

BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT

Subject: Disposal of District Property

Policy Number: DN Effective Date: 11/2020

Date of Original Policy and Revisions: 11/08, 11/10, 1/12, 9/16

Cancels Policy No.: _____ Dated: _____

Date of Next Review: 11/2023

POLICY

The Superintendent may dispose of all obsolete, surplus, unwanted and/or excessively damaged equipment and supplies owned by the District in accordance with the following procedures:

1. The Board will pass a resolution declaring any surplus property valued greater than \$5,000.
2. Items estimated by the Maintenance Supervisor, or designee, to have value of less than \$500 may be sold at prices estimated to be the market values of the items; or donated to a non-profit organization. All sales will be recorded by item, price and buyer.
3. Property or materials estimated by the Maintenance Supervisor, or designee, to be greater than \$500 may be declared surplus and may be sold through a bidding procedure. If public sales fail to produce any interested buyers or bidders, remaining unsold materials may then, at the Maintenance Supervisor's or designee's discretion, be disposed of as scrap or junk, or be donated to appropriate charitable or educational agencies.

REPORTS

None.

ATTACHMENTS

None.

END OF POLICY

REFERENCES / COMMENTS

[ORS 279B.055](#)

ORS Chapters [279A](#), [279B](#) and [279C](#)

[ORS 332.155](#)

[Bethel Administrative Rule DN: Disposal of District Property](#)