson P.C. as attorneys for the District during the 2023-24 school year;
5. Designates the firm of Grove, Mueller, Swank, P.C. as auditors for the 2023-24 school year;
6. Designates Sherry Duerst-Higgins, ABR, CRS, CRB, GRI, SRES, Broker for RE/MAX Advantage Plus and Paula Rini, Broker for Windermere Real Estate as realtors for the 2023-24 school year;
7. Adopts the Board Meeting Calendar for the 2023-24 school year:

July 10, 2023	October 9 and 23, 2023	January 8 and 22, 2024	April 8 and 22, 2024
August 28, 2023	November 13, 2023	February 12 and 26, 2024	May 13, 2024
September 11 and 25, 2023	December 11, 2023	March 11, 2024	June 10 and 24, 2024

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8. Pursuant to ORS 294.460, and in the interest of effective cash management, the Business Services Director is hereby authorized to consolidate and commingle the cash balances of the several funds of the District whenever practicable; That the temporary inter-fund loans (amounts due to and due from the various funds) incidental to this practice are hereby authorized for the fiscal year 2023-24;
9. Authorizes the Superintendent to submit the Title I-A, Title II-A, Title III, and Title II-D, Applications for the 2023-24 school year;
10. Approves the participation of the Willamette High School Infant Toddler Center in the Child and Adult Care Food Program (CACFP) for the 2023-24 calendar year (October 1 through October 1); and,
11. Approves the following Alternative Education Programs for 2023-24:

Bridgeway House

- Therapeutic day treatment program.

Center Point School (Looking Glass)

- Therapeutic day treatment program.

The Child Center

- Therapeutic day treatment program.

Jasper Mountain / Safe Center

- Therapeutic day treatment program.

Lane Metro Youth Corps (Looking Glass)

- Grades 9-12 and connected to Riverfront.
- ½ day in the classroom, combined with ½ day in the field, working on conservation-related projects throughout Lane County.
- Examples of projects include trail construction, tree/shrub planting, invasive plant removal, native plant seed collection, light construction projects, and a range of other outdoor work.

New Roads (Looking Glass)

- Grades 9-12.
- Program for unhoused youth.
- GED prep.
- Drop in model.

Riverfront (Looking Glass)

- Grades 6-12.
- ½ day Academic Credit Recovery classes, combined with ½ day transition/work experience.
- Transition/work experience provides work-based learning opportunities and includes Vocational Skill Building, a Culinary Arts Program, and Health Occupations Training.
- Option to earn a regular Oregon high school diploma.

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- Option to earn a General Education Degree (GED).

Wellsprings Friends School

- Grades 9-12.
- Focus on caring partnership between teachers and students, along with peaceful problem solving.
- Teaching setting is minimally structured, with flexibility to adjust to students' readiness to learn.
- Encourages students to be creative, venturesome, and flexible, to live in community with others, and contribute to their own and others' well-being.
- Students can earn a standard Oregon diploma.

MLK Education Center

- Grades 9-12.
- Students have an active (adjudicated) case with Lane County Youth Services.
- Vocational training programs include Culinary Arts and Horticulture.
- Placement is recommended by Lane County Youth Services.
- Option to earn standard Oregon diploma or GED.

12. Personnel Action:

#	Name	Type	Description
1.	Armstrong, Suzanne	Hire for 2023-24	Offer 1 st Year Probationary Contract for 1.0 FTE Resource Room Teacher @TBD; Replaces: April Paulson or Debi Bostwick; Start date: 8/28/2023.
2.	Bell, Pam	Temporary Hire for 2023-24	Offer Temporary Contract for 0.7 FTE Elementary Music Teacher @Meadow View; Replaces: Kelsey Janes; Start date: 8/28/2023.
3.	Brandon, Amy	Job Share	Approve job share with Theresa Haley for the 2023-24 school year; Position: 3 rd Grade Teacher @Malabon.
4.	Collins, Aleethia	Temporary Hire for 2023-24	Offer 3 rd Year Temporary Contract for 1.0 FTE 2 nd Grade Teacher @Danebo; Replaces: Crystal Strege; Start date: 8/28/2023.
5.	Fernelius, John	Hire for 2023-24	Offer 1 st Year Probationary Contract for 0.67 FTE English Language Arts Teacher and Extra Duty Contract for Yearbook Advisor @Willamette; Replaces: Miranda Page and Erik Bishoff (Yearbook Advisor); Start date: 8/28/2023.
6.	Friesen, Heather	Hire for 2023-24	Offer 1 st Year Probationary Contract for 1.0 FTE 3 rd Grade Teacher @Clear Lake; Replaces: Elise Kampfer or Brianna Carlos; Start date: 8/28/2023.

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7.	Hales, Marianne	Hire for 2023-24	Offer 3 rd Year Probationary Contract for 1.0 FTE 4 th Grade Teacher @Clear Lake; Replaces: Jasnery Valenzuela Solano (ICL); Start date: 8/28/2023.
8.	Haley, Theresa	Job Share	Approve job share with Amy Brandon for the 2023-24 school year; Position: 3 rd Grade Teacher @Malabon.
9.	Michlanski, Nichole	Temporary Hire for 2023-24	Offer 1 st Year Temporary Contract for 1.0 FTE 4 th Grade Teacher @Prairie Mountain; Start date: 8/28/2023.
10.	Raines, Eliza	Hire for 2023-24	Offer 1 st Year Probationary Contract for 1.0 FTE 3 rd Grade Teacher @Meadow View; Replaces: Angus Green; Start date: 8/28/2023.
11.	Sembach, Ella	Resignation	Accept Resignation effective immediately; Position held: PE Teacher @Malabon; 2 years at Bethel.
12.	Strong, Sarah	Hire for 2023-24	Offer 1 st Year Probationary Contract for 1.0 FTE Speech Language Pathologist @District Office; Start date: 8/28/2023.

Bethel School District (Lane County No. 52)

INVESTMENT POLICY

PURPOSE

The purpose of this investment policy is to assist the Board of Directors and the Administration of Bethel School District in carrying out their joint responsibility as stewards of the District's cash resources.

SCOPE and SIZE

This policy applies to activities of Bethel School District with regard to investing the financial assets of all District funds, including the following:

- General Fund
- Special Revenue Funds
- Debt Service Funds
- Capital Projects Funds
- Internal Service Funds
- Fiduciary Funds

Funds of the District will be invested in compliance with the provisions of ORS 294.035 through 294.048; ORS 294.125 through 294.155; ORS 294.810; and other applicable statutes. Funds held by trustees or fiscal agents are excluded from these rules; however, all funds are subject to applicable statutes and regulations established by the

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State of Oregon and the federal government. Other than bond proceeds or other unusual situations, the total of all funds ranges from \$1 million to \$25 million.

Investments will be made in accordance with this policy and written administrative procedures. Investment of any tax-exempt borrowing proceeds and of any related debt service funds will comply with the arbitrage restrictions of Section 148 of the Internal Revenue Code of 1986.

OBJECTIVES

Investment objectives are

1. Safety (preservation of capital and protection of principal);
2. Liquidity (availability of funds to meet operating requirements);
3. Minimize risk (avoidance of imprudent credit, market or speculative risk)
4. Yield (rate of return).

DELEGATION OF AUTHORITY

The Director of Business Services is the designated investment officer of Bethel School District, under the direction of the Superintendent, and review of the School Board of Directors. Business staff may be assigned to assist by making transfers to and from the District's various State Pool accounts. The investment office is responsible for setting investment policy and guidelines subject to review and adoption by the Bethel School Board of Directors, and if required, review and comment by the Oregon Short-Term Fund Board. Further, the Director of Business Services will be responsible for the day-to-day operations of the investment process which includes but is not limited to choosing what to buy or sell, from whom investments will be purchased, executing the buy/sell orders, producing necessary reports, and supervising staff. In addition to the active management of the investment portfolio, the Director of Business Services is responsible for the maintenance of other written administrative procedures consistent with this policy and the requisite compliance. To further optimize the total return of the investment portfolio, the Director of Business Services will administer an active cash management program the goal of which will maintain historical cash flow information i.e. payroll; revenue receipts; and any extraordinary expenditures.

STANDARD OF PRUDENCE

The investment officer shall make investments under the prudent investor rule, which states: "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived."

The investment officer and staff, acting in accordance with this investment policy and exercising due diligence, shall not be held personally responsible for a specific security's credit risk, or market price changes, or loss of principal if securities are liquidated prior to maturity, provided that any unfavorable developments are reported as soon as practical and that appropriate action is taken to control further adverse developments.

SAFEKEEPING AND COLLATERALIZATION

Investment securities purchased by the investment officer will be delivered by either Fed book entry; DTC; or physical delivery and held in third party safekeeping. The trust department of a bank may be designated as custodian for safekeeping securities purchased from that bank. The purchase and sale of securities will be on a

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delivery versus payment basis. The custodian shall issue a safekeeping receipt to Bethel School District #52 listing the specific instrument, selling broker/dealer, issuer, coupon, maturity, cusip number, purchase or sale price, transaction date, and other pertinent information. Delivery versus payment will also be required for all repurchase transactions and with the collateral priced and limited in maturity in compliance with ORS 294.035 (11). Demand and time deposits shall be collateralized through the state collateral pool as required by statute for any excess over the amount insured by an agency of the United States government and are not considered investments under this policy.

ACCOUNTING METHOD

Bethel School District #52 shall comply with all required legal provisions and Generally Accepted Accounting Principles (GAAP). The accounting principles are those contained in the pronouncements of authoritative bodies including but not necessarily limited to, the American Institute of Certified Public Accountants (AICPA); the Financial Accounting Standards Board (FASB); and the Government Accounting Standards Board (GASB).

INTERNAL CONTROLS

The investment officer shall maintain a system of written internal controls, which will be reviewed annually by the independent auditor or upon any extraordinary event, such as the turnover of key personnel, or the discovery of any inappropriate activity.

REPORTING REQUIREMENTS

The investment officer shall prepare a monthly report for the Board of Directors so that the Board may review the results of the cash management and investment activities.

INVESTMENT POLICY ADOPTION

This investment policy will be submitted to the Oregon Short Term Fund Board for review prior to submission to the School Board of Directors for adoption. Adoption of these guidelines by the School Board supersedes any previous District policy or practice with respect to investments. If investments exceeding a maturity of eighteen months are contemplated, further review and comment by the Oregon Short-Term Fund Board will be sought.

This investment policy shall be reviewed and readopted annually by the School Board in accordance with ORS 294.135a.

QUALIFIED INSTITUTIONS

The investment officer shall maintain a list of all authorized broker/dealers and financial institutions that are approved for investment purposes or investment dealings. Any firm is eligible to make an application to the District and upon due consideration and approval will be added to the list. Additions or deletions to the list will be made at the Director of Business Services discretion. At the request of the District, the firms performing investment services shall provide their most recent financial statements or Consolidated Report of condition (call report) for review. Further, there should be in place proof as to all the necessary credentials and licenses held by employees of the broker/dealers who will have contact with the District as specified by, but not necessarily limited to, the National Association of Securities Dealers (NASD), Securities and Exchange Commission (SEC), etc. The District shall conduct an annual evaluation of each firm's credit worthiness to determine if it should remain on the list. Securities broker/dealers not affiliated with a bank shall be required to have an office located in Oregon and be classified as reporting dealers affiliated with the Federal Reserve as primary dealers.

INVESTMENT MATURITY

Unless matched to a specific cash flow, the District will not directly invest in securities maturing in more than 18 months. Except for funds requiring special handling (bond proceeds subject to arbitrage, etc) investments beyond 18 months will be governed by the investment officer with the approval of the School Board of Directors and the Superintendent.

Funds considered short-term will be invested to coincide with projected cash needs or with the following serial maturity:

- 50% minimum to mature under three months
- 25% maximum to mature three months to one year
- 25% maximum to mature over one year out to eighteen months.

The investment officer shall maintain historical cash flow records and a cash flow projection, which extends, for operating funds, at least six months beyond the end of the current fiscal year. For bond funds, a cash flow projection will be maintained for the expected life of the bond issue. The cash flow projection shall be the basis for selecting investment maturity dates. The investment officer will review and update the cash flow projections as significant changes occur- at least quarterly.

It is intended that securities will be purchased with the reasonable expectation that they will be held until maturity. Thus, no investment will be made which is beyond the time horizon of the cash flow projection.

PORTFOLIO DIVERSIFICATION

	Maximum Percent of <u>Portfolio *</u>
1. <u>Diversification by Instrument</u>	
US Treasury Obligation	100%
US Government Agency Securities (GSE's)	100%
Bankers' Acceptances from qualified institutions	25%
Negotiable Certificates of Deposit from Qualified institutions	25%
Repurchase Transactions	25%
Commercial Paper	25%
Corporate Notes	10%
2. <u>Diversification by Institution</u>	
Local Government Investment Pool	100%
Non-US Treasury/GSE issuer	10%

*Limitations under ORS 294.035

*Percentages apply as of the date of settlement.

**Repurchase transactions will be restricted to counter-parties that have entered into a "master repurchase agreement" with the District.

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The combination of certificates of deposit, banker's acceptances, and repurchase agreements with any one financial institution shall not exceed 33% of the total portfolio at settlement date.

COMPETITIVE SELECTION OF BIDS OR OFFERS

Before investing funds with institutions other than the State Pool, the investment officer shall solicit quotes for a specific maturity date from at least two qualified financial institutions. The officer shall select the instrument which best satisfies the investment objectives (**safety, liquidity, and yield**, in that order) and the diversification requirements stated above.

MONITORING AND ADJUSTING THE PORTFOLIO

The Director of Business Services will routinely monitor the contents of the portfolio comparing the holdings to the markets, relative values of competing instruments, changes in credit quality, and benchmarks. If there are advantageous transactions, the portfolio may be adjusted accordingly.

PERFORMANCE EVALUATION

The performance of the District will be measured against the performance of the Local Government Investment Pool (LGIP), using monthly net yield of both portfolios as the yardstick.

Original Adoption

June 21, 2000

END OF RESOLUTION 1: CONSENT AGENDA

Motion Passed, 7-0

Absent: None

ACTION ITEMS

None

INFORMATION AND DISCUSSION

- A. OSBA 2023 Summer Board Conference, August 11-13, Salem Convention Center
- B. OSBA 2023 Annual Convention, November 10-11, Portland Marriott Downtown Waterfront Hotel

BOARD ACTIVITY UPDATE

- A. Director Farr commented positively on a recent theatre production of *Rent* she attended at Actors Cabaret of Eugene. A former Willamette student had a lead role in the production and a Bethel staff person was part of the ensemble.

REVIEW OF NEXT MEETINGS: TBD

Superintendent Sproles noted that the next Board meeting will be August 28, 2023, and commented that he will not be sending Board notes during the next few weeks.

Director Farr suggested that the Board address the Board Chair as "Chair" instead of "Madam/Mr. Chair." The Board agreed.

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Director Charles confirmed that a roll call vote was taken on the Consent Agenda.

ADJOURNMENT

There being no further business to bring before the Board, Chair Zygaitis adjourned the meeting at 7:47 p.m.

Clerk – Kraig Sproles
jcb

Chair – Robin Zygaitis

Bethel School District GENERAL FUND
 Revenue and Expenditure Report (unaudited)
 Fiscal Year 2024

	better than forecast
	within 2% of forecast
	Within 2% - 4% of forecast
	Over 4% of forecast

	Actuals To	Future Months	Preliminary	2023-2024	Budget
	August 2023	Projected To	2023-2024		
	August 2023	June 2024	Totals	ADOPTED BUDGET	Variance
REVENUES					
LOCAL SOURCES:					
Property Taxes	0	19,142,000	19,142,000	19,142,000	0
Tuition from other districts	0	500	500	500	0
Investment earnings	78,714	721,286	800,000	800,000	0
Misc. local sources	2,682	141,318	144,000	144,000	0
Subtotal	81,396	20,005,104	20,086,500	20,086,500	0
INTERMEDIATE SOURCES:					
County School Fund	0	100,000	100,000	100,000	0
Heavy Equipment Tax	0	20,000	20,000	20,000	0
Subtotal	0	120,000	120,000	120,000	0
STATE SOURCES:					
State School Fund	10,761,609	30,148,391	40,910,000	40,910,000	0
Common School Fund	0	800,414	800,414	800,414	0
High Cost Disability	0	445,000	445,000	445,000	0
Subtotal	10,761,609	31,393,805	42,155,414	42,155,414	0
FEDERAL SOURCES:					
Federal Forest Fees	0	0	0	0	0
Subtotal	0	0	0	0	0
OTHER RESOURCES:					
Interfund Transfers In	50,000	0	50,000	0	50,000
Sale of or Comp for loss of asset	0	0	0	0	0
Subtotal	50,000	0	50,000	0	50,000
Total, monthly revenues	10,893,005	51,518,909	62,411,914	62,361,914	50,000
EXPENDITURES					
Salaries	1,313,794	32,540,725	33,854,519	33,854,519	0
Employee payroll costs & benefits	863,236	20,912,426	21,775,662	21,775,662	0
Purchased services	588,508	5,043,168	5,631,676	5,631,676	0
Supplies	195,402	1,875,914	2,071,316	2,071,316	0
Capital outlay	0	250,000	250,000	250,000	0
Insurance/Dues/Other	766,633	198,158	964,791	964,791	0
Interfund Transfers	130,000	1,333,950	1,463,950	1,463,950	0
Contingency	0	0	0	0	0
Total, monthly expend.	3,857,574	62,154,340	66,011,914	66,011,914	0
Operating Income / (Deficit)			(3,600,000)	(3,650,000)	

Beginning Fund Balance (unaudited)	11,650,000	9,650,000
Operating Income / (Deficit)	(3,600,000)	(3,650,000)
Estimated Ending Fund Balance	8,050,000	6,000,000

Ending Fund Balance as Percentage of Expenditures **12.19%** Goal - 9% (payroll for one month)

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September 11, 2023

RESOLUTION NO. 23-24: 3

RESOLUTION: CONSENT AGENDA/PERSONNEL ACTION

The Board of Directors, School District No. 52, Lane County, approves personnel action involving licensed employees and extra duty contracts at each regularly scheduled School Board meeting. If the Board of Directors would like to discuss any of these recommendations in executive session, the employee should be identified by the number preceding the name and it will be withdrawn pending further instruction from the Board. Remie Calalang is available for questions.

RECOMMENDATION:

It is recommended that the School Board approve the Consent Agenda as reflected in this resolution and any addendum presented along with this resolution.

#	Name	Type	Description
1.	Bryton, Tyler	Hire for 2023-24	Offer Extra Duty Contract for Sources of Strength Team Leader @ Shasta.
2.	Gutierrez-Schmich, Tina	Resignation	Accept resignation effective 9/1/2023; position held: Director of Teaching & Learning: Equity @ District Office; 9 years at Bethel.
3.	Howard, Joceline	Infant Care Leave	Approve 1.0 FTE Infant Care Leave for the 2023-24 school year; Position: Health Teacher @Willamette.
4.	Jones, Jennifer	Hire for 2023-24	Offer 1 st Year Probationary Contract for 1.0 FTE Elementary Special Education Teacher @Meadow View; start date: 8/28/2023.
5.	Kelley, Lori	Additional Temporary Hours for 2023-24	Offer Temporary Contract for additional .5 FTE Art Teacher @Clear Lake; Total: 1.0 FTE.
6.	Kindle, Shaelyn	Additional Temporary Hours for 2023-24	Offer Temporary Contract for additional .5 FTE Title Teacher @Clear Lake; Total: 1.0 FTE.

Recommended by: Remie Calalang, Assistant Superintendent

ATTEST _____
 Clerk – Kraig Sproles

 Chair – Robin Zygaitis

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Drae Charles				
Debi Farr				
Ashley Espinoza				
Paul Jorgensen				
Caleb Clark				
Curt Nordling				
Robin Zygaitis				