



**BETHEL SCHOOL BOARD MEETING**

Virtual Meeting hosted from the District Office – 4640 Barger Drive

Monday, January 25, 2021 – 6:00 p.m.

*Zoom information will be posted on Bethel School District's website by noon on Monday, January 25, 2021*

Join Zoom Meeting:

<https://bethel-k12-or-us.zoom.us/j/94377729496?pwd=L2hQenZaUXEwZ1NSNXdwV0ZPdIVqOT09>

Passcode: Barger

Or

Phone number to listen: 1-253-215-8782

Webinar ID: 943 7772 9496

Passcode: 552654

**Executive Session per ORS 192.660(2)(d) – Labor Negotiations – Toward the end of the meeting.**

*At the end of the Executive Session, the Board will call the Regular Session to order and open to the public.*

**AGENDA**

1. **Call to Order** **Greg Nelson, Chair**
2. **Approval of Minutes**
3. **Budget Committee Applicant Interview** – Kristen Dufek
4. **Superintendent's Report**
  - A. Oregon School Board Appreciation Proclamation
  - B. Willamette High School Lifeskills Program Classroom Renovation, Amy Tidwell, Abby Wojo-Sykes, Jason Betterley, and Alan Stearns
  - C. Student Performance Annual Report, Kee Zublin and Tasha Katsuda
  - D. Annual Audit Report, Simon Levear and Larry Grant
  - E. Bond Update, Simon Levear
  - F. Legislative & School Finance Update
  - G. Advisory Metrics Review
  - H.
5. **Delegations and Visitors**

Per ORS 192.670, this Board Meeting will be conducted as a virtual meeting. Public comment will not be taken verbally during the virtual meeting, but will be accepted via email until 4:00 p.m. on Tuesday, January 26, 2021. Please email relevant public comment to [jill.busby@bethel.k12.or.us](mailto:jill.busby@bethel.k12.or.us).
6. **Consent Agenda**

Personnel Action Resolution No. 37

**BETHEL SCHOOL DISTRICT #52**

**BOARD OF DIRECTORS**

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**7. Action Items**

- A. Budget Committee Appointments, Positions 4 and 7
- B.

Resolution No. 34

**8. Information and Discussion**

- A.

**9. Board Activity Update**

- A.

**10. Review of Upcoming Meetings:**

**Thursday, January 28, 2021, at 6:00 p.m.**  
Special Board Meeting

**Monday, February 8, 2021, at 6:00 p.m.**  
A. Legislative & School Finance Update  
B. Board Policies Up for Periodic Review  
C.

**11. The Board will meet in Executive Session per ORS 192.660(2)(d) to discuss labor negotiations.**

**12. Return to Regular Session**

**13. Adjournment**

**MINUTES  
BETHEL SCHOOL DISTRICT #52  
BOARD OF DIRECTORS  
SPECIAL BOARD MEETING  
DECEMBER 2, 2020**

The December 2, 2020 special meeting of the Board of Directors was held virtually via Zoom.

**ATTENDANCE**

Board Members: Robin Zygaitis, Paul Jorgensen, Alan Laisure, Debi Farr, Dawnja Johnson, Rich Cunningham, and Chair, Greg Nelson

Absent: None

District staff and presenters: Superintendent Parra, Simon Levear, Remie Calalang, Pat McGillivray, Tim Keeley, and Hank Harris

**CALL TO ORDER**

Chair Nelson called the December 2, 2020 special meeting of the Board of Directors to order at 6:05 p.m.

**SUPERINTENDENT SEARCH DISCUSSION**

Human Resources Director Remie Calalang introduced Hank Harris, Human Capital Enterprises and briefly described general next steps in the Superintendent Search process, the calendar, and Board involvement in upcoming events related to the Search. Bethel Labor Consultant Tim Keeley discussed Mr. Harris's credentials and experience. The Board asked clarifying questions regarding Mr. Harris's role in the Superintendent Search, and how Mr. Harris works with potential candidates. Mr. Harris clarified for the Board that he represents the Board in the process, not potential candidates.

**ADMINISTRATIVE RULE, 1<sup>ST</sup> READING**

Superintendent Parra reported on the following Administrative Rule:

ACB-AR – Bias Incident Complaint Procedure – *New Administrative Rule*

**ACTION ITEMS**

**Resolution No. 24 – Approve Superintendent Search Calendar**

**Motion:** Debi Farr moved, Paul Jorgensen seconded, to approve the 2020-21 Superintendent Search Calendar, as presented, and recognizes the need to make adjustments to the approved Calendar, as needed, throughout the process.

**Motion Passed, 7-0**

**Absent:** None

**Resolution No. 25 – Approve Consultation Contract**

**Motion:** Alan Laisure moved, Rich Cunningham seconded, to approve the contract with Hank Harris, Human Capital Enterprises, to provide consultation services for the 2020 – 21 Superintendent Search.

**Motion Passed, 7-0**

**Absent:** None

**MINUTES  
BETHEL SCHOOL DISTRICT #52  
BOARD OF DIRECTORS  
SPECIAL BOARD MEETING  
DECEMBER 2, 2020**

**ADJOURNMENT**

There being no further business to bring before the Board, Chair Nelson adjourned the meeting at 6:43 p.m.

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Clerk – Chris Parra

*jcb*

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Chair – Greg Nelson

**MINUTES**  
**BETHEL SCHOOL DISTRICT #52**  
**BOARD OF DIRECTORS**  
**DECEMBER 14, 2020**

The December 14, 2020 meeting of the Board of Directors was held virtually via Zoom.

**ATTENDANCE**

Board Members: Debi Farr, Rich Cunningham, Alan Laisure, Paul Jorgensen, Robin Zygaitis, and Chair, Greg Nelson

Absent: Dawnja Johnson

District staff and presenters: Superintendent Parra, Remie Calalang, Pat McGillivray, Tina Gutierrez-Schmich, Simon Levear, Kee Zublin, Tasha Katsuda, Thomas Armstrong, Dan Hedberg, Tim Keeley, and Jill Busby

**CALL TO ORDER**

Chair Nelson called the December 14, 2020 meeting of the Board of Directors to order at 6:05 p.m.

**ACTION ON MINUTES**

Chair Nelson presented the Minutes from the November 9, 2020 Board Meeting and asked for additions or corrections. Hearing none, the Board approved the Minutes as submitted.

**NEW SUPERINTENDENT SEARCH DISCUSSION**

Human Resources Director Remie Calalang and Community Relations Director Pat McGillivray reviewed results from the superintendent search survey provided to stakeholders to determine characteristics and qualities most important for the District's superintendent position. Survey respondents included parents/guardians, District staff, District residents, students, community partners, business community members, and alumni. Ms. Calalang and Mr. McGillivray highlighted several themes identified as qualities for the incoming superintendent including someone who maintains a student-centered philosophy, has the ability to lead new and innovative strategic plans, and has strong interpersonal skills and high moral and ethical standards. Other considerations include equity, inclusion, diversity, culturally responsive, collaborative, compassionate, and fair. A resolution will be before the Board during the Action Items portion of this meeting to approve qualities of the superintendent as outlined in the job description.

**SUPERINTENDENT'S REPORT**

Annual ELL Report, Tasha Katsuda

Curriculum Director Tasha Katsuda summarized the history of HB 3499, presented statistical data from Oregon Department of Education's 2018-19 Annual English Language Learner (ELL) Report and reviewed outcomes for Bethel, and described Bethel's four year Targeted Assistance Plan. The final evaluation for Bethel's Targeted Assistance Plan was submitted to Oregon Department of Education during the summer of 2020, which concluded Bethel's Targeted Assistance designation. The annual ELL report to the Board, typically done in the fall, was delayed by the state this year.

OSAA Sports Update, Thomas Armstrong, Willamette High School

Athletic Director Thomas Armstrong reviewed the updated Oregon School Activities Association (OSAA) activities calendar and shared updated guidance, including the minimum practices requirement prior to competitions. Currently the District is not offering any athletic activities. The traditional fall season (Season 2) is scheduled to begin February 22, 2021. Recent OSAA guidance for activities considers county risk level and

## **MINUTES**

### **BETHEL SCHOOL DISTRICT #52**

### **BOARD OF DIRECTORS**

### **DECEMBER 14, 2020**

whether activities take place indoors or outdoors. Mr. Armstrong reviewed the guidance for extreme and high risk counties and the requirement for masks or face coverings to be worn by all individuals at all times, even while participating in activities.

#### Financial Statement, Simon Levear

Business Services Director Simon Levear reviewed the November 2020 financial statement showing an estimated Ending Fund Balance of \$6,298,244.

#### Review Budget Calendar

Business Services Director Simon Levear reviewed the proposed 2021-2022 Budget Calendar.

#### Legislative & School Finance Update

Superintendent Parra summarized the Oregon Economic and Revenue Forecast, December 2020, and reviewed details of the Governor's proposed budget for the 2021-2023 biennium. The proposed budget currently directs \$9.1 billion to the State School Fund. In order to maintain current service levels, it's estimated that K-12 education will need to be funded at \$9.5 billion. Superintendent Parra also reviewed other proposed K-12 funding levels and activities, including the Student Success Act – Student Investment Account and Measure 98, and several K-12 equity focused investments.

#### Policy and Administrative Rule Update, 1<sup>st</sup> Reading

Superintendent Parra reported on the following Board Policies/Administrative Rule:

JHCC – Communicable Diseases – *Updated to reflect new language*

JHCC-AR– Communicable Diseases – *Updated to reflect new language*

JFCM – Threats of Violence – *Updated to reflect new language*

LBEA – Resident Student Denial for Virtual Public Charter School Attendance – *Updated to reflect new language*

#### Metrics Review

Superintendent Parra reviewed Lane County's Metrics Update for the two-week look back period beginning November 29, 2020. Lane County's current 14-day COVID-19 case rate per 100,000 people is 333.8 which does not meet the metrics to safely reopen schools for in-person learning.

### **DELEGATIONS AND VISITORS**

The following public comment was submitted for this meeting via email by 4:00pm on Tuesday, December 15, 2020.

Corrie Sizemore

Non-Bethel Resident

Willamette High School Athletic Trainer Corrie Sizemore submitted written public comment inquiring whether the current freeze on Willamette athletics will be lifted in time for coaches and student athletes to condition and train for competitions prior to the OSAA minimum practices requirement which is currently nine days for football and five days for other sports.

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 BETHEL SCHOOL DISTRICT #52  
 BOARD OF DIRECTORS  
 DECEMBER 14, 2020**

**CONSENT AGENDA**

**Resolution No. 26 – Personnel Action**

**Motion:** Alan Laisure moved, Rich Cunningham seconded, to approve the Consent Agenda as specified below.

<b>#</b>	<b>Name</b>	<b>Type</b>	<b>Description</b>
1.	DeBlois, Jenn	Infant Care Leave	Approve intermittent Infant Care Leave beginning 1/4/2021 through 6/14/2021; Position: 3 <sup>rd</sup> Grade Teacher @Prairie Mountain.
2.	Hart, Tes	Temporary Hire for 2020-21	Offer Temporary Contract for 1.0 FTE 3 <sup>rd</sup> Grade Teacher @Meadow View; Replaces: Hannea Toro; Start Date: 12/7/2020.
3.	Perini, Elizabeth	Temporary Hire for 2020-21	Offer Temporary Contract for 1.0 FTE Autism/Life Skills Consultant @District Office; Replaces: Carolyn Jenkins; Start Date: 1/11/2021.

**Motion Passed, 6-0**

**Absent:** Dawnja Johnson

**ACTION ITEMS**

**Resolution No. 27 – Adopt Policies/AR: GBEA, GBA, ACB, ACB-AR, and JFCFA**

**Motion:** Debi Farr moved, Paul Jorgensen seconded, to adopt the following Board policies/AR:

- GBEA** Workplace Harassment
- GBA** Equal Employment Opportunity
- ACB** All Students Belong
- ACB-AR** Bias Incident Complaint Procedure
- JFCFA** Racial Harassment

**Motion Passed, 6-0**

**Absent:** Dawnja Johnson

**Resolution No. 28 – Authorize the Issuance, Sale, and Delivery of General Obligation and Refunding Bonds; Designate an Authorized Representative; and Delegate the Negotiation and Approval of Financial Documents and Related Matters**

**Motion:** Paul Jorgensen moved, Alan Laisure seconded, to authorize the issuance, sale, and delivery of general obligation and refunding bonds; designate an authorized representative; and delegate the negotiation and approval of financial documents and related matters.

**Motion Passed, 6-0**

**Absent:** Dawnja Johnson

**MINUTES**

**BETHEL SCHOOL DISTRICT #52**

**BOARD OF DIRECTORS**

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**Resolution No. 29 – OSBA Resolution 1 – Adopt OSBA 2021-2022 Legislative Priorities and Principles**

**Motion:** Alan Laisure moved, Debi Farr seconded, to adopt the OSBA 2021-2022 Legislative Priorities and Principles as recommended by the Legislative Policy Committee. Director Cunningham commented on the OSBA 2021-2022 Legislative Priorities and Principles.

**Motion Passed, 5-1**

**Absent:** Dawnja Johnson

Rich Cunningham voted against Resolution No. 29.

**Resolution No. 30 – Approve Qualities for Superintendent**

**Motion:** Rich Cunningham moved, Robin Zygaitis seconded, to approve the qualities of the superintendent as outlined in the job description.

**Motion Passed, 6-0**

**Absent:** Dawnja Johnson

**INFORMATION AND DISCUSSION**

- A. Human Resources Director Remie Calalang discussed the superintendent job description with the Board.
- B. Director Jorgensen shared that he attended one of the superintendent search input sessions. Staff in attendance at the session were highly complementary of Superintendent Parra and her leadership, and feel blessed to be a part of Bethel.
- C. The Board discussed the process for the Superintendent Search Committee which will be added to the agenda for the January 11, 2021, Board Meeting.

**BOARD ACTIVITY UPDATE**

None

**REVIEW OF NEXT MEETING: MONDAY, JANUARY 11, 2021**

- A. Budget Committee Interviews and Appointments
- B. Financial Statement, Simon Levear
- C. Legislative & School Finance Update
- D. Board Policies Up for Periodic Review
- E. Authorize Execution of OSCIM Grant Agreement with ODE

**ADJOURNMENT**

There being no further business to bring before the Board, Chair Nelson adjourned the meeting at 7:45 p.m.

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Clerk – Chris Parra

*jcb*

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Chair – Greg Nelson





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**January 25, 2021**

**RESOLUTION NO. 20-21: 37**

**RESOLUTION: CONSENT AGENDA/PERSONNEL ACTION**

The Board of Directors, School District No. 52, Lane County, approves personnel action involving licensed employees and extra duty contracts at each regularly scheduled School Board meeting. If the Board of Directors would like to discuss any of these recommendations in executive session, the employee should be identified by the number preceding the name and it will be withdrawn pending further instruction from the Board. Remie Calalang is available for questions.

**RECOMMENDATION:**

It is recommended that the School Board approve the Consent Agenda as reflected in this resolution and any addendum presented along with this resolution.

#	Name	Type	Description
1.	Walker, Alex	Temporary Hire for 2020-21	Offer Temporary Contract for 1.0 FTE 4 <sup>th</sup> Grade Teacher @Malabon; Start Date: 1/25/2021.

**Recommended by:** Remie Calalang, Human Resources Director

**ATTEST** \_\_\_\_\_  
 Clerk – Chris Parra

\_\_\_\_\_  
 Chair – Greg Nelson

**MOVED BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**DATE** \_\_\_\_\_

**RESOLUTION:**     *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Rich Cunningham				
Debi Farr				
TBD				
Paul Jorgensen				
Alan Laisure				
Greg Nelson				
Robin Zygaitis				

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**January 25, 2021**

**RESOLUTION NO. 20-21: 34**

**BE IT RESOLVED**, That the Board of Directors, School District No. 52, Lane County, hereby makes the following appointments to the Budget Committee:

Position 4 \_\_\_\_\_ 3-year term

Position 7 \_\_\_\_\_ 3-year term

ATTEST \_\_\_\_\_  
Clerk – Chris Parra

\_\_\_\_\_ Chair – Greg Nelson

MOVED BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

DATE \_\_\_\_\_

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Rich Cunningham				
Debi Farr				
TBD				
Paul Jorgensen				
Alan Laisure				
Greg Nelson				
Robin Zygaitis				