



BETHEL SCHOOL BOARD MEETING

Hybrid Meeting hosted from the District Office – 4640 Barger Drive

Monday, October 10, 2022 - 6:30 p.m.

Join Zoom Webinar:

<https://bethel-k12-or-us.zoom.us/j/85997303233?pwd=bExGZTBZZStYUnFweC8zY3JxbmJHdz09>

Passcode: 784253

Or

Phone number to listen: 1-253-215-8782

Webinar ID: 859 9730 3233

Passcode: 784253

AGENDA

1. Call to Order

Rich Cunningham, Chair

2. Pledge of Allegiance

3. Approval of Minutes

4. Delegations and Visitors

Public comment will be taken either in person, via Zoom Webinar, or in writing and will be limited to thirty minutes. To sign up for public comment via Zoom Webinar, please complete [this form](#) by noon the day of the Board Meeting. Written comments can be submitted to publiccomment@bethel.k12.or.us. Board members will have access to written public comments submitted by noon the day of the Board Meeting.

5. Superintendent's Report

- A. Bond Work Update: Pat Bradshaw and Pat McGillivray
- B. Financial Statement: Andrea Belz
- C. Division 22 Standards: Jill Robinson-Wolgamott and Kee Zublin
- D. Superintendent's Update
- E.

6. Consent Agenda

Personnel Action

Resolution No. 14

7. Action Items

- A. Adopt Policy GBDA Resolution No. 15
- B. Notice of Intent to Maintain Participation in the Formal Governance of Lane ESD by requesting 50% or less of ADMw in Transit Dollars Resolution No. 16
- C.

BETHEL SCHOOL DISTRICT #52

BOARD OF DIRECTORS

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8. Information and Discussion

- A. National School Lunch Week, October 10-14
- B. BEF Breakfast at Bethel, Friday, October 21, 7am, Meadow View
- C. OSBA Legislative Roadshow, Thursday, October 27, 6pm dinner, 6:30pm start, Lane ESD, RSVP
- D. OSBA Annual Convention, November 11-13, Portland Marriott Downtown Waterfront Hotel
- E.

9. Board Activity Update

- A.

10. Review of Next Meeting: Monday, October 24, 2022

- A. Strategic Planning Work Session: Kristen Miles, OSBA
- B.

11. Adjournment

**SPECIAL BOARD MEETING/BOARD RETREAT
BETHEL SCHOOL DISTRICT #52
BOARD OF DIRECTORS
AUGUST 12- 13, 2022**

The August 12, 2022 Special Board Meeting/Board Retreat was open virtually to the public via Zoom Webinar with audio only.

ATTENDANCE

Board Members: Ashley Espinoza, Debi Farr, Paul Jorgensen, Caleb Clark, Robin Zygaitis, and Chair, Rich Cunningham

Absent: Greg Nelson

District staff and presenters: Superintendent Sproles, Remie Calalang, Tina Gutierrez-Schmich, and Jill Busby

CALL TO ORDER

Chair Cunningham called the August 12, 2022 Special Board Meeting/Board Retreat to order at 12:33 p.m.

Superintendent Sproles summarized the purpose of the Board Retreat and reviewed the August 12th agenda which included characteristics of a highly effective school board, equity, equality, and social justice, unconscious bias and collective decision making, and equity tool and stance.

CHARACTERISTICS OF AN EFFECTIVE BOARD

The Board engaged in discussions and shared about their personal K-12 school experiences.

Superintendent Sproles reviewed The Lighthouse Inquiry's board characteristics of success and discussed them with the Board.

A recess was called at 2:14 p.m.

The Board Retreat was reconvened at 2:39 p.m.

EQUITY DISCUSSION

Superintendent Sproles and the Board discussed the terms "inequality," "equality," "equity," and "social justice" as they relate to education and applied them in different scenarios.

Assistant Superintendent Calalang discussed implicit bias with the Board and shared a PBS video, *Implicit Bias: Peanut Butter, Jelly and Racism*.

Superintendent Sproles shared equity tool questions and how they impact decisions and biases with transparency.

Chair Cunningham adjourned the Board Retreat at 4:48 p.m.

Clerk – Kraig Sproles
Jcb

Chair – Rich Cunningham

The August 13, 2022 Special Board Meeting/Board Retreat was open virtually to the public via Zoom Webinar with audio only.

**SPECIAL BOARD MEETING/BOARD RETREAT
BETHEL SCHOOL DISTRICT #52
BOARD OF DIRECTORS
AUGUST 12- 13, 2022**

ATTENDANCE

Board Members: Ashley Espinoza, Debi Farr, Paul Jorgensen, Caleb Clark, Robin Zygaitis, and Chair, Rich Cunningham

Absent: Greg Nelson

District staff and presenters: Superintendent Sproles, Remie Calalang, Tina Gutierrez-Schmich, and Jill Busby

CALL TO ORDER

Chair Cunningham called the August 13, 2022 Special Board Meeting/Board Retreat to order at 8:55 a.m.

Director Clark arrived at approximately 9:22 a.m.

Superintendent Sproles reviewed the August 13th agenda which included an overview of the strategic planning process, why strategic planning matters, a Board goals and focus areas discussion, and a Board committee discussion. Board members shared something they learned about a fellow Board member yesterday and what they would like to accomplish during the Board Retreat today.

STRATEGIC PLANNING DISCUSSION

Superintendent Sproles summarized the strategic planning process and commitments for the plan, reported on the creation of District strategic planning committees, reviewed a tentative timeline, and facilitated a strategic planning discussion with the Board.

Bethel will pilot a program with COSA and OSBA to craft a model strategic planning process.

A recess was called at 10:20 a.m.

The Board Retreat was reconvened at 10:38 a.m.

2022-2023 BOARD PRIORITIES/GOALS DISCUSSION

Superintendent Sproles reviewed effective goal setting for school boards, Bethel's 2021-2022 Board Priorities, areas of focus for Bethel in 2022-2023, sources of data to monitor goals, and discussed this information with the Board. The Board provided input for 2022-2023 Board Priorities which Superintendent Sproles will organize and present for discussion at the August 22, 2022 Board meeting.

2022-2023 COMMITTEE OPPORTUNITIES

ESD Budget (1): Robin Zygaitis; alternate: Rich Cunningham

Contact: Tony Scurto, Superintendent, Lane ESD

Meetings occur 1-2 times per year, evenings

LCOG (1): Rich Cunningham; alternate: Ashley Zygaitis

Contact: Brenda Wilson, Executive Director, LCOG

Meetings occur 6-7 times per year, Thursday evenings

Negotiations – Contract Maintenance (1): Paul Jorgensen; alternate: Robin Zygaitis

Committee Leader: Remie Calalang

Meetings occur as needed, afternoons, evenings, and weekends

**SPECIAL BOARD MEETING/BOARD RETREAT
BETHEL SCHOOL DISTRICT #52
BOARD OF DIRECTORS
AUGUST 12- 13, 2022**

Bethel Education Foundation Board Representative (1): Paul Jorgensen; alternate: Caleb Clark

Coordinator: TBD

Meetings occur monthly, generally 5:30-7pm and special events throughout the year

Bethel Health Center Advisory Board (1): Debi Farr; alternate: Robin Zygaitis

Committee Leaders: Alisha Dodds and Brenda Martinek

Meetings occur 2 times per year (October and May), generally 1 hour, early evening

Strategic Planning Steering Committee (2): Ashley Espinoza and Robin Zygaitis

Committee Leaders: Kraig Sproles and Erika Case

Meetings occur as needed (10 times total)

Long Term Budget Committee: (1-3): Greg Nelson, Ashley Espinoza, and Debi Farr; alternate: Rich Cunningham

Committee Leaders: Kraig Sproles, Alisha Dodds, and Andrea Belz

2020 Bond Oversight Committee (1-3): Robin Zygaitis, Caleb Clark, and Rich Cunningham; alternate: Paul

Jorgensen

Committee Leaders: Kraig Sproles and Alisha Dodds

Meetings occur as needed (1-3 times total)

Community Engagement Team (2): Debi Farr and Caleb Clark

Committee Leaders: Kraig Sproles and Carmen Adler

Committee details to be determined

The following committees will be suspended for 2022-2023: District Wellness Committee; Safety and Equity Committee; 2012 Bond Committee; and School Resource Officer Committee.

Superintendent Sproles reminded the Board of the upcoming Regular Board meeting on August 22nd and the Welcome Back event which will be held at Wolverine Stadium on Monday, August 29th, with refreshments starting at approximately 7:45 a.m. The Welcome Back presentation will begin at 8:30 a.m.

Superintendent Sproles also noted that the strategic planning process may require additional Work Sessions outside of Regular Board meetings this fall.

ADJOURNMENT

Chair Cunningham adjourned the Board Retreat at 12:27 p.m.

Clerk – Kraig Sproles
Jcb

Chair – Rich Cunningham

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MINUTES
BETHEL SCHOOL DISTRICT #52
BOARD OF DIRECTORS
AUGUST 22, 2022

The August 22, 2022 meeting of the Board of Directors was held in person and was remotely accessible via Zoom Webinar.

ATTENDANCE

Board Members: Debi Farr, Paul Jorgensen, Ashley Espinoza, Greg Nelson, Caleb Clark, Robin Zygaitis, and Chair, Rich Cunningham

Absent: None

District staff and presenters: Superintendent Sproles, Remie Calalang, Andrea Belz, Logan Grassest, Brenda Martinek, and Jill Busby

CALL TO ORDER

Chair Cunningham called the August 22, 2022 meeting of the Board of Directors to order at 6:33 p.m.

PLEDGE OF ALLEGIANCE

Director Jorgensen led the Pledge of Allegiance.

ACTION ON MINUTES

Chair Cunningham presented the Minutes from the July 5, 2022 Board Meeting and asked for additions or corrections. Hearing none, the Board approved the Minutes as submitted.

DELEGATIONS AND VISITORS

None

SUPERINTENDENT'S REPORT

Superintendent Sproles thanked Board members for their work at the recent Board retreat and shared details about new licensed staff orientation which is occurring this week, and staff in-service week August 29th – September 1st. The annual welcome back event will take place at Wolverine Stadium on August 29th beginning at 8 a.m. The Board discussed upcoming strategic planning Work Sessions scheduled for September 12th and October 24th with OSBA Board Development Specialist Kristen Miles and start times for Work Sessions and Regular Board Meetings. Regular Board Meetings will continue to begin at 6:30 p.m. and the upcoming Work Sessions will begin at 5:30 p.m. The Board discussed School Board Priorities for 2022-23 and concluded that a Board sub-committee will meet to explore equity statements and provide rationales for each of the priorities before they are brought back to the Board to be considered for adoption on September 26th. Additionally, Superintendent Sproles provided an update on the Cascade construction project and announced the official Cascade groundbreaking event which takes place August 31st at 6:00 p.m.

The Board commended Superintendent Sproles, Assistant Superintendent Calalang, and Director of Teaching and Learning for Equity Tina Gutierrez-Schmich for their work planning the recent Board retreat which was very impactful.

MINUTES

BETHEL SCHOOL DISTRICT #52

BOARD OF DIRECTORS

AUGUST 22, 2022

Fiscal Year 2022 Financial Statement: Andrea Belz

Business Services Director Andrea Belz reviewed the financial statement for fiscal year 2022 showing an estimated Ending Fund Balance of \$9,289,347 and answered questions from the Board. The Board welcomed Ms. Belz as the District’s new Business Services Director.

Policy Update, 1st Reading

Assistant Superintendent Calalang reported on the following Board policies:

GBEA – Workplace Harassment – *Updated to reflect new language*

IK – Academic Achievement – *Updated to reflect new language*

JGAB – Use of Physical Restraint and Seclusion – *Updated to reflect new language*

CONSENT AGENDA

Resolution No. 5 – Personnel Action

Motion: Greg Nelson moved, Robin Zygaitis seconded, to approve the Revised Consent Agenda as specified below.

#	Name	Type	Description
1.	Admire, Celene	Resignation/Retirement	Accept Resignation effective immediately to enter retirement; Position Held: Title Teacher @Malabon; 26 years at Bethel.
2.	Baron, Jolene	Hire for 2022-23	Offer 1 st Year Probationary Contract for .5 FTE Elementary Electives Teacher @Meadow View; Replaces: Chelsea Schwartze; Start Date: 8/29/2022.
3.	Bedney, Tara	Hire for 2022-23	Offer 1 st Year Probationary Contract for 1.0 FTE Math Teacher @Shasta; Replaces: Tyler Bryton; Start Date: 8/29/2022.
4.	Berrios, Milca	Temporary Hire for 2022-23	Offer 1 st Year Temporary Contract for .5 FTE ERR Teacher @Prairie Mountain; Start Date: 8/29/2022.
5.	Boettger, Lauren	Infant Care Leave	Approve .5 FTE Infant Care Leave for the 2022-23 school year; Position: 4 th Grade Teacher @Fairfield.
6.	Brown, Erin	Hire for 2022-23	Offer Extra Duty Contract for Assistant Cheer Coach @Willamette.
7.	Chadbourne, Sean	Temporary Hire for 2022-23	Offer 1 st Temporary Contract for 1.0 FTE Middle School ELA/Math Interventionist @Meadow View; Start Date: 8/29/2022.
8.	Chappell, Deanna	Hire for 2022-23	Offer 1 st Year Probationary Contract for 1.0 FTE Counselor @Danebo;

MINUTES
BETHEL SCHOOL DISTRICT #52
BOARD OF DIRECTORS
AUGUST 22, 2022

			Replaces: Jill Torres; Start Date: 8/29/2022.
9.	Choate, Jennifer	Hire for 2022-23	Offer 1 st Year Probationary Contract for 1.0 FTE Literacy Coach @District Office; Start Date: 8/29/2022.
10.	Clark, Tangeila	Hire for 2022-23	Offer Extra Duty Contract for Varsity Head Cheer Coach @Willamette.
11.	Correa, Heather	Hire for 2022-23	Offer 1 st Year Probationary Contract for 1.0 FTE Life Skills Teacher @Clear Lake; Replaces: Carley Neuhaus; Start Date: 8/29/2022.
12.	Courtney, Jacob	Hire for 2022-23	Offer Extra Duty Contract for Head Cross Country Coach @Willamette.
13.	Darland, Jackson	Temporary Hire for 2022-23	Offer 1 st Year Temporary Contract for 1.0 FTE Spanish/ Elective Teacher @Prairie Mountain; Replaces: Kelli Wilkinson; Start Date: 8/29/2022.
14.	Eden, Kristy	Hire for 2022-23	Offer 2 nd Year Probationary Contract for .5 FTE Art Teacher @Fairfield; Start Date: 8/29/2022.
15.	Eschrich, Katie	Additional Temporary Hours for 2022-23	Offer Temporary Contract for additional .5 FTE 4 th Grade Teacher @Fairfield; Total: 1.0 FTE.
16.	Forkish, Lisa	Temporary Hire for 2022-23	Offer 1 st Year Temporary Contract for .67 FTE Choir Teacher and Vocal Director @Willamette; Replaces: Kathie Morrow; Start Date: 8/29/2022.
17.	Glenn, Michael	Hire for 2022-23	Offer 1 st Year Probationary Contract for 1.0 FTE Middle School Art Teacher @Meadow View; Replaces: Jamie Bennett; Start Date: 8/29/2022.
18.	Goncalves, Neto	Hire for 2022-23	Offer 1 st Year Probationary Contract for 1.0 FTE Spanish/Elective Teacher @Cascade; Start Date: 8/29/2022.
19.	Green, Angus	Hire for 2022-23	Offer 1 st Year Probationary Contract for 1.0 FTE Teacher @Meadow View; Start Date: 8/29/2022.
20.	Higgs, Lee	Temporary Hire for 2022-23	Offer 1 st Year Temporary Contract for .5 FTE Math Teacher @Willamette; Start date: 8/29/2022.
21.	Hopper, Amanda	Hire for 2022-23	Offer 1 st Year Probationary Contract for 1.0 FTE Title Teacher @Malabon;

MINUTES**BETHEL SCHOOL DISTRICT #52****BOARD OF DIRECTORS****AUGUST 22, 2022**

			Replaces: Celene Admire; Start Date: 8/29/2022.
22.	Howard, Joceline	Infant Care Leave	Approve 1.0 FTE Infant Care Leave for the 2022-23 school year; Position: Health Teacher @ Willamette.
23.	Humphreys, Martha	Resignation/Retirement	Accept Resignation effective at the end of the 2021-22 school year to enter into retirement; Position Held: CTE Culinary Arts Teacher @Willamette; 46 years at Bethel.
24.	Jordan-Zornow, Lisa	Temporary Administrative Hire for 2022-23	Offer 2 nd Year Temporary Administrator Contract for Assistant Principal @Willamette; Education: BA/University of Wisconsin, Milwaukee; MAT/Pacific University; Administrator Licensure: George Fox University; Experience: Assistant Principal, Prairie Mountain School, 1 year; Spanish Teacher, Lebanon High School and Seven Oak Middle School, Lebanon Community School District, 15 years; TESOL Instructor, Linn Benton Community College, 2 years; K-5 Classroom Teacher, The Child Center, 2 years; Replaces: Alyssa Dodds; Start Date: 8/8/2022.
25.	Kindle, Shaelyn	Hire for 2022-23	Offer 1 st Year Probationary Contract for .5 FTE and Temporary Contract for .5 FTE Title Teacher @Clear Lake; Replaces: Kim Liebenberg; Start Date: 8/29/2022; Total; 1.0 FTE.
26.	Liebenberg-Battles, Kim	Leave of Absence	Approve .5 FTE Miscellaneous Leave of Absence for the 2022-23 school year; Position: Title Teacher @Clear Lake.
27.	Mitchell, Jaylen	Hire for 2022-23	Offer Extra Duty Contract for Assistant Football Coach @Willamette.
28.	Mosteller, Emily	Hire for 2022-23	Offer 1 st Year Probationary Contract for 1.0 FTE School Counselor @Malabon; Start Date: 8/29/2022.
29.	Meusec Thompson, Lacey	Infant Care Leave	Approve 1.0 FTE Infant Care Leave for the 2022-23 school year; Position: PE Teacher @ Willamette.

MINUTES**BETHEL SCHOOL DISTRICT #52****BOARD OF DIRECTORS****AUGUST 22, 2022**

30.	Poteete, Marie	Hire for 2022-23	Offer 1 st Year Probationary Contract for 1.0 FTE Spanish/Elective Teacher @Shasta; Replaces: Karlie Chapin; Start Date: 8/29/2022.
31.	Priest, Andrew	Temporary Hire for 2022-23	Offer 1 st Year Temporary Contract for 1.0 FTE Reading Interventionist @Shasta; Start Date: 8/29/2022.
32.	Scott, Eric	Hire for 2022-23	Offer Extra Duty Contract for Assistant Football Coach @Willamette.
33.	Simonsen, Edith	Resignation	Accept Resignation effective immediately; Position Held: 3 rd Grade Teacher @Prairie Mountain; 5 years at Bethel.
34.	Strege, Crystal	Leave of Absence 2022-23	Approve Miscellaneous Leave of Absence for the 2022-23 school year; Position: 2 nd Grade Teacher @ Danebo.
35.	Sullivan, Max	Hire for 2022-23	Offer 1 st Year Probationary Contract for 1.0 FTE Math/Math Intervention Teacher @Prairie Mountain; Replaces: Jaime Aguayo; Start Date: 8/29/2022.
36.	Victorine, Sheldon	Resignation	Accept Resignation effective immediately; Position Held: Athletic Trainer @Willamette; 1 year at Bethel.
37.	Westphal, Mark	Temporary Hire for 2022-23	Offer 1 st Year Temporary Contract for 1.0 FTE Resource Room Teacher @Shasta; Replaces: Corky Franklin; Start Date: 8/29/2022.
38.	Wilson, Benjamin	Hire for 2022-23	Offer 1 st Year Probationary Contract for 1.0 FTE Math Teacher @Shasta; Replaces: Anthony Desimone; Start Date: 8/29/2022.
39.	Wojo-Sykes, Abby	Resignation	Accept Resignation effective immediately; Position Held: Resource Teacher @Willamette; 5 years at Bethel.
40.	Aly, Kate	Resignation	Accept Resignation effective immediately; Position Held: Resource Teacher @Meadow View; 9 years at Bethel.

MINUTES

BETHEL SCHOOL DISTRICT #52

BOARD OF DIRECTORS

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41.	Ermini, Stacy	Hire for 2022-23	Offer Extra Duty Contract for Assistant Varsity Girls Soccer Coach @Willamette.
42.	Wilson, Samantha	Hire for 2022-23	Offer Extra Duty Contract for JV 2 Girls Soccer Head Coach @Willamette.
43.	Young, Briana	Job Share	Approve Job Share with Deanna Courogen for the 2022-23 school year; Position: 1 st Grade Teacher @ Irving.
44.	Courogen, Deanna	Temporary Hire for 2022-23	Offer 3 rd Year Temporary Contract for .5 FTE to job share with Briana Young; Position: 1 st Grade Teacher @Irving; Start date: 8/29/2022.

Motion Passed, 7-0

Absent: None

ACTION ITEMS

None

INFORMATION AND DISCUSSION

- A. Chair Cunningham shared that he has received phone calls from community members requesting that the Board re-adopt Resolution No. 16-17: 47 affirming the District’s commitment to an inclusive and supportive environment for all students. Director of Teaching and Learning for Equity Tina Gutierrez-Schmich will look into re-adopting this resolution.
- B. Welcome Back Ceremony, Monday, August 29, 8am refreshments, 9am start, Wolverine Stadium
- C. OSBA Legislative Roadshow, Thursday, October 27, 6pm dinner, 6:30pm start, Lane ESD, RSVP
- D. OSBA Annual Convention, November 11-13, Portland Marriott Downtown Waterfront Hotel
- E. Assistant Superintendent Remie Calalang shared details about Project Hope which will take place Sunday, August 28th, from 1:00 p.m. – 4:00p.m. at Willamette High School.

BOARD ACTIVITY UPDATE

None

REVIEW OF NEXT MEETING: MONDAY, SEPTEMBER 12, 2022

- A. Work Session: Strategic Planning

MINUTES
BETHEL SCHOOL DISTRICT #52
BOARD OF DIRECTORS
AUGUST 22, 2022

ADJOURNMENT

There being no further business to bring before the Board, Chair Cunningham adjourned the meeting at 7:45 p.m.

Clerk – Kraig Sproles
jcb

Chair – Rich Cunningham

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WORK SESSION NOTES
BETHEL SCHOOL DISTRICT #52
BOARD OF DIRECTORS
SEPTEMBER 12, 2022

The September 12, 2022 Work Session was held in person and was remotely accessible via Zoom Webinar.

ATTENDANCE

Board Members: Ashley Espinoza, Greg Nelson, Paul Jorgensen, Caleb Clark, and Vice Chair, Robin Zygaitis

Absent: Rich Cunningham and Debi Farr

District staff and presenters: Superintendent Sproles, Remie Calalang, Kee Zublin, Jill Robinson-Wolgamott, Erika Case, Andrea Belz, Brenda Martinek, Tina Gutierrez-Schmich, Kristin Miles, and Jill Busby

CALL TO ORDER

Vice Chair Zygaitis called the September 12, 2022 Work Session to order at 5:35 p.m.

STRATEGIC PLANNING: KRISTEN MILES, OSBA

Superintendent Sproles introduced the meeting as the second in a series of Board meetings about the District's strategic planning process and introduced OSBA Board Development Specialist Kristen Miles. Ms. Miles facilitated group discussions with the Board, including common definitions of equity, equality, and social justice.

Superintendent Sproles shared an overview of the strategic planning process, commitments, and a tentative timeline.

Strategic Planning Process:

- Where are we now? Who are we as a community
- Where are we going? What could we become?
- What could get in our way? How do barriers impact different groups of people?
- What actions do we take? What strategies do we implement?
- How do we monitor progress and adjust as needed?

Commitments:

- Center student voice and experience in the process. Seek input from multiple sources.
- Design a plan that is measurable with leading indicators and implementation markers.
- Create "skinny" plan that is actionable.
- Equity in action.

The Strategic Planning Steering Committee will include Director Espinoza and Vice Chair Zygaitis and will be led by Student Success Administrator Erika Case and the Community Engagement Committee will include Directors Farr and Clark and will be led by Administrator for Strategic Initiatives Carmen Adler.

Superintendent Sproles reviewed District statistical data.

Board members rotated tables and engaged in small group discussions while reviewing 9th grade on-track data with Director of Teaching and Learning for Secondary Kee Zublin; early literacy data with Director of Teaching and Learning for Elementary Jill Robinson-Wolgamott; and social-emotional and behavioral health data with Director of Teaching and Learning for Equity Tina Gutierrez-Schmich and Student Services Director Brenda Martinek.

Board members shared their findings from the data presented during the small group discussions.

Superintendent Sproles summarized the tentative timeline and next steps in the District's strategic planning process.

WORK SESSION NOTES
BETHEL SCHOOL DISTRICT #52
BOARD OF DIRECTORS
SEPTEMBER 12, 2022

Director Jorgensen thanked District staff for their efforts implementing the strategic planning process and Board members shared thoughts from the evening's discussions.

ADJOURNMENT

Vice Chair Zygaitis adjourned the Work Session at 8:13 p.m.

Clerk – Kraig Sproles
jcb

Chair – Rich Cunningham

Bethel School District GENERAL FUND
 Revenue and Expenditure Report (unaudited)
 Fiscal Year 2023

	better than forecast
	within 2% of forecast
	Within 2% - 4% of forecast
	Over 4% of forecast

	Actuals To		Future Months		Preliminary 2022-2023 Totals	2022-2023 ADOPTED BUDGET	Budget Variance
	September 2022		Projected To June 2023				
	<u>REVENUES</u>						
LOCAL SOURCES:							
Property Taxes	0	18,729,991	18,729,991	18,729,991	18,729,991	0	
Tuition from other districts	0	500	500	500	500	0	
Investment earnings	55,682	324,318	380,000	100,000	280,000		
Misc. local sources	1,495	142,505	144,000	144,000	0		
Subtotal	57,177	19,197,314	19,254,491	18,974,491	280,000		
INTERMEDIATE SOURCES:							
County School Fund	0	230,000	230,000	230,000	0		
Heavy Equipment Tax	0	30,000	30,000	30,000	0		
Subtotal	0	260,000	260,000	260,000	0		
STATE SOURCES:							
State School Fund	14,098,372	28,256,273	42,354,645	42,354,645	0		
Common School Fund	0	554,101	554,101	554,101	0		
High Cost Disability	0	100,000	100,000	100,000	0		
Subtotal	14,098,372	28,910,375	43,008,747	43,008,747	0		
FEDERAL SOURCES:							
Federal Forest Fees	0	200,000	200,000	200,000	0		
Subtotal	0	200,000	200,000	200,000	0		
Total, monthly revenues	10,632,013	48,567,689	62,723,238	62,443,238	280,000		
<u>EXPENDITURES</u>							
Salaries	3,837,404	30,903,241	34,740,644	34,740,644	0		
Employee payroll costs & benefits	2,343,596	20,892,811	23,236,407	23,236,407	0		
Purchased services	795,658	4,818,598	5,614,256	5,614,256	0		
Supplies	360,776	1,116,701	1,477,477	1,477,477	0		
Capital outlay	18,697	1,303	20,000	20,000	0		
Insurance/Dues/Other	683,123	212,752	895,875	895,875	0		
Interfund Transfers	0	1,924,586	1,924,586	1,924,586	0		
Contingency	0	0	0	4,033,992	(4,033,992)		
Total, monthly expend.	8,039,254	59,869,991	67,909,246	71,943,238	(4,033,992)		
Operating Income / (Deficit)			(5,186,008)	(9,500,000)			

Beginning Fund Balance	10,446,906	9,500,000
Operating Income / (Deficit)	(5,186,008)	(9,500,000)
Ending Fund Balance	5,260,898	0

Ending Fund Balance as Percentage of Expenditures 7.75% Goal - 9% (payroll for one month)

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October 10, 2022

RESOLUTION NO. 22-23: 14

RESOLUTION: CONSENT AGENDA/PERSONNEL ACTION

The Board of Directors, School District No. 52, Lane County, approves personnel action involving licensed employees and extra duty contracts at each regularly scheduled School Board meeting. If the Board of Directors would like to discuss any of these recommendations in executive session, the employee should be identified by the number preceding the name and it will be withdrawn pending further instruction from the Board. Remie Calalang is available for questions.

RECOMMENDATION:

It is recommended that the School Board approve the Consent Agenda as reflected in this resolution and any addendum presented along with this resolution.

#	Name	Type	Description
1.	Anderson, Jamie	Additional Temporary Hours for 2022-23	Offer Temporary Contract for additional .13 FTE Teen Parent Teacher @Willamette; Total: 1.0 FTE.
2.	Kelley, Lori	Additional Temporary Hours for 2022-23	Offer Temporary Contract for additional .5 FTE Art Teacher @Clear Lake; Total: 1.0 FTE
3.	LaGoy, Tyla	Hire for 2022-23	Offer Extra Duty Contract for Yearbook Advisor @Shasta.
4.	O'Reilly, Matthew	Resignation	Accept Resignation effective November 22, 2022; Position Held: Reading/Math Interventionist @Meadow View; 1+ years at Bethel.
5.	Skordal, Cassidy	Resignation	Accept Resignation effective November 21, 2022; Position Held: K-5 Extended Resource Room Teacher @Prairie Mountain; 3 months at Bethel.
6.	Witty, Shannon	Hire for 2022-23	Offer Extra Duty Contract for Assistant Volleyball Coach @Willamette.
7.	Zapata, Jessica	Hire for 2022-23	Offer Extra Duty Contract for Latinos Unidos Advisor @Willamette.

Recommended by: Remie Calalang, Assistant Superintendent

ATTEST _____
Clerk – Kraig Sproles

Chair – Rich Cunningham

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Rich Cunningham				
Debi Farr				
Ashley Espinoza				
Paul Jorgensen				
Caleb Clark				
Greg Nelson				
Robin Zygaitis				



October 10, 2022

RESOLUTION NO. 22-23: 15

BE IT RESOLVED, That the Board of Directors, School District No. 52, Lane County,
hereby adopts the following Board Policy:

GBDA: Expression of Milk or Breast-feed in the Workplace

ATTEST _____
Clerk – Kraig Sproles

Rich Cunningham - Chair

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Debi Farr				
Ashley Espinoza				
Paul Jorgensen				
Caleb Clark				
Greg Nelson				
Robin Zygaitis				
Rich Cunningham				

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**BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT**

Subject: Expression of Milk or Breast-feed in the Workplace
Policy Number: GBDA Effective Date: 10/2022
Date of Original Policy and Revisions: 11/07, 1/09, 11/11, 10/13, 2/16
Cancels Policy: N/A Dated: N/A
Date of Next Review: 10/2025

POLICY

When possible, an employee must give reasonable notice of the intent to express milk or breast-feed to a supervisor, building principal, or District administrator. The District shall provide the employee a reasonable rest period to express milk or breast-feed each time the employee has a need to express milk or breast-feed. If feasible, the employee will take the rest period at the same time as the rest of periods or meal periods provided by the District.

The District will make a reasonable effort to provide a location, other than a public restroom or toilet stall, in close proximity to the employee’s work area, where an employee can express milk or breast-feed in private, concealed from view and without intrusion by other employees or the public. “Close proximity” means within walking distance from the employee’s work area that does not appreciably shorten the rest or meal period. If a private location is not within close proximity to the employee’s work area, the District may not include the time taken to travel to and from the location as part of the break period.

The following locations have been identified in each facility for milk expression or breast-feeding:

1. District Office/Business Services/Technology: a private office in each building;
2. Clear Lake Elementary School: a classroom or conference room with windows covered and door locked or a private office in the building;
3. Danebo Elementary School: a classroom or conference room with windows covered and door locked or a private office in the building;
4. Fairfield Elementary School: a classroom or conference room with windows covered and door locked or a private office in the building;
5. Irving Elementary School: a classroom or conference room with windows covered and door locked or a private office in the building;
6. Malabon Elementary School: a classroom or conference room with windows covered and door locked or a private office in the building;
7. Meadow View School: a classroom or conference room with windows covered and door locked or a private office in the building;
8. Prairie Mountain School: a classroom or conference room with windows covered and door locked or a private office in the building;

**BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT**

9. Cascade Middle School: a classroom or conference room with windows covered and door locked or a private office in the building;
10. Shasta Middle School: a classroom or conference room with windows covered and door locked or a private office in the building;
11. Kalapuya High School: a classroom or conference room with windows covered and door locked or a private office in the building;
12. Willamette High School/Bethel Community Transition Network: a classroom or conference room with windows covered and door locked or a private office in each building;
13. Transportation/Maintenance/Print Shop: a private office in each building.

An employee who expresses milk during work hours may use the available refrigeration to store the expressed milk. The District must allow the employee to bring a cooler or other insulated food container to work for storing the expressed milk and ensure there is adequate space in the workplace to accommodate the employee's cooler or insulated food container.

This policy and the list of designated locations is published in the employee handbook. The list of designated locations is available upon request in the central office of each school facility and in the District's central office.

This policy only applies to employees who are expressing milk or breast-feeding for children 18 months of age or younger.

REPORTS

None.

ATTACHMENTS

None.

END OF POLICY

REFERENCES / COMMENTS

[ORS 243.650](#)
[ORS 653.077](#)
[ORS 653.256](#)
[OAR 839-020-0051](#)



October 10, 2022

RESOLUTION NO. 22-23: 16

BE IT RESOLVED, That the Board of Directors, School District No. 52, Lane County, hereby issues a Notice of Intent to Maintain Participation in the Formal Governance of Lane Education Service District by Requesting 50% or Less in ADMw Transit Dollars for fiscal year 2023-2024, as per the attached form.

ATTEST _____
Clerk – Kraig Sproles

Chair – Rich Cunningham

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Debi Farr				
Ashley Espinoza				
Paul Jorgensen				
Caleb Clark				
Greg Nelson				
Robin Zygaitis				
Rich Cunningham				

**Lane Education Service District
School District Transit Dollar Request for Fiscal Year 2023-24**

Pursuant to ORS 334.177, as amended by 2013 House Bill 3401, a component school district board may request that a percentage of the state formula revenue received by Lane ESD be distributed to the school district for any purpose identified by the school district board. The request for these "Transit Dollars" will be distributed on an ADMw basis.

The ORS requires that the component school district Board submit the request to the Lane Education Service District Board no later than November 1, 2022. The percentage of funds requested may affect the school district's ability to participate in the formal governance of Lane Education Service District.

The following school district requests the amount of funds identified below for Fiscal Year 2023-24

Name (Number) of District: Bethel School District

Date of Board Action: 10/10/2022

District Representative: Kraig Sproles

Signature: _____

Date Submitted: _____

Select One

X	Not to Exceed 50% <i>The school district may request up to 50% of their funds without having any impact on their ability to participate in the formal governance of Lane ESD.</i>
	More than 50% to 75% <i>The school district may request up to 75% of their funds but may only act in an advisory capacity for decisions made in relation to the governance of Lane ESD. This precludes the school district from voting for the Lane ESD local service plan.</i>
	More than 75% to 85% <i>The school district may request up to 85% of their funds but may only act in an advisory capacity for decisions made in relation to the governance of Lane ESD. This precludes the school district from voting for the Lane ESD local service plan. The percentage requested that exceeds 75% must be used to purchase services from one or more ESDs, not including Lane ESD.</i>