



**BETHEL SCHOOL BOARD MEETING**

District Office – 4640 Barger Drive

Monday, October 23, 2017

7:00 p.m.

**AGENDA**

- 1. Call to Order** **Dawnja Johnson, Chair**
- 2. Pledge of Allegiance** **Debi Farr, Vice Chair**
- 3. Approval of Minutes**
- 4. Superintendent’s Report**
  - A. Student Representative Reports, KHS and WHS
  - B. School and District Report Cards, Brian Flick
  - C. Financial Statement, Simon Levear
  - D. Public Comment Draft Revisions, 3<sup>rd</sup> Reading
  - E. Legislative & School Finance Update
  - F.
- 5. Delegations and Visitors**
- 6. Consent Agenda**

Personnel Action Resolution No. 15
- 7. Action Items**
  - A. Notice of Intent to Maintain Participation in the Formal Governance of Lane ESD, by requesting 50% or less of ADMw in Transit Dollars Resolution No. 16
  - B.
- 8. Information and Discussion**
  - A. OSBA Annual Convention, November 9-12, Portland Marriott Downtown Waterfront
  - B. NSBA Annual Conference, April 7-9, 2018
  - C.
- 9. Board Activity Update**
  - A.

**BETHEL SCHOOL DISTRICT #52**

**BOARD OF DIRECTORS**

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**10. Review of Next Meeting: Monday, November 13, 2017**

- A. Student Presentation, Shasta Middle School
- B. Student Representative Reports, KHS and WHS
- C. 15<sup>th</sup> Night and Youth Housing Project, Donna Butera, Megan Shultz, Paul Neville
- D. Outdoor School Committee Update, Brian Flick
- E. Financial Statement, Simon Levear
- F. OSBA Election
- G. Legislative & School Finance Update
- H. Board Policies Up for Periodic Review
- I.

**11. Adjournment**

## **MINUTES**

### **BETHEL SCHOOL DISTRICT #52**

#### **BOARD OF DIRECTORS**

**October 9, 2017**

#### **ATTENDANCE**

Board Members: Alan Laisure, Ginger Poage, Paul Jorgensen, Greg Nelson, and Vice Chair, Debi Farr

*Rich Cunningham joined the meeting via phone conference at approximately 8:20 p.m.*

Absent: Chair, Dawnja Johnson

District staff, students, and community members identified: Superintendent Parra, Student Representative Bailey Deverell, Pat McGillivray, Brian Flick, Amy Tidwell, Simon Levear, Remie Calalang, William Swift, Stefan Aumack, Bonnie Nussbaum, Kasey White, Jennie Kolpak, Ivan Gonzalez, Nathan Tena, and Jill Busby

#### **CALL TO ORDER**

Vice Chair Farr called the October 9, 2017, Meeting of the Board of Directors to order at 7:02 p.m.

#### **PLEDGE OF ALLEGIANCE**

Director Jorgensen led the Pledge of Allegiance.

#### **ACTION ON MINUTES**

Vice Chair Farr presented the Minutes from the September 25, 2017, Board Meeting and asked for additions or corrections. Hearing none, the Board approved the Minutes as submitted.

*Director Poage arrived at approximately 7:06 p.m.*

#### **SUPERINTENDENT'S REPORT**

KHS Student Representative Report, Bailey Deverell

Baily reported that Kalapuya's grading periods will be every six weeks this year and that the first grading period of the 2017-18 school year will end soon. Electives begin next week. The senior cohort will be taking a field trip to Steens Mountain in southeastern Oregon as their elective. The senior cohort also has an upcoming tour of the University of Oregon planned. In addition, a public speaker will be visiting Kalapuya to do a poetry reading in the near future.

Superintendent Parra commented on the garlic braids and cutting boards that were given to Board members to thank them for their support. The garlic braids were provided by the Bethel Farm. The cutting boards were created by Willamette High School students in Terry Harrison's woodshop class and include several types of wood including alder, maple, padauk, black walnut, and purple heart. Chris McGowan's class did the laser cutting.

The Board thanked the Bethel Farm and students in Terry Harrison's and Chris McGowan's classes for the beautiful gifts.

## **MINUTES**

### **BETHEL SCHOOL DISTRICT #52**

#### **BOARD OF DIRECTORS**

**October 9, 2017**

#### Bethel Farm, Kasey White and Jennie Kolpak

Superintendent Parra introduced Bethel Farm Manager Kasey White, Nutrition Services Director Jennie Kolpak, and Kalapuya High School Principal Stefan Aumack. Mr. Aumack introduced students Ivan Gonzalez and Nathan Tena. Ms. White, Ivan, and Nathan shared photos of the farm and described recent projects, events, field trips, and workshops that have taken place on the farm. Nathan and Ivan reported that the Bethel Farm has harvested 1,500 pounds of fresh produce and that all of the harvested squash was used in soup that was served in Bethel schools. Ms. Kolpak described the Farm to School program and how it is promoted in the schools and shared photos from Oregon Harvest Day. Ms. Kolpak also reviewed farm related grants. Mr. Aumack stated that future goals for the Bethel Farm include improving and expanding current projects, including providing schools and families with food, continuing with educating elementary students, offering career skills to high school students, and developing the farm's infrastructure.

#### KITS Review, Amy Tidwell

Special Services Director Amy Tidwell reported on a shift in programming for the Kids in Transition to School (KITS) program this year that resulted in improved attendance during the fall sessions. Ms. Tidwell shared that the federal Social Innovation Fund Grant that partially funds KITS will not continue for a third year. The District is working with United Way to secure funding for a third year of KITS programming with the remainder of current grant funds. The KITS program provides transition services for entering kindergarten students and families. Seventy-eight Bethel families were able to participate this year.

Director Laisure reported on his family's experience participating in the KITS program.

Ms. Tidwell thanked the Transportation and Nutrition Services departments for their support of KITS and distributed an article from *Education Week* featuring Bethel's KITS program.

#### Public Comment Draft Revisions, 2<sup>nd</sup> Reading

Superintendent Parra reviewed the 9-25-2017 Draft version of the Public Comment Guidelines. Superintendent Parra and the Board discussed revisions and the effect they will have if adopted and clarified the reason the Board is reviewing the Public Comment Guidelines. Superintendent Parra will provide OSBA's recent policy recommendation at the next meeting.

#### Legislative & School Finance Update

Superintendent Parra did not present a Legislative and School Finance Update.

#### **DELEGATIONS AND VISITORS**

None

*Rich Cunningham joined the meeting via phone conference.*

**MINUTES****BETHEL SCHOOL DISTRICT #52****BOARD OF DIRECTORS****October 9, 2017****CONSENT AGENDA****Resolution No. 13 – Personnel Action****Motion:** Greg Nelson moved, Alan Laisure seconded, to approve the Revised Consent Agenda as specified below:

<b>#</b>	<b>Name</b>	<b>Type</b>	<b>Description</b>
1.	Ewing, Vivian	Resignation/Retirement/Rehire	Accept resignation effective 11/30/2017 to enter retirement. Offer Temporary 1.0 FTE Contract from 12/1/2017 through the end of the 2017-18 school year; Position Held: 1 <sup>st</sup> Grade Teacher @ Clear Lake; 30 years at Bethel.
2.	Flick, Brian	Resignation/Retirement/Rehire	Accept resignation effective 12/31/2017 to enter retirement. Offer Temporary 1.0 FTE Administrator Contract from 1/1/2018 through the end of the 2017-18 school year; Position Held: Director of Teaching and Learning @ District Office; 30 years at Bethel.
3.	Gillis, Rachel	Hire for 2017-18	Offer Extra Duty Contract for PDC Chair @ District Office.
4.	Gingery, Rod	Resignation/Retirement/Rehire	Accept resignation effective 11/30/2017 to enter retirement. Offer Temporary 1.0 FTE Contract from 12/1/2017 through the end of the 2017-18 school year; Position Held: 2 <sup>nd</sup> /3 <sup>rd</sup> Grade Teacher @ Clear Lake; 32 years at Bethel.
5.	Glassow, Brittany	Hire for 2017-18	Offer Extra Duty Contract for Head Junior Varsity Girls Basketball Coach @ Willamette.
6.	Hovey, Ryan	Temporary Hire for 2017-18	Offer Temporary Contract for 1.0 FTE 8 <sup>th</sup> Grade Math Teacher @ Shasta; Replaces: Kristy McElravy; Start Date: 10/26/2017.
7.	Radke, Elizabeth	Resignation/Retirement/Rehire	Accept Resignation effective 11/30/2017 to enter retirement. Offer Temporary 1.0 FTE Contract from 12/1/2017 through the end of the 2017-18 school year; Position Held: 2 <sup>nd</sup> Grade Teacher @ Irving; 28 years at Bethel.

**MINUTES**

**BETHEL SCHOOL DISTRICT #52**

**BOARD OF DIRECTORS**

**October 9, 2017**

8.	Vogel, Brian	Hire for 2017-18	Offer Extra Duty Contract for Head Varsity Baseball Coach @ Willamette.
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**Motion Passed, 6-0**

**Absent:** Dawnja Johnson

**ACTION ITEMS**

**Resolution No. 14 – Adopt Revised Public Comment Guidelines**

No action taken.

**INFORMATION AND DISCUSSION**

- A. BEF Breakfast at Bethel, October 13, 7am - 8am, Meadow View School
- B. OSBA Annual Convention, November 9-12, Portland Marriott Downtown Waterfront
- C. NSBA Annual Conference, April 7-9, 2018

**BOARD ACTIVITY UPDATE**

- A. Director Jorgensen shared that the upcoming Tweens, Teens & Technology Parent Workshop that will be held at Willamette was featured on KPNW, a local radio station. Director Laisure asked for clarification on whether this would be a drop-in workshop. Superintendent Parra clarified that there will be two different presentations and to get all of the information attendees will need to attend both presentations.

**REVIEW OF NEXT MEETING: MONDAY, OCTOBER 23, 2017**

- A. Student Representative Reports, KHS and WHS
- B. School and District Report Cards, Brian Flick
- C. Financial Statement, Simon Levear
- D. Legislative & School Finance Update
- E. Board Policies Up for Periodic Review

**ADJOURNMENT**

There being no further business to bring before the Board, Vice Chair Farr adjourned the meeting at 8:42 p.m.

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Clerk – Chris Parra  
*jcb*

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Chair – Dawnja Johnson

Bethel School District GENERAL FUND  
 Revenue and Expenditure Summary/Projection (unaudited)  
 Fiscal Year 2017/2018

	better than forecast
	within 2% of forecast
	Within 2% - 4% of forecast
	Over 4% of forecast

	Actual	Actual	Preliminary	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	2017/2018	Budget	YTD	YTD	Variance
	July 2017	Aug 2017	Sept 2017	Oct 2017	Nov 2017	Dec 2017	Jan 2018	Feb 2018	March 2018	April 2018	May 2018	June 2018	Totals	ADOPTED BUDGE	Variance	Actual	Projected		
<b>REVENUES</b>																			
<b>LOCAL SOURCES:</b>																			
Current year's levy* R1111	0	0	0	20,600	10,307,463	3,694,797	183,389	74,119	412,122	55,558	54,631	402,907	15,205,585	15,222,447	-16,862	0	16,862	(16,862)	
Prior years' taxes* R1112 & 1190 & 1200	0	0	41,903	6,101	12,709	2,831	4,433	3,446	1,266	3,498	3,695	16,579	96,463	58,000	38,463	41,903	3,440	38,463	
Tuition from other Districts	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Investment earnings R1510	16,091	19,035	17,782	6,826	6,423	10,603	12,099	13,385	11,654	11,518	12,774	7,765	145,956	110,000	35,956	52,908	16,952	35,956	
Misc. local sources R1910 & R1940 & R196	15,883	4,990	5,284	6,307	31	103	102	719	1,350	1,903	24,334	9,251	70,256	44,300	25,956	26,158	201	25,956	
Subtotal	31,974	24,025	64,970	39,834	10,326,626	3,708,334	200,024	91,668	426,393	72,477	95,434	436,502	15,518,261	15,434,747	83,514	120,969	37,455	83,514	
<b>INTERMEDIATE SOURCES:</b>																			
County School Fund* R2101	0	0	0	0	0	0	0	0	0	0	0	60,000	60,000	60,000	0	0	0	0	
Subtotal	0	0	0	0	0	0	0	0	0	0	0	60,000	60,000	60,000	0	0	0	0	
<b>STATE SOURCES:</b>																			
SSF- Current Year R3101	6,318,731	3,157,468	3,157,468	3,172,337	3,172,337	3,187,898	3,187,898	3,187,898	3,156,822	3,162,282	3,005,110	-7	37,866,243	37,925,738	-59,495	12,633,668	12,693,162	(59,495)	
Common School Fund* R3103	0	0	0	0	0	0	339,314	0	0	0	0	339,314	678,627	678,627	0	0	0	0	
High Cost Disability	0	0	0	0	0	0	0	0	0	0	80,000	0	80,000	80,000	0	0	0	0	
Other State Funds	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Subtotal	6,318,731	3,157,468	3,157,468	3,172,337	3,172,337	3,187,898	3,527,212	3,187,898	3,156,822	3,162,282	3,085,110	339,306	38,624,870	38,684,365	-59,495	12,633,668	12,693,162	(59,495)	
<b>FEDERAL SOURCES:</b>																			
Other Federal Grants 4700	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Federal Forest Fees* R4801	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Subtotal	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>OTHER RESOURCES:</b>																			
Interfund Transfers In R5200	0	0	0	0	0	0	0	0	0	0	0	0	0	350,000	-350,000	0	0	0	
Beginning fund balance R5400	6,078,226	0	0	0	0	0	0	0	0	0	0	0	6,078,226	4,457,000	1,621,226	6,078,226	0	6,078,226	
Subtotal	6,078,226	0	0	0	0	0	0	0	0	0	0	0	6,078,226	4,807,000	1,271,226	6,078,226	0	6,078,226	
Total, monthly revenues	12,428,931	3,181,494	3,222,438	3,212,171	13,498,963	6,896,232	3,727,235	3,279,567	3,583,214	3,234,759	3,180,544	835,809							
<b>CUMULATIVE RESOURCES</b>	12,428,931	15,610,425	18,832,863	22,045,034	35,543,996	42,440,229	46,167,464	49,447,031	53,030,245	56,265,005	59,445,549	60,281,357	60,281,357	58,986,112	1,295,245	60,281,357	12,730,618	6,102,245	
<b>EXPENDITURES</b>																			
Salaries- 100	344,600	580,674	2,034,015	2,395,939	2,464,773	2,364,335	2,184,077	2,390,973	2,409,295	2,267,227	2,424,940	5,580,424	27,441,272	27,091,600	349,672	2,959,289	2,903,145	56,144	
Employee benefits- 200	283,175	420,177	1,482,897	1,723,317	1,721,934	1,675,969	1,623,948	1,678,347	1,715,440	1,662,447	1,709,027	3,768,138	19,464,816	19,365,580	99,236	2,186,249	2,203,119	(16,871)	
Purchased services- 300	88,933	455,372	244,271	283,339	784,927	456,251	563,955	391,278	484,114	506,967	470,529	1,066,737	5,796,672	5,734,730	61,942	788,576	726,634	61,942	
Supplies- 400	87,807	72,594	65,428	69,265	86,598	73,394	126,619	67,750	64,696	41,001	98,634	143,203	996,989	966,942	30,047	225,829	195,782	30,047	
Capital outlay- 500	0	89,898	70,930	0	0	0	0	0	0	0	193,420	126,580	480,828	320,000	160,828	160,828	0	160,828	
Insurance/Dues/Other- 600	382,316	36,986	1,974	57,417	3,613	4,246	1,245	10,948	1,788	1,399	-47	1,280	503,165	405,683	97,482	421,276	323,793	97,482	
Interfund Transfers	0	0	0	69,290	0	0	0	0	0	0	0	375,437	444,727	442,730	1,997	0	0	0	
Contingency	0	0	0	0	0	0	0	0	0	0	0	0	0	3,658,848	0	0	0	0	
Total, monthly expend.	1,186,831	1,655,700	3,899,514	4,529,277	5,131,134	4,574,195	4,499,845	4,539,296	4,675,333	4,479,041	4,896,503	11,061,799	55,128,468	57,986,112	801,203	6,742,045	6,352,474	389,572	
<b>CUMULATIVE EXPENDITURES</b>	1,186,831	2,842,531	6,742,045	11,271,323	16,402,457	20,976,652	25,476,497	30,015,792	34,691,125	39,170,166	44,066,669	55,128,468							
<b>Month-end Fund Balance</b>	11,242,101	12,767,894	12,090,817	10,773,711	19,141,539	21,463,577	20,690,968	19,431,239	18,339,120	17,094,838	15,378,880	5,152,889	5,152,889	1,000,000					

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**October 23, 2017**

**RESOLUTION NO. 17-18: 15**

**RESOLUTION: CONSENT AGENDA/PERSONNEL ACTION**

The Board of Directors, School District No. 52, Lane County, approves personnel action involving licensed employees and extra duty contracts at each regularly scheduled School Board meeting. If the Board of Directors would like to discuss any of these recommendations in executive session, the employee should be identified by the number preceding the name and it will be withdrawn pending further instruction from the Board. Remie Calalang is available for questions.

**RECOMMENDATION:**

It is recommended that the School Board approve the Consent Agenda as reflected in this resolution and any addendum presented along with this resolution.

#	Name	Type	Description
1.	Lukasik, Ann	Temporary Hire for 2017-18	Offer Temporary Contract for .7 FTE Facilitating Teacher @ Malabon; Start Date: 10/11/2017.
2.	Praus, Mariah	Temporary Hire for 2017-18	Offer Temporary Contract for 1.0 FTE 3-5 Extended Resource Room Teacher @ Prairie Mountain; Replaces: Estin Warren; Start Date: 10/16/2017.
3.	Robbins, Suzanne	Resignation/Retirement/Rehire	Accept Resignation effective 11/30/2017 to enter retirement. Offer Temporary 1.0 FTE Contract from 12/1/2017 through the end of the 2017-18 school year; Position Held: 6 <sup>th</sup> Grade Math Teacher @ Shasta; 18 years at Bethel.

**Recommended by:** Remie Calalang, Human Resources Director

ATTEST \_\_\_\_\_  
Clerk – Chris Parra

\_\_\_\_\_  
Chair – Dawnja Johnson

MOVED BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

DATE \_\_\_\_\_

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Rich Cunningham				
Debi Farr				
Dawnja Johnson				
Paul Jorgensen				
Alan Laisure				
Greg Nelson				
Ginger Poage				



**October 23, 2017**

**RESOLUTION NO. 17-18: 16**

**BE IT RESOLVED**, That the Board of Directors, School District No. 52, Lane County, hereby issues a Notice of Intent to Maintain Participation in the Formal Governance of Lane Education Service District, by Requesting 50% or Less in ADMw Transit Dollars, as per the attached form, for the 2018-2019 school year.

**ATTEST** \_\_\_\_\_  
Clerk – Chris Parra

\_\_\_\_\_  
Chair – Dawnja Johnson

MOVED BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

DATE \_\_\_\_\_

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Debi Farr				
Dawnja Johnson				
Paul Jorgensen				
Alan Laisure				
Greg Nelson				
Ginger Poage				
Rich Cunningham				

**Lane Education Service District  
School District Transit Dollar Request for Fiscal Year 2018-19**

*Pursuant to ORS 334.177, as amended by 2013 House Bill 3401, a component school district board may request that a percentage of the state formula revenue received by Lane ESD be distributed to the school district for any purpose identified by the school district board. The request for these "Transit Dollars" will be distributed on an ADMw basis.*

*The ORS requires that the component school district Board submit the request to the Lane Education Service District Board no later than November 1, 2017. The percentage of funds requested may affect the school district's ability to participate in the formal governance of Lane Education Service District.*

The following school district requests the amount of funds identified below for fiscal year 2018-19

Name of District: \_\_\_\_\_

Date of Board Action: \_\_\_\_\_

District Representative: \_\_\_\_\_

Signature: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

*Select One*

	<p><b>Not to Exceed 50%</b> <i>The school district may request up to 50% of their funds without having any impact on their ability to participate in the formal governance of Lane ESD.</i></p>
	<p><b>More than 50% to 75%</b> <i>The school district may request up to 75% of their funds but may only act in an advisory capacity for decisions made in relation to the governance of Lane ESD. This precludes the school district from voting for the Lane ESD local service plan.</i></p>
	<p><b>More than 75% to 85%</b> <i>The school district may request up to 85% of their funds but may only act in an advisory capacity for decisions made in relation to the governance of Lane ESD. This precludes the school district from voting for the Lane ESD local service plan. The percentage requested that exceeds 75% must be used to purchase services from one or more ESDs, not including Lane ESD.</i></p>