



BETHEL SCHOOL BOARD MEETING

Hybrid Meeting hosted from the District Office – 4640 Barger Drive

Monday, June 12, 2023 – 6:30 p.m.

Join Zoom:

<https://bethel-k12-or-us.zoom.us/j/85997303233?pwd=bExGZTBZZStYUnFweC8zY3JxbmJHdz09>

Passcode: 784253

Or

Phone number to listen: 1-253-215-8782

Webinar ID: 859 9730 3233

Passcode: 784253

Executive Session per ORS 192.660(2)(i) – Superintendent’s Performance Evaluation – Toward the end of the meeting. At the end of the Executive Session, the Board will call the Regular Session to order and open to the public.

AGENDA

1. Call to Order

Rich Cunningham, Chair

2. Pledge of Allegiance

3. Approval of Minutes

4. School Presentation: Clear Lake Elementary School

5. Student Representative Report: KHS

6. Delegations and Visitors

Public comment will be taken either in-person, via Zoom Webinar, or in writing and will be limited to thirty minutes. To sign up for public comment via Zoom Webinar, please complete [this form](#) by noon the day of the Board Meeting. Written comments can be submitted to publiccomment@bethel.k12.or.us. Board members will have access to written public comments submitted by noon the day of the Board Meeting.

7. Superintendent’s Report

- A. Bond Projects Update: Pat Bradshaw
- B. Spring Sports/Activities Update: Bill Wagner
- C. Special Education Service Delivery Model: Brenda Martinek
- D. English Language Development Curriculum Adoption Overview: Jill Robinson-Wolgamott
- E. Math Curriculum Adoption Overview: Kee Zublin
- F. Financial Statement: Andrea Belz
- G. Review/Set Board Retreat Date
- H. Superintendent’s Update
- I.

BETHEL SCHOOL DISTRICT #52

BOARD OF DIRECTORS

June 12, 2023, Page 2 of 2

8. Consent Agenda

Personnel Action

Resolution No. 53

9. Action Items

A. Adopt Policies BBAA and BBF

Resolution No. 54

B. Approve English Language Development Curriculum Adoption

Resolution No. 55

C. Approve Math Curriculum Adoption

Resolution No. 56

D. Approve Postponement of Science Curriculum Adoption

Resolution No. 57

E.

10. Information and Discussion

A. Willamette High School Graduation Review

B. Kalapuya High School Graduation, June 15, 6:00 p.m., Wolverine Stadium

C. OSBA 2023 Summer Board Conference, August 11-13, Salem Convention Center

D. OSBA 2023 Annual Convention, November 10-11, Portland Marriott Downtown Waterfront Hotel

E.

11. Board Activity Update

A.

12. Review of Next Meeting: Monday, June 26, 2023, at 6:30 p.m.

A. Public Hearing/Adoption of 2023-2024 Budget

B. Instructional Hours Review and Approval

C. Superintendent's Update

D. Board Policies Up for Periodic Review

E.

13. The Board will meet in Executive Session per ORS 192.660(2)(i) to discuss the Superintendent's 2022-2023 performance evaluation.

14. Adjourn Executive Session and Return to Regular Session

15. Information and Discussion

A. Superintendent's 2022-2023 Performance Evaluation

B.

16. Action Items

A. Adopt Superintendent's 2022-2023 Performance Evaluation

Resolution No. 58

B. Approve 2023-2026 Superintendent Contract

Resolution No. TBD

C.

17. Adjournment

MINUTES
BETHEL SCHOOL DISTRICT #52
BOARD OF DIRECTORS
APRIL 24, 2023

The April 24, 2023 meeting of the Board of Directors was held in person and was remotely accessible via Zoom Webinar.

ATTENDANCE

Board Members: Caleb Clark, Debi Farr, Ashley Espinoza, Greg Nelson, Paul Jorgensen, Robin Zygaitis, and Chair, Rich Cunningham

Absent: None

District staff and presenters: Superintendent Sproles, KHS Student Representative Mikah Graham, WHS Student Representative Abby Nohrenberg, Remie Calalang, Alisha Dodds, Dan Hedberg, Nathan Bridgens, Briana Young, Deanna Courogen, Matt Sorensen, Bethany Taylor, Shelley Williams, and Jill Busby

CALL TO ORDER

Chair Cunningham called the April 24, 2023 meeting of the Board of Directors to order at 6:33 p.m.

PLEDGE OF ALLEGIANCE

Director Jorgensen led the Pledge of Allegiance.

ACTION ON MINUTES

Chair Cunningham presented the Minutes from the April 10, 2023 Board Meeting and asked for additions or corrections. Hearing none, the Board approved the Minutes as submitted.

SCHOOL PRESENTATION: IRVING ELEMENTARY SCHOOL

Irving Elementary School Principal Nathan Bridgens shared highlights of 1st grade reading, writing, and community building at Irving and introduced 1st grade teachers Briana Young and Deanna Courogen. Ms. Young reviewed daily reading instruction for 1st grade students which includes time for foundational skills as well as time for small and large group reading. Ms. Young commented on the science of reading and the LETRS program which addresses phonological and phonemic awareness, and shared that students are making great progress with reading. Irving 1st grade students read books to Board members. Ms. Courogen described Positive Community Kitchen (PCK), an organization where she volunteers, and shared how 1st grade Irving students write letters and correspond with people facing life-threatening illnesses. The 1st grade students each read a letter written to a PCK client to a group of Board members. Mr. Bridgens and Ms. Courogen read letters describing the positive impact the students' letters and artwork have on PCK clients and the community.

STUDENT REPRESENTATIVE REPORT: KHS

Mikah shared an update on topics students are studying in the language arts and science cohorts, including certain laws and why they were created and how the weather is predicted. Students are building wind turbines and learning how they are used to release energy. Mikah also commented on Bethel Farm poultry and the upcoming electives week. Elective choices available to students will include skateboarding, music, and cultural cooking. The new sidewalks that are part of the Kalapuya classroom addition are being poured.

MINUTES

BETHEL SCHOOL DISTRICT #52

BOARD OF DIRECTORS

APRIL 24, 2023

STUDENT REPRESENTATIVE REPORT: WHS

Abby shared that Willamette's Environmental Action Club was awarded a \$500 grant during a celebration lunch on Wednesday; 30 students from Willamette and Kalapuya recently attended the No Place for Hate Summit in Portland; a summer road trip college tour is planned for juniors; a school-wide assembly is scheduled for this coming Thursday to launch a No Place for Hate campaign for students; the spring musical, *Freaky Friday*, which will include both students and staff, will take place May 4th, 5th, and 6th at 7:00 p.m.; prom is May 13th and tickets go on sale tomorrow.

DELEGATIONS AND VISITORS

Community Relations and Communications Director Alisha Dodds summarized written public comment submitted by Bethel parent Liz Killam requesting that letters submitted for written public comment be read aloud and commenting on student behavior and off campus lunch at Willamette.

SUPERINTENDENT'S REPORT

Boys and Girls Club Partnership: Matt Sorensen, CEO, Boys & Girls Clubs of Emerald Valley

Boys and Girls Clubs of Emerald Valley (BGCEV) Executive Director Matt Sorensen described the history of Bethel's partnership with BGCEV and shared how the program positively impacts students. A ribbon cutting ceremony will take place at Prairie Mountain May 30th to celebrate the 1-year anniversary of BGCEV's partnership with the District to serve Bethel students. BGCEV anticipates serving over 100 students per day at Prairie Mountain during their upcoming summer camp program. Bethel Site Coordinator Bethany Taylor shared her experience with Boys and Girls Clubs and described the program at the Prairie Mountain site. Transportation is provided to students who attend the program from Danebo, Malabon, Clear Lake, Shasta, and Meadow View. Outcomes for the program include healthy lifestyles, academic success, and character and citizenship. Ms. Taylor shared a video that included comments from students who attend the program, thanked the Board for their support, and invited Board members to visit the Prairie Mountain site. Ms. Taylor and Mr. Sorensen answered questions from the Board and Bethel parent and BGCEV employee Shelly Williams distributed copies of a BGCEV brochure to Board members.

A recess was called at 7:39 p.m.

The meeting was reconvened at 7:46 p.m.

Superintendent's Update

Superintendent Sproles provided an update on the upcoming K-12 math adoption which is being led by Director of Teaching and Learning for Secondary Kee Zublin. Community forums for public and staff viewing of the two finalist programs are taking place this week. The math curriculum will be adopted during the current school year and implemented for grades 6-12 during the 2023-24 school year. Due to the recent ELA adoption and related training for K-5 staff, the new math curriculum will be implemented for K-5 during the 2024-25 school year.

Superintendent Sproles shared the priority areas of the District's strategic plan: relevant and responsive learning environments, joyful and wellness, creating engaging and belonging school structures, and strong schools, strong communities. Within the strong schools, strong communities priority is an area of transparent

MINUTES

BETHEL SCHOOL DISTRICT #52

BOARD OF DIRECTORS

APRIL 24, 2023

decision-making processes which applies to the Board. Superintendent Sproles presented and discussed action items for transparency in Board decisions and actions, budget priorities and processes, and designing and implementing a long-range facility usage plan. The Board agreed to the strategies and action items. Additionally, Superintendent Sproles presented key performance indicators including an annual community survey and a self-reflection survey which the Board agreed to.

Community Relations and Communications Director Alisha Dodds presented District mission and vision statements and requested feedback from the Board. The Board discussed the mission and vision statements and potential changes to the vision statement. In addition, Ms. Dodds presented three new potential District logos created by Willamette students. The Board discussed the logos, provided feedback, and indicated their preference.

Policy Update, 1st Reading

Assistant Superintendent Calalang reported on the following Board policy and administrative rule:

AC-AR – Nondiscrimination – *Updated to reflect new language*

JGE – Expulsion – *Updated to reflect new language*

CONSENT AGENDA

Resolution No. 47 – Personnel Action

Motion: Greg Nelson moved, Robin Zygaitis seconded, to approve the Consent Agenda as specified below.

#	Name	Type	Description
1.	Aquiso, Elizabeth	Infant Care Leave 2022-23	Approve .5 FTE Infant Care Leave 4/14/2023 through the end of the 2022-23 school year; Position: 1 st Grade Teacher @Fairfield.
2.	Aquiso, Elizabeth	Infant Care Leave 2023-24	Approve .5 FTE Infant Care Leave 8/28/2023 through 10/20/2023; Position: 1 st Grade Teacher @Fairfield.
3.	Brownell, Amanda	Hire for 2023-24	Offer 1 st Year Probationary Contract for 1.0 FTE Qualified Mental Health Provider @Meadow View; Start Date: 8/28/2023.
4.	Bryant, McKenzie	Job Share	Approve job share with Meryni Hall for the 2023-24 school year; Position: Kindergarten Teacher @ Prairie Mountain.
5.	Ciaverelli, Kelly	Resignation	Accept Resignation effective the end of the 2022-23 school year; Position Held: Kindergarten Teacher @Irving; 8 years at Bethel.
6.	Conditt, Kassi	Resignation	Accept Resignation effective the end of the 2022-23 school year; Position Held:

MINUTES

BETHEL SCHOOL DISTRICT #52

BOARD OF DIRECTORS

APRIL 24, 2023

			Student Success Coach @Willamette; 1 year at Bethel.
7.	Fernelius, John	Temporary Hire for 2022-23	Offer Temporary Contract for 1.0 FTE Teacher @Shasta; Start Date: 2/7/2023.
8.	Hall, Meryni	Temporary Hire for 2023-24	Offer 2 nd Year Temporary Contract for .5 FTE to job share with McKenzie Bryant; Position: Kindergarten Teacher @Prairie Mountain; Start date: 8/28/2023.
9.	Hill, Matthew	Temporary Hire for 2022-23	Offer Temporary Contract for 1.0 FTE Teacher @Cascade; Start Date: 2/7/2023.
10.	McCafferty, Kali	Resignation	Accept Resignation effective the end of the 2022-23 school year; Position Held: Speech Language Pathologist @Prairie Mountain/Irving; 1 year at Bethel.
11.	Ratliff, James	Hire for 2022-23	Offer Extra Duty Contract for Assistant Track Coach @Willamette.
12.	Spence, Maureen	Resignation/Retirement	Accept resignation effective 6/30/2023 to enter retirement; Position: Principal @Malabon; 29 years at Bethel.
13.	Welch-Radabaugh, Trinity	Administrative Hire for 2023-24	Offer 1 st Year Probationary Administrator Contract for Assistant Principal @Willamette; Education: BS/UO, MED/UO, Administrator Licensure/UO; Experience: Principal/Assistant Principal, North Eugene High School, Eugene 4J School District, 6 years; Assistant Principal/Math Teacher, Crescent Valley High School, Corvallis School District, 11 years; Start Date: 7/31/2023.
14.	Wilson, Samantha	Temporary Hire for 2022-23	Offer Temporary Contract for .5 FTE 5/19/2023 through the end of the 2022-23 school year; 1 st Grade Teacher @Fairfield; Replaces: Elizabeth Aquiso.
15.	Wilson, Samantha	Temporary Hire for 2023-24	Offer Temporary Contract for .5 FTE 8/28/2023 through 10/20/2023; 1 st Grade Teacher @Fairfield; Replaces: Elizabeth Aquiso.

Motion Passed, 7-0

Absent: None

MINUTES

BETHEL SCHOOL DISTRICT #52

BOARD OF DIRECTORS

APRIL 24, 2023

ACTION ITEMS

Resolution No. 48 – Adopt 2023-2024 Academic Calendar

Motion: Debi Farr moved, Paul Jorgensen seconded, to adopt the 2023-2024 Academic Calendar, as presented. Superintendent Sproles noted slight changes to the calendar since the 1st reading.

Motion Passed, 7-0

Absent: None

Resolution No. 49 – Approve Acknowledgement of May 8th – 12th as Teacher Appreciation Week

Motion: Greg Nelson moved, Robin Zygaitis seconded, to declare the Board's appreciation to Bethel teaching staff and acknowledge May 8th – 12th, 2023, to be Teacher Appreciation Week. Director Clark noted a typographical error on the resolution and Superintendent Sproles shared appreciation for Bethel educators and invited Board members to join in celebrating Teacher Appreciation Week.

Motion Passed, 7-0

Absent: None

INFORMATION AND DISCUSSION

- A. Annual NAACP Freedom Fund Dinner, Friday, May 5, 6pm, Wheeler Pavilion, Lane County Fairgrounds
- B. OSBA 2023 Summer Board Conference, August 11-13, more information coming soon
- C. Chair Cunningham introduced the process for Superintendent Sproles' 2022-23 evaluation and Superintendent Sproles clarified that to start the process he will meet individually with Board members. An executive session to discuss Superintendent Sproles' evaluation will be held during one of the June Board meetings.

BOARD ACTIVITY UPDATE

None

REVIEW OF UPCOMING MEETINGS:

Monday, May 8, 2023, at 5:30 p.m.

Budget Committee Orientation

Monday, May 8, 2023, at 6:30 p.m.

First Budget Committee Meeting: Budget Document/Budget Message presented to Budget Committee

Monday, May 8, 2023: Regular Board Meeting at approximately 7:15 p.m., immediately following the Budget Committee Meeting

- A. District Strategic Plan: Erika Case and Carmen Adler
- B. Superintendent's Update
- C. Board Policies Up for Periodic Review

Thursday, May 11, 2023, at 5:30 p.m.

Budget Committee Meeting

MINUTES
BETHEL SCHOOL DISTRICT #52
BOARD OF DIRECTORS
APRIL 24, 2023

Thursday, May 18, 2023, at 6:30 p.m.
Alternative date for Budget Committee Meeting, *if needed*

ADJOURNMENT

There being no further business to bring before the Board, Chair Cunningham adjourned the meeting at 8:43 p.m.

Clerk – Kraig Sproles
jcb

Chair – Rich Cunningham

Bethel School District GENERAL FUND
Revenue and Expenditure Report (unaudited)
Fiscal Year 2023

	better than forecast
	within 2% of forecast
	Within 2% - 4% of forecast
	Over 4% of forecast

	Actuals To May 2023	Future Months Projected To June 2023	Preliminary 2022-2023 Totals	2022-2023	Budget
				ADOPTED BUDGET	Variance
REVENUES					
LOCAL SOURCES:					
Property Taxes	18,215,015	193,985	18,409,000	18,729,991	(320,991)
Tuition from other districts	0	500	500	500	0
Investment earnings	798,058	101,942	900,000	100,000	800,000
Misc. local sources	77,903	2,097	80,000	144,000	(64,000)
Subtotal	19,090,975	298,525	19,389,500	18,974,491	415,009
INTERMEDIATE SOURCES:					
County School Fund	186,415	0	186,415	230,000	(43,585)
Heavy Equipment Tax	13,490	6,510	20,000	30,000	(10,000)
Subtotal	199,904	6,510	206,415	260,000	(53,585)
STATE SOURCES:					
State School Fund	43,512,974	0	43,512,974	42,354,645	1,158,329
Common School Fund	384,981	384,981	769,963	554,101	215,862
High Cost Disability	714,758	0	714,758	100,000	614,758
Subtotal	44,612,714	384,981	44,997,695	43,008,747	1,988,949
FEDERAL SOURCES:					
Federal Forest Fees	237,326	0	237,326	200,000	37,326
Subtotal	237,326	1,755	239,082	200,000	37,326
OTHER RESOURCES:					
Interfund Transfers In	50,000	0	50,000	0	50,000
Sale of or Comp for loss of asset	438	0	438	0	438
Subtotal	50,438	0	50,438	0	50,438
Total, monthly revenues	64,191,358	690,894	64,883,129	62,443,238	2,439,892
EXPENDITURES					
Salaries	26,383,488	7,116,512	33,500,000	34,740,644	(1,240,644)
Employee payroll costs & benefits	15,959,308	4,427,099	20,386,407	23,236,407	(2,850,000)
Purchased services	4,499,401	1,114,855	5,614,256	5,614,256	0
Supplies	1,213,856	263,620	1,477,477	1,477,477	0
Capital outlay	73,692	1,308	75,000	20,000	55,000
Insurance/Dues/Other	888,356	7,519	895,875	895,875	0
Interfund Transfers	1,520,269	404,317	1,924,586	1,924,586	0
Contingency	0	0	0	4,033,992	(4,033,992)
Total, monthly expend.	50,538,370	13,335,231	63,873,601	71,943,238	(8,069,636)
Operating Income / (Deficit)			1,009,528	(9,500,000)	

Beginning Fund Balance (unaudited) 10,152,808 9,500,000

Operating Income / (Deficit) 1,009,528 (9,500,000)

Estimated Ending Fund Balance 11,162,337 0

Ending Fund Balance as Percentage of Expenditures **17.48%** Goal - 9% (payroll for one month)

This page intentionally left blank.



June 12, 2023

RESOLUTION NO. 22-23: 53

RESOLUTION: CONSENT AGENDA/PERSONNEL ACTION

The Board of Directors, School District No. 52, Lane County, approves personnel action involving licensed employees and extra duty contracts at each regularly scheduled School Board meeting. If the Board of Directors would like to discuss any of these recommendations in executive session, the employee should be identified by the number preceding the name and it will be withdrawn pending further instruction from the Board. Remie Calalang is available for questions.

RECOMMENDATION:

It is recommended that the School Board approve the Consent Agenda as reflected in this resolution and any addendum presented along with this resolution.

#	Name	Type	Description
1.	Ames, Kimberly	Hire for 2023-24	Offer Extra Duty Contract for Gender Sexuality Alliance Co-Advisor @Willamette.
2.	Bostwick, Debi	Resignation/Retirement	Accept resignation to enter retirement, effective the end of the 2022-23 school year; position held: Resource Teacher @Prairie Mountain; 17 years at Bethel.
3.	Carmichael, Shelley	Additional Hours for 2023-24	Offer Contract for additional .13 FTE Resource Room Teacher @Willamette; total: 1.0 FTE.
4.	Cleland, Ely	Temporary Hire for 2023-24	Offer Temporary Contract for .67 FTE Choir Teacher @Willamette; replaces: Katie Reuter; start date: 8/28/2023.
5.	Denham, Becky	Temporary Hire for 2023-24	Offer 2 nd Year Temporary Contract for .5 FTE Health/PE Teacher @Willamette; start date: 8/28/2023.
6.	Fine, Elizabeth	Resignation/Retirement	Accept resignation to enter retirement, effective June 30, 2023; position held: Social Studies Teacher @Cascade; 24 years at Bethel.
7.	Garcia, Olivia	Resignation	Accept resignation effective the end of the 2022-23 school year; position held: 3 rd Grade Teacher @Malabon; 3 years at Bethel.
8.	Irons, Autumn	Resignation	Accept resignation effective the end of the 2022-23 school year; position held: 3 rd Grade Teacher @Irving; 17 years at Bethel.
9.	Johnson, Blake	Hire for 2022-23	Offer Extra Duty Contract for Assistant Track Coach @Willamette.
10.	Loftus, Sam	Resignation	Accept resignation effective June 20, 2023; position held: Science Teacher @Shasta; 2 years at Bethel.
11.	Meusec-Thompson, Lacey	Infant Care Leave	Approve 1.0 FTE Infant Care Leave for the 2023-24 school year; position: PE Teacher @Willamette.

12.	Nordling, Curt	Resignation	Accept resignation effective the end of the 2022-23 school year; position held: Math Teacher @Willamette; 19 years at Bethel.
13.	Ramos, Jordyn	Temporary Hire for 2023-24	Offer Temporary Contract for 1.0 FTE School Counselor @Clear Lake; replaces: Sarah Ammar; start date: 8/28/2023.
14.	Rusk, Sally	Hire for 2023-24	Offer 1 st Year Probationary Contract for 1.0 FTE 6 th Grade English Language Arts Teacher @Meadow View; start date: 8/28/2023.
15.	Samartha, Ruth	Hire for 2023-24	Offer 1 st Year Probationary Contract for 1.0 FTE Academic Support Elective Teacher @Willamette; replaces: Kassi Conditt; start date: 8/28/2023.
16.	Sawyer, Ivy	Resignation/Retirement	Accept resignation to enter retirement, effective the end of the 2022-23 school year; position held: 5 th Grade Teacher @Irving; 25 years at Bethel.
17.	Suchman McQuain, Lisa	Resignation	Accept resignation effective June 20, 2023; position held: Special Education TOSA @District Office; 9 years at Bethel.
18.	Vásquez, Juan	Hire for 2023-24	Offer 1 st Year Probationary Contract for 1.0 FTE Spanish Teacher @Willamette; replaces: Megan Myrmo; start date: 8/28/2023.
19.	Warner, Jamie	Temporary Hire for 2023-24	Offer 2 nd Year Temporary Contract for 1.0 FTE Health/PE Teacher @Willamette; start date: 8/28/2023.
20.	Weaver, Regan	Resignation/Retirement	Accept resignation to enter retirement, effective June 20, 2023; position held: Resource Teacher @Meadow View; 21 years at Bethel.
21.	Wilson, Samantha	Resignation	Accept resignation effective immediately; position: Temporary .5 FTE 8/28/2023 through 10/20/2023 1 st Grade Teacher @Fairfield; 1 year at Bethel.
22.	Wright, Colleen	Resignation/Retirement	Accept resignation to enter retirement, effective the end of the 2022-23 school year; position held: Literacy Coach @District Office; 6 years at Bethel.
23.	Zwink, Nicole	Hire for 2022-23	Offer Extra Duty Contract for Elementary Track Coordinator @District Office.

Recommended by: Remie Calalang, Assistant Superintendent

ATTEST _____

Clerk – Kraig Sproles

Chair – Rich Cunningham

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Rich Cunningham				
Debi Farr				
Ashley Espinoza				
Paul Jorgensen				
Caleb Clark				
Greg Nelson				
Robin Zygaitis				



June 12, 2023

RESOLUTION NO. 22-23: 54

BE IT RESOLVED, That the Board of Directors, School District No. 52, Lane County,
hereby adopts the following Board Policies:

BBAA: Individual Board Member’s Authority and Responsibilities

BBF: Board Member Standards of Conduct

ATTEST _____

Clerk – Kraig Sproles

Chair – Rich Cunningham

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Debi Farr				
Ashley Espinoza				
Paul Jorgensen				
Caleb Clark				
Greg Nelson				
Robin Zygaitis				
Rich Cunningham				

This page intentionally left blank.

BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT

Subject: **Individual Board Member's Authority and Responsibilities**

Policy Number: **BBA** Effective Date: **6/2023**

Date of Original Policy and Revisions: **6/23**

Cancels Policy No.: **N/A** Dated: **N/A**

Date of Next Review: **6/2026**

POLICY

An individual Board member exercises the authority and responsibility of their position when the Board is in legal session only.

A Board member has the authority to act in the name of the Board when authorized by a specific Board motion. The affirmative vote of the majority of members of the Board is required to transact any business. When authorized to act as the District's designated representative in collective bargaining, a Board member may make and accept proposals in bargaining subject to subsequent approval by the Board.

When expressing personal opinions in public, the Board member should clearly identify the opinions as their own.

Members will be knowledgeable of information requested through Board action, supplied by the Superintendent, gained through attendance at District activities and through professional Board activities.

Members of the Board will adhere to the following in carrying out the responsibilities of membership:

1. Request for Information

Any individual Board member who desires a copy of an existing written report or survey prepared by the administrative staff will make such a request to the Superintendent. A copy of the material may be made available to each member of the Board. Requests for the generation of reports or information, which require additional expense to the District, must be submitted to the Board for consideration.

2. Requests for Legal Opinions

Requests for legal opinions by a Board member must be approved by a majority vote of the Board before the request is made to legal counsel. Legal counsel is responsible to the Board.

3. Action on Complaints or Requests Made to Board Members

When Board members receive complaints or requests for action from staff, students or members of the public, the Board members will direct the staff, students, members of the

BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT

public to the appropriate complaint policy. Such information will be conveyed to the Superintendent.

4. Board Member's Relationship to Administration

Individual Board members will be informed about the District's educational program, may visit schools or other facilities to gain information, and may request information from the Superintendent. No individual Board member may direct the Superintendent to action without Board authorization. Board members will not intervene in the administration of the District or its schools.

5. Contracts or Agreements

All contracts of the District must be approved by the Board, unless otherwise delegated by the Board to the Superintendent or designee for approval, before an order can be drawn for payment. If a contract is made without authority of the Board, the individual making such contract shall be personally liable.

REPORTS

None

ATTACHMENTS

None

END OF POLICY

Legal Reference(s):

[ORS 332.045](#)

[ORS 332.055](#)

[ORS 332.057](#)

[ORS 332.075](#)

38 OR. ATTY. GEN. OP. 1995 (1978)

S. Benton Educ. Ass'n v. Monroe Union High Sch. Dist., 83 Or. App. 425 (1987).

BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT

Subject: **Board Member Standards of Conduct**

Policy Number: **BBF** Effective Date: **6/2023**

Date of Original Policy and Revisions: **6/23**

Cancels Policy No.: **N/A** Dated: **N/A**

Date of Next Review: **6/2026**

POLICY

A Board member should:

1. Comply with ethics laws for public officials;
2. Understand that the Board sets the standards for the District through Board policy. Board members do not manage the District on a day-to-day basis;
3. Understand that the Board makes decisions by a quorum vote of the Board. Individual Board members may not commit the Board to any action;
4. Respect the right of other Board members to have opinions and ideas which differ;
5. Recognize that decisions made by a quorum vote are the final decisions of the Board. Such decisions should be supported by all Board members;
6. Make decisions only after the facts are presented and discussed;
7. Understand the chain of command and refer problems or complaints to the proper administrative office;
8. Recognize that the Board must comply with the Public Meetings Law and only has authority to make decisions at properly noticed Board meetings;
9. Insist that all Board and District business is ethical and honest;
10. Be open, fair and honest — no hidden agendas;
11. Understand that Board members will receive information that is confidential and cannot be shared;
12. Recognize that the Superintendent is the Board's employee and designated as the chief executive officer of the District;
13. Take action only after hearing the Superintendent's recommendations;
14. Refuse to bring personal or family problems into Board considerations;
15. Give District staff the respect and consideration due to skilled, professional employees;

**BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT**

16. Present personal criticism of District operations to the Superintendent, when appropriate, not to District staff;
17. Respect the right of the public to attend and observe Board meetings;
18. Respect the right of the public to be informed about District decisions and school operations as allowed by law;
19. Remember that content discussed in executive session is confidential;
20. Use social media, websites, or other electronic communication judiciously, respectfully, and in a manner that does not violate Oregon's Public Meetings Laws;
21. When posting online or to social media, Board members will treat and refer to other Board members, staff, students and the public with respect, and will not post confidential information about students, staff or District business;
22. A Board member is a mandatory reporter of child abuse. A Board member having reasonable cause to believe that any child with whom the Board member comes in contact with has suffered abuse or that any person with whom the Board member comes in contact with has abused a child shall immediately make an oral report by telephone or otherwise to the local Department of Human Services (DHS), to the designee of the department or to a local law enforcement within the county where the person making the report is located at the time of contact.

REPORTS

None

ATTACHMENTS

None

END OF POLICY

Legal Reference(s):

[ORS 162.015 - 162.035](#)
[ORS 162.405 - 162.425](#)
[ORS 192.610 - 192.710](#)
[ORS Chapter 244](#)
[ORS 332.055](#)
[ORS 419B.005](#)
[ORS 419B.010](#)
[ORS 419B.015](#)
[Senate Bill 415 \(2019\)](#)



June 12, 2023

RESOLUTION NO. 22-23: 55

BE IT RESOLVED, that the Board of Directors, Bethel School District No. 52, Lane County, hereby **APPROVES** the award of a contract to Cengage Learning Products in the amount of \$60,000, for the purchase of Reach Higher K-5, Time Zones 6-8, and Pathways 9-12 English Language Development curriculum.

ATTEST _____

Clerk – Kraig Sproles

Chair – Rich Cunningham

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Debi Farr				
Ashley Espinoza				
Paul Jorgensen				
Caleb Clark				
Greg Nelson				
Robin Zygaitis				
Rich Cunningham				

This page intentionally left blank.



June 12, 2023

RESOLUTION NO. 22-23: 56

BE IT RESOLVED, that the Board of Directors, Bethel School District No. 52, Lane County, hereby **APPROVES** the adoption of Illustrative Math curriculum for grades 9-12

BE IT RESOLVED, that the Board of Directors, Bethel School District No. 52, Lane County, hereby **APPROVES** the adoption of MidSchool Math curriculum for grades 6-8

BE IT RESOLVED, that the Board of Directors, Bethel School District No. 52, Lane County, hereby **APPROVES** the postponement of an adoption for math curriculum for grades K-5

ATTEST _____
Clerk – Kraig Sproles

Chair – Rich Cunningham

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Debi Farr				
Ashley Espinoza				
Paul Jorgensen				
Caleb Clark				
Greg Nelson				
Robin Zygaitis				
Rich Cunningham				

This page intentionally left blank.



June 12, 2023

RESOLUTION NO. 22-23: 57

BE IT RESOLVED, that the Board of Directors, Bethel School District No. 52, Lane County, hereby **APPROVES** the postponement of an adoption for science curriculum for grades K-12.

ATTEST _____
Clerk – Kraig Sproles

Chair – Rich Cunningham

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Debi Farr				
Ashley Espinoza				
Paul Jorgensen				
Caleb Clark				
Greg Nelson				
Robin Zygaitis				
Rich Cunningham				

This page intentionally left blank.



June 12, 2023

RESOLUTION NO. 22-23: 58

BE IT RESOLVED, That the Board of Directors, School District No. 52, Lane County, hereby adopts Superintendent Kraig Sproles' 2022-2023 Performance Evaluation, as presented.

ATTEST _____
Clerk – Kraig Sproles

Chair – Rich Cunningham

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Debi Farr				
Ashley Espinoza				
Paul Jorgensen				
Caleb Clark				
Greg Nelson				
Robin Zygaitis				
Rich Cunningham				