



**Revised: 2:08 p.m. 1/28/2019**

**BETHEL SCHOOL BOARD MEETING**

District Office – 4640 Barger Drive

Monday, January 28, 2019

6:30 p.m.

**AGENDA**

1. **Call to Order** Debi Farr, Chair
2. **Pledge of Allegiance** Paul Jorgensen, Vice Chair
3. **Approval of Minutes**
4. **Superintendent's Report**
  - A. Student Presentation, Malabon Elementary School
  - B. Student Representative Report, WHS
  - C. Airport Rotary Foundation Scholarship Update, Glen Martz
  - D. Bethel Health Center, Brooke Cottle
  - E. Division 22 Assurances
  - F. Legislative and School Finance Update
  - G. Policy Update, 2<sup>nd</sup> Reading
    - a. JHC – Student Health Services – *Updated to reflect new language*
  - H.
5. **Delegations and Visitors**
6. **Consent Agenda**

Personnel Action Resolution No. 31
7. **Action Items**
  - A. Adopt Policies GBC, IGBAK, IGBAL, JBA, JEB, JECBD, and JHCCA Resolution No. 32
  - B. Adopt 2019-2020 Budget Calendar Resolution No. 33
  - C. Adopt PACE Annual Joinder to Trust Agreement Resolution No. 34
  - D.
8. **Information and Discussion**
  - A. BIG 9<sup>th</sup> Annual Black History Month Banquet, Friday, February 1, 5:30pm, Valley River Inn
  - B. 23<sup>rd</sup> Annual Airport Rotary Foundation Dinner & Auction, Friday, February 22, 5:30pm, Valley River Inn
  - C. OSBA Legislative Town Hall, Wednesday, February 6, 7-9pm, Lane ESD
  - D.
9. **Board Activity Update**
  - A.

**BETHEL SCHOOL DISTRICT #52**

**BOARD OF DIRECTORS**

January 28, 2019, Page 2 of 2

**10. Review of Next Meeting: Monday, February 11, 2019**

- A. Student Presentation, Prairie Mountain School
- B. Student Representative Reports, KHS and WHS
- C. 2019-2021 Lane ESD Local Service Plan, Superintendent Scurto
- D. Indian Education, Tina Gutierrez-Schmich
- E. Legislative & School Finance Update
- F. Board Policies & Administrative Rules up for Periodic Review
- G.

**11. Adjournment**

## **MINUTES**

### **BETHEL SCHOOL DISTRICT #52**

### **BOARD OF DIRECTORS**

**DECEMBER 10, 2018**

#### **ATTENDANCE**

Board Members: Alan Laisure, Greg Nelson, Rich Cunningham, Ginger Poage, Paul Jorgensen, and Chair, Debi Farr

Absent: Dawnja Johnson

District staff, students, and community members identified: Superintendent Parra, Student Representative Indyanna Andres, Student Representative Cynthia Lopez, Remie Calalang, Amy Tidwell, Simon Levear, Pat McGillivray, Mindy LeRoux, Tasha Katsuda, Georgeann Harty, Lisa Suchman, Brooke Cottle, Miranda Page, Nan Petersen, Bobbi Derrickson, Danielle Connelly, Tony Martins, Misty Griesi, Heidi Pullen, Clair Smith, 9<sup>th</sup> grade students from Willamette, and Jill Busby

#### **CALL TO ORDER**

Chair Farr called the December 10, 2018 meeting of the Board of Directors to order at 6:31 p.m.

#### **PLEDGE OF ALLEGIANCE**

Vice Chair Jorgensen led the Pledge of Allegiance.

#### **ACTION ON MINUTES**

Chair Farr presented the Minutes from the November 26, 2018 Board Meeting and asked for additions or corrections. Hearing none, the Board approved the Minutes as submitted.

#### **SUPERINTENDENT'S REPORT**

##### Student Presentation, Willamette High School

Willamette High School Principal Mindy LeRoux shared that two new strategies are being used at Willamette to improve supports for 9<sup>th</sup> grade students and introduced Teachers Miranda Page and Nan Petersen. Ms. Page provided an introduction to the AVID (Advancement via Individual Determination) program and described the WICR (Writing, Inquiry, Collaboration & Reading) strategy, a core component of the program. The program is designed to close the achievement gap and prepare students for college and career pathways. 9<sup>th</sup> grade students Crystal and Destanee shared highlights of the AVID program and reported on skills they have learned. Ms. Petersen, who created the Wolverine 101 curriculum, shared the goals of the class and provided an overview of the curriculum. The Wolverine 101 curriculum consists of four learning standards: school operation, study habits, self-care, and work readiness. All 9<sup>th</sup> grade Willamette students participate in Wolverine 101 and each class includes a guided study hall. 9<sup>th</sup> grade students Zaira, Travis, Andy, and Emma described how Wolverine 101 has helped them learn new skills, including time management, preparation, and taking action, and how the class has helped them overcome procrastination.

##### KHS Student Representative Report, Indyanna Andres

Indyanna reported that a new term is starting at Kalapuya and that last week was elective week. Some of the options for elective classes included mosaic tiles, holiday gifts, independent studies, a multi-day field study trip, an outdoor elective, and a cooking elective.

## **MINUTES**

### **BETHEL SCHOOL DISTRICT #52**

#### **BOARD OF DIRECTORS**

**DECEMBER 10, 2018**

#### WHS Student Representative Report, Cynthia Lopez

Cynthia reported that the Winter Choir Concert was held last week, and that the Winter Band Concert will be held Thursday, December 13<sup>th</sup> at Powers Auditorium. The Senior Citizen Breakfast will take place Wednesday, December 12<sup>th</sup>. Rake and Run, held December 1<sup>st</sup>, was a successful event. The WHS Winter Assembly will take place Monday, December 17<sup>th</sup>. The Winter Formal, Kindness Campaign, and the Blood Drive on January 7<sup>th</sup> will be presented at the assembly. IB supervisors are currently enjoying a visit at Willamette and indicating it is a great school with a lot to offer. The Wolverine Pageant has some upcoming fundraisers planned including caroling on December 22<sup>nd</sup> and 23<sup>rd</sup>, a tree pick up in January, and a bingo/silent auction night on Saturday, January 19<sup>th</sup>. Junior night will be held Tuesday, December 11<sup>th</sup>. Topics will include scholarships, career opportunities and college readiness.

#### Sources of Strength, Brook Cottle and schools

The District's Sources of Strength (SOS) Team introduced themselves: Bethel Health Center Director Brooke Cottle, Kalapuya Teacher Tony Martins, Willamette Teacher Misty Griesi, Willamette Teacher Heidi Pullen, and Willamette Counselor Clair Smith. A Sources of Strength brochure was distributed to Board members. Ms. Cottle, Mr. Martins, Ms. Griesi, Ms. Pullen, and Ms. Smith shared information about the SOS program which is being implemented in the District's middle and high schools. SOS is a program where student peers build a culture of resiliency and strength in schools. The purpose of SOS is suicide prevention, however, SOS is a strength-focused program which sends messages of hope, health, and strength throughout schools and creates positive cultural change that impacts all students. Training for Willamette students will occur soon and the program will begin March 2019.

#### Special Education Report, Amy Tidwell

Special Services Director Amy Tidwell introduced Behavior Consultant Lisa Suchman. Ms. Tidwell provided statistical information related to special education in the District. Ms. Tidwell and Ms. Suchman discussed laws related to special education, summarized supports and prevention efforts being implemented in the District for students exhibiting behaviors of concern, described the continuum of services available to students eligible for special education services, and described the threshold for using restraint or seclusion. Some Bethel staff are trained with the SYNC curriculum to use restraint in emergency situations. The Board discussed out-of-district placement options available to students, behavior in classrooms, tracking data related to room clears, and extended assessments/state testing for special education students. Ms. Tidwell and Ms. Suchman responded to questions and comments from the Board throughout the presentation.

#### Financial Statement, Simon Levear

Business Services Director Simon Levear will be submitting the Estimate of Membership and Revenue this week, which is the first step in the budget process. Forecasting indicates that the District will be down by approximately twenty-one students next year. A Construction Excise Tax Update memo dated December 10, 2018 was distributed to the Board. Mr. Levear reviewed the November 2018 financial statement showing an estimated Ending Fund Balance of \$7,838,842. The Board discussed the Construction Excise Tax and System Development Charges.

## MINUTES

### BETHEL SCHOOL DISTRICT #52

### BOARD OF DIRECTORS

DECEMBER 10, 2018

#### Legislative and School Finance Update

Superintendent Parra reviewed details of the Governor's recommended budget which prioritizes education with \$8.97 billion directed to the State School Fund (SSF). Superintendent Parra reviewed a comparison of funding in the current biennia with potential funding for the 2019-21 biennia and reviewed other investments that could potentially be part of a revenue package and would increase K-12 funding. In order to maintain current service levels, state agencies estimate that K-12 education will need to be funded at \$9.13 billion in the 2019-21 biennia. The Board discussed the Governor's proposed budget.

#### DELEGATIONS AND VISITORS

None

#### CONSENT AGENDA

##### **Resolution No. 26 – Personnel Action**

**Motion:** Greg Nelson moved, Alan Laisure seconded, to approve the Consent Agenda as specified below:

#	Name	Type	Description
1.	Bunker, Phillip	Hire for 2018-19	Offer Extra Duty Contract for After-School CTE Culinary Instructor @ Cascade.
2.	DelSol, Olive	Temporary Hire/Hire for 2018-19	Offer Temporary Contract for .4 FTE Music Teacher @ Danebo; Replaces: Lisa Marxer; Start Date: 12/10/2018; and Offer Extra Duty Contracts for After-School CTE Digital Design Instructor @ Shasta and Prairie Mountain, and Music Director @ Danebo.
3.	Lindskog, Tom	Hire for 2018-19	Offer Extra Duty Contract for CTE Metals and Electric Car Instructor @ Willamette.
4.	McGowan, Chris	Hire for 2018-19	Offer Extra Duty Contract for CTE Robotics Instructor @ Willamette.
5.	Meusec-Thompson, Lacey	Infant Care Leave	Approve 1.0 FTE Infant Care Leave beginning 12 weeks from February 2, 2019, through the end of the 2018-19 school year; Position: PE Teacher @ Willamette.
6.	Ruiz-Henry, Carlos	Hire for 2018-19	Offer Extra Duty Contract for Assistant Boys Basketball Coach @ Willamette.
7.	Taramasco, Anthony	Resignation	Accept Resignation effective 12/7/2018; Position Held: .6 FTE Counselor @ Danebo; 3 months at Bethel.

**MINUTES**

**BETHEL SCHOOL DISTRICT #52**

**BOARD OF DIRECTORS**

**DECEMBER 10, 2018**

8.	Wright, Eric	Hire for 2018-19	Offer Extra Duty Contract for After-School CTE Robotics Instructor @ Meadow View.
----	--------------	------------------	---

**Motion Passed, 6-0**

**Absent:** Dawnja Johnson

**ACTION ITEMS**

**Resolution No. 27 – Adopt Policies/ARs: DDC, EFAA, GBN, GCBDC, JHFF, JGDA, JHCC, JHCD/JHCDA-AR, JHFE-AR, and JO**

**Motion:** Rich Cunningham moved, Ginger Poage seconded, to adopt the following policies and administrative rules:

DDC – Native American Education Program Grants – Title VI Indian Education

EFAA – District Nutrition and Food Services

GBN – Sexual Harassment

GCBDC – Domestic Violence/Harassment/Sexual Assault/Stalking Leave

JHFF – Reporting Requirements Regarding Sexual Conduct with Students

JGDA – Discipline of Students with Disabilities

JHCC – Communicable Diseases - Students

JHCD/JHCDA-AR – Medications

JHFE-AR – Reporting of Suspected Abuse of a Child

JO – Education Records/Records of Students with Disabilities

**Motion Passed, 6-0**

**Absent:** Dawnja Johnson

**INFORMATION AND DISCUSSION**

- A. Retiree Open House, Tuesday, December 11, 2:00 – 4:00pm, District Office
- B. WHS Leadership Senior Holiday Breakfast, Wednesday, December 12, 7:30am, WHS Cafeteria
- C. 23<sup>rd</sup> Annual Airport Rotary Foundation Dinner & Auction, Friday, February 22, 5:30pm, Valley River Inn

**BOARD ACTIVITY UPDATE**

- A. Director Laisure shared that he visited Volunteer Chris Ferguson today at the Produce Plus site located at Cascade Middle School where 12 pallets of food were distributed. Director Laisure will be filling in for Mr. Ferguson at Produce Plus next week while Mr. Ferguson oversees the Spirit of Giving at two Bethel elementary schools.
- B. Chair Farr stated that Mr. Ferguson is still in need of items for Spirit of Giving. The Board discussed items being collected by groups throughout the District.
- C. Director Cunningham inquired about a presentation to the Board describing how the District is addressing the dangers of opioid use with students.

**REVIEW OF NEXT MEETING: MONDAY, JANUARY 14, 2019**

- A. Oregon School Board Appreciation Month
- B. Student Presentation, Shasta Middle School
- C. Student Representative Reports, KHS and WHS
- D. Fall Sports Review, Garron Lamoreau

**MINUTES**

**BETHEL SCHOOL DISTRICT #52**

**BOARD OF DIRECTORS**

**DECEMBER 10, 2018**

- E. Equity Committee Update, Tina Gutierrez-Schmich
- F. Financial Statement, Simon Levear
- G. Adopt Budget Committee Calendar
- H. Legislative & School Finance Update
- I. Board Policies & Administrative Rules up for Periodic Review
- J.

**ADJOURNMENT**

There being no further business to bring before the Board, Chair Farr adjourned the meeting at 9:19 p.m.

---

Clerk – Chris Parra

*jcb*

---

Chair – Debi Farr

This page intentionally left blank.



**BETHEL SCHOOL DISTRICT #52**  
**BOARD OF EDUCATION POLICY STATEMENT**

Subject: Student Health Services

Policy Number: JHC Effective Date: 1/2019

Date of Original Policy and Revisions: 7/96, 4/00, 2/06, 4/10, 1/15

Cancels Policy No.: \_\_\_\_\_ Dated: \_\_\_\_\_

Date of Next Review: 1/2022

~~The Board directs its district health services staff to coordinate with health personnel from other public agencies in matters pertaining to health instruction or the general health of students and employees. In addition, health services staff participate and collaborate with district level committees as appropriate.~~

~~A. The district shall maintain a prevention oriented health services program which provides:~~

- ~~• Emergency nursing for all students presenting with acute/urgent illness, injury, abuse, or mental/emotional health issues, including space separated from other students adequately equipped for providing first aid; including standing orders for emergency use of certain medication as per the Medical Director;~~
- ~~• Development of emergency protocols for all students with identified serious health problems;~~
- ~~• Maintenance of pertinent health information on the students, as required by Oregon statutes and rules;~~
- ~~• Development of nursing care plans for students with special or chronic health needs;~~
- ~~• Availability of health counseling, resources, and instruction to student and staff individually or in a classroom presentation;~~
- ~~• Training of school personnel in administration of medications and responding to emergencies;~~
- ~~• Communicable disease control including referral for diagnosis and treatment;~~
- ~~• Assessment of student immunization and monitoring status for compliance;~~
- ~~• Referral for diagnosis, treatment and evaluation of health concerns; and,~~
- ~~• Health appraisals through vision screening and other screenings such as scoliosis and dental screening as resources permit.~~

~~B. Recognizing the prevalence of severe life threatening allergies among school populations and that the risk of accidental exposure to allergens can be reduced in the school setting. The district will work in cooperation with parents, guardians, students, district staff and medical professionals to minimize risks and provide a safer educational environment for all students. "Severe Allergy" is defined as a life-threatening immune response to a specific substance (e.g., food, bee stings, pollen, latex). A Severe Allergy Handbook will be developed to serve as a guide; it is to be updated every two years by the District Wellness Committee.~~

~~C. Communication and Informed Parent/Guardian Consent~~

~~The district recognizes its responsibility to notify parents/guardians in advance of any non-emergency, invasive physical examination or screening that is required as a condition of attendance; administered and scheduled by the school in advance; and not necessary to protect the immediate health and safety of the students, or of other students.~~

~~Notification will be provided at least annually at the beginning of the school year or periodically throughout the year in the school calendar, newsletters or letters and will include specific or approximate dates during the school year when such activities are scheduled or expected to be scheduled.~~

**BETHEL SCHOOL DISTRICT #52**  
**BOARD OF EDUCATION POLICY STATEMENT**

~~Parents/guardians shall have the opportunity to request their students be exempt from participation in any screening conducted by the school.~~

Although the district's primary responsibility is to educate students, the students' health and general welfare is also a major Board concern. The Board believes school programs should be conducted in a manner that protects and enhances student and employee health and is consistent with good health practices.

~~[The nurse(s) employed by the district shall be licensed to practice as a registered nurse or nurse practitioner in Oregon and will function as an integral member of the instructional staff, serving as a resource person to teachers in securing appropriate information and materials on health related topics.]~~

The district shall provide:

1. One registered nurse or school nurse for every 125 medically fragile students;
2. One registered nurse or school nurse or one licensed practical nurse under the supervision of a registered nurse or school nurse for each nursing-dependent student; and
3. One registered nurse or school nurse for every 225 medically complex students.

The district may use the most cost effective means available to meet the above requirements.

The district shall maintain a prevention-oriented health services program which provides:

1. Pertinent health information on the students, as required by Oregon statutes or rules;
2. Health appraisal to include screening for possible vision, dental, or hearing problems ~~[and also scoliosis];~~
3. Health counseling for students and parents, when appropriate;
4. Health care and first-aid assistance that are appropriately supervised and isolates the sick or injured child from the student body;
5. Control and prevention of communicable diseases as required by Oregon Health Authority, Public Health Division, and the county health department;
6. Assistance for students in taking prescription and/or nonprescription medication according to established district procedures;
7. Services for students who are medically fragile or have special health care needs;

**BETHEL SCHOOL DISTRICT #52  
BOARD OF EDUCATION POLICY STATEMENT**

8. Integration of school health services with school health education programs.

The Board directs its district health staff to coordinate with health personnel from other public agencies in matters pertaining to health instruction or the general health of students and employees.

In accordance with the requirements of the ~~No Child Left Behind Act of 2001~~ Every Student Succeeds Act of 2015 (ESSA), the district recognizes its responsibility to notify parents in advance of any nonemergency, invasive physical examination<sup>1</sup> or screening that is required as condition of attendance; administered and scheduled by the school in advance; and not necessary to protect the immediate health and safety of the student, or of other students.

Notification will be provided at least annually at the beginning of the school year or when enrolling students for the first time in school and will include the specific or approximate dates during the school year when such activities are scheduled or expected to be scheduled.

Procedures shall be developed and implemented to carry out this policy. All district employees will be apprised of their responsibilities in this area. Parents shall have the opportunity to request their students be exempt from participation in ~~scabies,~~ vision, dental, or hearing screening. The district will abide by those requests.

In order to foster communication of the student's health care needs, parents/guardians are requested to complete and sign a health assessment form at the beginning of each school year. Every effort will be made to communicate with the parent/guardian regarding their student presenting a serious health care concern to health services.

**REPORTS**

Annual reports to the School Board

**ATTACHMENTS**

None.

**END OF POLICY**

---

**Legal Reference(s):**

[ORS 329.025](#)

[ORS 336.201](#)

[OAR 581-022-0705](#)

[OAR 581-022-1420](#)

[OAR 581-022-1440](#)

Protection of Pupil Rights, 20 U.S.C. § 1232h (~~2006~~2015); Student Rights in Research, Experimental Programs and Testing, 34 C.F.R. Part 98 (~~2006~~ 2015).

Every Student Succeeds Act of 2015, 20 U.S.C. § 8548.

Family Education Rights and Privacy Act, 20 U.S.C. § 1232g.

---

<sup>1</sup>The term "invasive physical examination," as defined by law, means any medical examination that involves the exposure of private body parts, or any act during such examination that includes incision, insertion, or injection into the body, but does not include a hearing, dental, or vision or ~~scabies~~ screening. The term does not include any physical examination or screening that is permitted or required by state law, including physical examinations or screenings that are permitted without parental notification.

This page intentionally left blank.



**January 28, 2019**

**RESOLUTION NO. 18-19: 31**

**RESOLUTION: CONSENT AGENDA/PERSONNEL ACTION**

The Board of Directors, School District No. 52, Lane County, approves personnel action involving licensed employees and extra duty contracts at each regularly scheduled School Board meeting. If the Board of Directors would like to discuss any of these recommendations in executive session, the employee should be identified by the number preceding the name and it will be withdrawn pending further instruction from the Board. Remie Calalang is available for questions.

**RECOMMENDATION:**

It is recommended that the School Board approve the Consent Agenda as reflected in this resolution and any addendum presented along with this resolution.

#	Name	Type	Description
1.	Leonhardt, Joe	Temporary Hire for 2018-19	Offer Temporary Contract for 1.0 FTE Extended Resource Room Teacher for Grades 3-5 @ Meadow View; Replaces: Becky Coon; Start Date: 1/9/2019.

**Recommended by:** Remie Calalang, Human Resources Director

**ATTEST** \_\_\_\_\_

**Clerk – Chris Parra**

\_\_\_\_\_

**Chair – Debi Farr**

**MOVED BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**DATE** \_\_\_\_\_

**RESOLUTION:**     *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Rich Cunningham				
Debi Farr				
Dawnja Johnson				
Paul Jorgensen				
Alan Laisure				
Greg Nelson				
Ginger Poage				

This page intentionally left blank.



**January 28, 2019**

**RESOLUTION NO. 18-19: 32**

**BE IT RESOLVED**, That the Board of Directors, School District No. 52, Lane County,  
 hereby adopts the following Board Policies:

- GBC:** Staff Ethics
- IGBAK:** Special Education – Public Availability of State Application
- IGBAL:** Special Education – Services for Home-Schooled Students with Disabilities
- JBA:** Sexual Harassment
- JEB:** Early Entrance
- JECBD:** Education of Students Experiencing Homelessness
- JHCCA:** Students with HIV, HBV, HCV, or AIDS

ATTEST \_\_\_\_\_  
 Clerk – Chris Parra

\_\_\_\_\_  
 Chair – Debi Farr

MOVED BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

DATE \_\_\_\_\_

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Debi Farr				
Dawnja Johnson				
Paul Jorgensen				
Alan Laisure				
Greg Nelson				
Ginger Poage				
Rich Cunningham				

This page intentionally left blank.



**BETHEL SCHOOL DISTRICT #52  
BOARD OF EDUCATION POLICY STATEMENT**

Subject: Staff Ethics

Policy Number: GBC Effective Date: 1/2019

Date of Original Policy and Revisions: 10/08, 7/10, 10/11, 3/15

Cancels Policy No.: \_\_\_\_\_ Dated: \_\_\_\_\_

Date of Next Review: 1/2022

**POLICY**

**Prohibited Use Of Official Position Or Financial Gain**

No district employee will attempt to use their district position to obtain financial gain or avoidance of financial detriment for themselves, relatives, members of household or for any business with which the employee, a household member or relative is associated, if the financial gain or avoidance of financial detriment would not otherwise be available but for the district employee's employment with the District.

This prohibition does not apply to any part of an official compensation package, as approved by the Board, honorarium, reimbursement of expenses, or unsolicited awards of professional achievement. Further, this prohibition does not apply to gifts from one without a legislative or administrative interest. Nor does it apply if the gift is under the \$50 gift limit for one who has a legislative or administrative interest in any matter subject to the decision or vote of the district employee.

The employee may receive district or school logo apparel as part of the employee's official compensation package.

District employees will not engage in, or have a personal financial interest in, any activity that raises a reasonable question regarding the use of their official position in regards to their duties and responsibilities as district employees. This would also apply to any personal financial benefit for the district employee's relative or member of household of the employee, or any business with which the district employee or a relative or member of the household of the district employee is associated.

This means that:

1. Employees, relatives or members of the district employee's household will not use the employee's position to obtain financial gain or avoidance of financial detriment from students, parents or staff;
2. Any device, publication or any other item developed during the employee's paid time shall be district property;
3. Employees will not further personal gain through the use of confidential information gained in the course of or by reason of position or activities in any way;
4. No district employee may serve as a Board or budget committee member in the district;
5. An employee will not perform any duties related to an outside job during their regular working hours or during the additional time he/she needs to fulfill the position's responsibilities; nor will an employee use any district facilities, equipment or materials in performing outside work.
6. If an employee authorizes a public contract, the employee may not have a direct beneficial financial interest in that public contract for two years after the date the contract was authorized.

**BETHEL SCHOOL DISTRICT #52  
BOARD OF EDUCATION POLICY STATEMENT**

If a district employee has a potential or actual conflict of interest, the district employee must notify their supervisor in writing of the nature of the conflict and request that the supervisor disposes of the matter giving rise to the conflict. This must be done on each occasion the district employee is met with a conflict of interest.

“Potential conflict of interest” means any action or any decision or recommendation by a district employee that could result in a financial benefit or detriment for self or relatives or for any business with which the district employee or relatives are associated, unless otherwise provided by law.

“Actual conflict of interest” means any action or any decision or recommendation by a district employee that would result in a financial benefit or detriment for self or relatives or for any business with which the district employee or relatives are associated, unless otherwise provided by law.

In order to avoid violation of nepotism provisions and District policy, district employees must abide by the following when an employee’s relative or member of the household of the district employee, is seeking and/or holds a position with the District:

1. A district employee may not appoint, employ, promote, discharge, fire or demote or advocate for such an employment decision for a relative or a member of the household, unless he/she complies with the conflict of interest requirements of Oregon Revised Statute (ORS) Chapter 244. This rule does not apply to employment decisions regarding unpaid volunteer position, unless it is a Board-related position.
2. A district employee may not participate as a public official in any interview, discussion, or debate regarding the appointment, employment, promotion, discharge, firing, or demotion of a relative or a member of the household. An employee may still serve as a reference, provide a recommendation, or perform other acts that are part of the normal job functions of the employee.
3. More than one member of an employee’s family may be hired as a regular district employee. In accordance with Oregon law, however, the district may refuse to hire individuals, or may transfer current employees, in situations where an appointment would place one family member in a position of exercising supervisory, appointment or grievance adjustment authority over another member of the same family. Employees who are members of the same family may not be assigned to work in the same building or department except by the Superintendent’s or designee’s approval.

“Member of the household” means any person who resides with the employee.

“Relative” means: the spouse<sup>1</sup>, parent, step-parent, child, sibling, son-in-law or daughter-in-law of the employee; or the parent, step-parent, child, sibling, step-sibling, son-in-law or daughter-in-law of the spouse of the employee. Relative also includes any individual for whom the employee has a legal support obligation, whose employment provides benefits<sup>2</sup> to the employee, or who receives any benefit from the employee’s public employment.

---

<sup>1</sup> The term spouse includes domestic partner

<sup>2</sup> Examples of benefits may include, but not be limited to, elements of an official compensation package including benefits such as insurance, tuition or retirement allotments.

**BETHEL SCHOOL DISTRICT #52  
BOARD OF EDUCATION POLICY STATEMENT**

**I. GIFTS**

District employees must comply with the following rules involving gifts:

Employees are public officials and therefore will not solicit or accept a gift or gifts with an aggregate value in excess of \$50 from any single source in a calendar year that has a legislative or administrative interest in any matter subject to the decision or vote of the district employee. All gift related provisions apply to the employee, their relatives, and members of their household. The \$50 gift limit applies separately to the employee, and to the employee's relatives or members of household, meaning that the employee and each member of their household and relative can accept up to \$50 each from the same source/gift giver. A gift may be received by the district employee from, but not limited to, another district employee, a student or parent of a student or a vendor within the \$50 gift limit. Except for exclusions in ORS 244.040(2), an item received by an employee from the district is prohibited.

“Gift” means something of economic value given to an employee without valuable consideration of equivalent value, which is not extended to others who are not public officials on the same terms and conditions.

“Relative” means the spouse<sup>3</sup>, parent, step-parent, child, sibling, step-sibling, son-in-law or daughter-in-law of the employee; or the parent, step-parent, child, sibling, step-sibling, son-in-law or daughter-in-law of the employee's spouse. Relative also includes any individual for whom the employee has a legal support obligation, whose employment provides benefits<sup>4</sup> to the employee, or who receives any benefit from the employee's public employment.

“Member of the household” means any person who resides with the employee.

**Determining the Source of Gifts**

Employees, the employee's relatives or members of the employee's household should not accept gifts in any amount without obtaining information from the gift giver as to who is the source of the gift. It is the employee's personal responsibility that no single source provides gifts exceeding an aggregate value of \$50 in a calendar year, if the source has a legislative or administrative interest in any matter subject to the decision or vote of the district employee. If the giver does not have a legislative or administrative interest, the \$50 limit does not apply and the employee need not keep track of it, although they are advised to do so anyway in case of a later dispute.

**Determining Legislative and Administrative Interest**

A legislative or administrative interest means an economic interest distinct from that of the general public, in any action subject to the official decision of an employee.

A decision means an act that commits the district to a particular course of action within the employee's scope of authority and that is connected to the source of the gift's economic interest. A decision is not a recommendation or work performed in an advisory capacity. If a supervisor delegates the decision to a subordinate but retains responsibility as the final decision maker, both the subordinate and supervisor's actions would be considered a decision.

**Determining the Value of Gifts**

---

<sup>3</sup> Ibid. p. 2

<sup>4</sup> Ibid. p. 2

**BETHEL SCHOOL DISTRICT #52  
BOARD OF EDUCATION POLICY STATEMENT**

The fair market value of the merchandise, goods, or services received will be used to determine benefit or value.

“Fair market value” is the dollar amount goods or services would bring if offered for sale by a person who desired, but was not obligated, to sell and purchased by one who is willing, but not obligated, to buy. Any portion of the price that was donated to charity, however, does not count toward the fair market value of the gift if the employee does not claim the charitable contribution on personal tax returns. Below are acceptable ways to calculate the fair market value of a gift:

1. In calculating the per person cost at receptions or meals the payer of the employee’s admission or meal will include all costs other than any amount donated to a charity.

For example, a person with a legislative or administrative interest buys a table for charitable dinner at \$100 per person. If the cost of the meal was \$25 and the amount donated to charity was \$75, the benefit conferred on the employee is \$25. This example requires that the employee does not claim the charitable contribution on personal tax returns.

2. For receptions and meals with multiple attendees, but with no price established to attend, the source of the employee’s meal or reception will use reasonable methods to determine the per-person value or benefit conferred. The following examples are deemed reasonable methods of calculating value of benefit conferred:

- a. The source divides the amount spent on food, beverage and other costs (other than charitable contributions) by the number of persons whom the payer reasonably expects to attend the reception or dinner;
- b. The source divides the amount spent on food, beverage and other costs (other than charitable contributions) by the number of persons who actually attend the reception or dinner; or
- c. The source calculates the actual amount spent on the employee.

Upon request by the employee, the source will give notice of the value of the merchandise, goods, or services received.

Attendance at receptions where food and beverage is provided as part of the reception is permitted without regard to the fair market value of the food and beverage provided.

**Value of Unsolicited Tokens or Awards: Resale value**

Employees may accept unsolicited tokens or awards that are engraved or are otherwise personalized items. Such items are deemed to have a resale value under \$25 (even if the personalized item cost the source more than \$50), unless the personalized item is made from gold or some other valuable material that would have value over \$25 as a raw material.

**Entertainment**

Employees may not solicit or accept any gifts of entertainment over \$50 in value from any single source in a calendar year that has a legislative or administrative interest in any matter subject to the decision of the employee unless:

1. The entertainment is incidental to the main purpose of another event (i.e. a band playing at a reception). Entertainment that involves personal participation is not incidental to another event (such as a golf tournament at a conference); or

**BETHEL SCHOOL DISTRICT #52  
BOARD OF EDUCATION POLICY STATEMENT**

2. The employee is acting in their official capacity for a ceremonial purpose.

Entertainment is ceremonial when an employee appears at an entertainment event for a “ceremonial purpose” at the invitation of the source of the entertainment who requests the presence of the employee at a special occasion associated with the entertainment. Examples of an appearance by an employee at an entertainment event for ceremonial purpose include: throwing the first pitch at a baseball game, appearing in a parade and ribbon cutting for an opening ceremony.

**Exceptions**

The following are exceptions to the ethics rules on gifts that apply to employees.

1. Gifts from “relatives” and “members of the household” are permitted in an unlimited amount; they are not considered gifts under the ethics rules.
2. Informational or program material, publications, or subscriptions related to the recipient’s performance of official duties.
3. Food, lodging, and travel generally count toward the \$50 aggregate amount per year from a single source with a legislative/administrative interest, with the following exceptions.

*Organized Planned Events.* Employees are permitted to accept payment for travel conducted in the employee’s official capacity, for certain limited purposes:

- a. Reasonable expenses (i.e. food, lodging, travel, fees) for attendance at a convention, fact-finding mission or trip, or other meetings do not count toward the \$50 aggregate amount IF:
  1. The employee is scheduled to deliver a speech, make a presentation, participate on a panel, or represent the district; AND
    - a. The giver is a unit of a:
      - i. Federal, state, or local government
      - ii. An Oregon or federally recognized Native-American Tribe: OR
      - iii. Non-profit corporation.
  2. The employee is representing the district:
    - a. On an officially sanctioned trade-promotion or fact finding mission; OR
    - b. Officially designated negotiations or economic development activities where receipt of the expenses is approved in advance by the Superintendent.

The purpose of the exception in a. above is to allow employees to attend organized, planned events and engage with the members of organizations by speaking or answering questions, participating in panel discussions or otherwise formally discussing matters in their official capacity. This exception to the gift definition does not authorize private meals where the participants engage in discussion.

**BETHEL SCHOOL DISTRICT #52  
BOARD OF EDUCATION POLICY STATEMENT**

4. Food or beverage, consumed at a reception, meal, or meeting IF held by an organization and IF the employee is at the event to give a speech or answer questions as part of a scheduled program.

“Reception” means a social gathering. Receptions are often held for the purpose of extending a ceremonial or formal welcome and may include private or public meetings during which guests are honored or welcomed. Food and beverages are often provided, but not as a plated, sit-down meal.

5. Food or beverage consumed by an employee acting in an official capacity in the course of financial transactions between the public body and another entity described in [ORS 244.020\(7\)\(b\)\(I\)\(i\)](#).
6. Waiver or discount of registration expenses or materials provided to employee at a continuing education event that the employee may attend to satisfy a professional licensing requirement.
7. An item received by the Board member as part of the usual or customary practice of the Board member’s private business, employment or position as a volunteer that bears no relationship to the Board member’s holding of public office.
8. Reasonable expenses paid to employee for accompanying students on an educational trip.

**Honoraria**

An employee may not solicit or receive, whether directly or indirectly, honoraria for the employee or any relative or member of the household of the employee if the honoraria are solicited or received in connection with the official duties of the employee.

The honoraria rules do not prohibit the solicitation or receipt of an honorarium or a certificate, plaque, commemorative token or other item with a value of \$50 or less; or the solicitation or receipt of an honorarium for services performed in relation to the private profession, occupation, avocation or expertise of the employee.

**REPORTS**

None.

**ATTACHMENTS**

None.

**END OF POLICY**

---

**REFERENCES / COMMENTS**

[ORS 244.010](#) to [244.400](#)

[ORS 332.016](#)

[ORS 659A.309](#)

[OAR 199-005-0001](#) to [199-020-0020](#)

[OAR 584-020-0040](#)

OR. ETHICS COMM’N, OR. GOV’T ETHICS LAW, A GUIDE FOR PUBLIC OFFICIALS (~~2008~~).

**BETHEL SCHOOL DISTRICT #52  
BOARD OF EDUCATION POLICY STATEMENT**

Subject: Special Education – Public Availability of State Application

Policy Number: IGBAK Effective Date 1/2019

Date of Original Policy and Revisions: 2/08, 11/09, 6/12, 6/15

Cancels Policy No.: \_\_\_\_\_ Dated: \_\_\_\_\_

Date of Next Review: 1/2022

**POLICY**

The Superintendent or designee will be responsible for ensuring that all documents relating to the district’s eligibility for funds under Part B of the Individuals with Disabilities Education Act (IDEA) are available to parents/guardians of children with disabilities and to the general public for inspection, review, and comment.

1. In complying with this requirement the district does not release or make public personally identifiable information.
2. Information available for public review includes, but is not limited to:
  - a. How the district implements policies, procedures and programs for special education, consistent with state and federal requirements;
  - b. Performance of students with disabilities on statewide assessments;
  - c. Results of the state’s general supervision and monitoring of district programs for special education, including the timeliness and accuracy of required data submissions;
  - d. District achievement of performance targets established in the State Performance Plan (SPP);
  - e. Financial information related to revenue and expenditures for students with disabilities, including but not limited to, district information about:
    - (1) Identifying the excess costs of educating students with disabilities;
    - (2) Maintaining the financial support for programs and services for students with disabilities (Maintenance of Effort [MOE]);
    - (3) Describing available school wide programs under Title I of the Elementary and Secondary Education Act (ESEA) or the Every Student Succeeds Act (ESSA);
    - (4) Documenting the annual district application for IDEA funds; and
    - (5) Reporting of official audits, complaints and due process hearings.
  - f. District dispute resolution information, including the resolution of state complaints and due process hearings.

**REPORTS**

None.

**ATTACHMENTS**

None.

**BETHEL SCHOOL DISTRICT #52  
BOARD OF EDUCATION POLICY STATEMENT**

**END OF POLICY**

---

**REFERENCES / COMMENTS**

State-Administered Programs, 34 C.F.R. § 76.304 (2006).

Assistance to States for the Education of Children with Disabilities, 34 C.F.R. § 34 C.F.R. 300.212 (2006).



**BETHEL SCHOOL DISTRICT #52**  
**BOARD OF EDUCATION POLICY STATEMENT**

Subject: Special Education – Services for Home-School Students with Disabilities

Policy Number: IGBAL Effective Date 1/2019

Date of Original Policy and Revisions: 2/08, 11/09, 6/12, 6/15

Cancels Policy No.: \_\_\_\_\_ Dated: \_\_\_\_\_

Date of Next Review: 1/2022

**POLICY**

If the District receives notice that a parent/guardian intends to home school a student with a disability, the District will offer an opportunity for an Individual Education Plan (IEP) meeting to consider providing special education and related services in conjunction with home schooling and will provide written notice to the parent/guardian that a free appropriate public education will be provided if the student enrolls in the District. This notice shall be provided annually as long as:

1. The student remains eligible for special education; and
2. The student is exempt from compulsory education as a home-schooled student; and
3. The student is not receiving special education and related services from the district.

**REPORTS**

None.

**ATTACHMENTS**

None.

**END OF POLICY**

---

**REFERENCES / COMMENTS**

[ORS 339.020](#)                      [OAR 581-015-2080](#)                      [OAR 581-015-2315](#)  
[ORS 339.030](#)                      [OAR 581-015-2130 to 2190](#)                      [OAR 581-021-0026 to -0029](#)  
[ORS 339.035](#)                      [OAR 581-015-2210](#)  
[ORS 343.165](#)                      [OAR 581-015-2310](#)

Individuals with Disabilities Education Act (IDEA), 20 U.S.C. §§ 1400 - 1427 (2006).

[Bethel Administrative Rule IGBAL](#): Special Education: Services for Home School Students with Disabilities

This page intentionally left blank.

**BETHEL SCHOOL DISTRICT #52**  
**BOARD OF EDUCATION POLICY STATEMENT**

Subject: Sexual Harassment

Policy Number: JBA Effective Date: 1/2019

Date of Original Policy and Revisions: New Policy

Cancels Policy No.: N/A Dated: N/A

Date of Next Review: 1/2022

**POLICY**

The Board is committed to the elimination of sexual harassment in District schools and activities. Sexual harassment is strictly prohibited and shall not be tolerated. This includes sexual harassment of students, staff members, or third parties who are on or immediately adjacent to school grounds, at any District-sponsored activity, on any District-provided transportation or at any official District bus stop, by other students, staff members, Board members or third parties. "Third parties" include, but are not limited to, school volunteers, parents, school visitors, service contractors or others engaged in District business, such as employees of businesses or organizations participating in cooperative work programs with the District and others not directly subject to District control at interdistrict and intradistrict athletic competitions or other school events. "District" includes: District facilities; District premises and nondistrict property if the student or staff member is at any District-sponsored, District-approved or District-related activity or function, such as field trips or athletic events, where students are under the jurisdiction of the District; or where the staff member is engaged in District business. The prohibition also includes off duty conduct which is incompatible with District job responsibilities.

Sexual harassment of students, staff members or third parties shall include, but is not limited to, unwelcome sexual advances, requests for sexual favors and other verbal, nonverbal or physical conduct of a sexual nature when:

1. The conduct or communication has the purpose or effect of demanding sexual favors in exchange for benefits;
2. Submission to or rejection of the conduct or communication is used as the basis for educational decisions affecting a student or employment or assignment of staff members;
3. The conduct or communication is so severe, persistent or pervasive that it has the purpose or effect of unreasonably interfering with a student's educational performance or with a staff member's ability to perform job responsibilities; or creates an intimidating, offensive or hostile educational or working environment. Relevant factors to be considered will include, but not be limited to, did the individual view the environment as hostile; was it reasonable to view the environment as hostile; the nature of the conduct; how often the conduct occurred and how long it continued; age and sex of the complainant; whether the alleged harasser was in a position of power over the student or staff member subjected to the harassment; number of individuals involved; age of the alleged harasser; where the harassment occurred; and other incidents of sexual harassment at the school involving the same or other students, staff members or third parties.

Examples of sexual harassment may include, but not be limited to, physical touching or graffiti of a sexual nature; displaying or distributing of sexually explicit drawings; pictures and written materials; sexual gestures or obscene jokes; touching oneself sexually or talking about one's sexuality in front of

**BETHEL SCHOOL DISTRICT #52**  
**BOARD OF EDUCATION POLICY STATEMENT**

others; or spreading rumors about or rating other students or others as to appearance, sexual activity or performance.

All complaints about behavior that may violate this policy shall be promptly investigated. Any students, staff members or third parties who has knowledge of conduct in violation of this policy or feels they are a victim of sexual harassment must immediately report their concerns to the principal, compliance officer or Superintendent, who has overall responsibility for all investigations. Students may also report concerns to a teacher, counselor or school nurse, who will promptly notify the appropriate District official.

Upon receipt of a complaint by a student, student's parents, a staff member or a third party alleging behavior that may violate this policy, the District shall provide written notice as required by Oregon Revised Statute (ORS) 342.704(4) to the complainant.

The student and/or the student's parents, the staff member or the third party who initiated the complaint shall be notified that the investigation has been concluded and as to whether a violation of this policy was found to have occurred to the extent allowable under state and federal confidentiality laws.

The initiation of a complaint in good faith about behavior that may violate this policy may not adversely affect the educational assignments or educational environment of a student complainant, any terms or conditions of employment or work environment of the staff member complainant or any terms or conditions of employment or of work or educational environment of a third-party complainant. There shall be no retaliation by the District against any person who, in good faith, reports, files a complaint or otherwise participates in an investigation or inquiry of sexual harassment.

It is the intent of the Board that appropriate corrective action will be taken by the District to stop the sexual harassment, prevent its recurrence and address negative consequences. Students in violation of this policy shall be subject to discipline up to and including expulsion and/or counseling or sexual harassment awareness training, as appropriate. The age and maturity of the student(s) involved and other relevant factors will be considered in determining appropriate action. Staff members in violation of this policy shall be subject to discipline, up to and including dismissal and/or additional sexual harassment awareness training, as appropriate. Other individuals whose behavior is found to be in violation of this policy shall be subject to appropriate sanctions as determined and imposed by the Superintendent or the Board.

Additionally, the District may report individuals in violation of this policy to law enforcement officials. Licensed staff, staff registered with the Teacher Standards and Practices Commission (TSPC) and those participating in practicum programs, as specified by Oregon Administrative Rules, shall be reported to TSPC.

The Superintendent or designee shall ensure appropriate periodic sexual harassment awareness training or information is provided to all supervisors, staff members and students and that annually, the name and position of District officials responsible for accepting and managing sexual harassment complaints, business phone numbers, addresses or other necessary contact information is readily available. This policy as well as the complaint procedure will be made available upon request to all students, parents of students, staff members and third parties, posted on the District's website and published in student/parent and staff handbooks. The District's policy shall be posted on a sign in all schools. Posted signs shall be at least 8-1/2 inches by 11 inches in size.

The Superintendent or designee will establish a process of reporting incidents of sexual harassment.

**BETHEL SCHOOL DISTRICT #52**  
**BOARD OF EDUCATION POLICY STATEMENT**

**REPORTS**

None.

**ATTACHMENTS**

None.

**END OF POLICY**

---

**REFERENCES / COMMENTS**

**Legal Reference(s):**

[ORS 243.706](#)

[ORS 342.700](#)

[ORS 342.704](#)

[ORS 342.708](#)

[ORS 342.850](#)

[ORS 342.865](#)

[ORS 659.850](#)

[ORS 659A.006](#)

[ORS 659A.029](#)

[ORS 659A.030](#)

[OAR 581-021-0038](#)

[OAR 584-020-0040](#)

[OAR 584-020-0041](#)

HB 4150 (2018)

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (2012).

Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e (2012).

Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683 (2012); Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2017).

Bartsch v. Elkton School District, FDA-13-011 (March 27, 2014).

This page intentionally left blank.

**BETHEL SCHOOL DISTRICT #52**  
**BOARD OF EDUCATION POLICY STATEMENT**

Subject: Early Entrance

Policy Number: JEB Effective Date: 1/2019

Date of Original Policy and Revisions: 2/89, 9/95, 5/00, 10/04, 4/07, 1/10, 11/12, 4/13, 8/16

Cancels Policy: \_\_\_\_\_ Dated: \_\_\_\_\_

Date of Next Review: 1/2022

**POLICY**

Students, who are five years old on or before September 1, will be admitted to Bethel's kindergarten program. Students who transfer into the Bethel School District who have been enrolled in a certified kindergarten program in another District will be allowed to continue their kindergarten experience. After a student has met the age requirement to enter kindergarten, that student may be considered for promotion (see Administrative Rule).

The Board recognizes that some students who have not been previously enrolled in a public school can benefit from an early kindergarten placement. Therefore, the Board may allow early entry for a student who is sufficiently advanced to succeed in the educational program based on the student's:

1. Cognitive development (IQ testing)
2. Social development
3. Specific readiness skills

For students who will be five between September 2 and November 1, and the parents/guardians believe that the student is ready for school, the parents/guardians must notify the District of their intent to seek early enrollment before July 1. Specific requirements are established in Administrative Rule JEB.

The Board authorizes the Superintendent or designee to develop criteria and procedures to be used in evaluating the assessment results for early entry.

**REPORTS**

None.

**ATTACHMENTS**

None.

**END OF POLICY**

---

**REFERENCES / COMMENTS**

[Bethel Administrative Rule JEB: Early Entrance \(includes Request For Early Kindergarten/First Grade Entrance Form\)](#)

[ORS 336.092](#) and [336.095](#): Free kindergarten facilities, required; admission of underage child

This page intentionally left blank.



**BETHEL SCHOOL DISTRICT #52  
BOARD OF EDUCATION POLICY STATEMENT**

Subject: Education of Students Experiencing Homelessness

Policy Number: JECBD Effective Date: 1/2019

Date of Original Policy and Revisions: 1/19

Cancels Policy No.: JBA Dated: 9/06, 12/12, 6/16, 1/18

Date of Next Review: 1/2022

**POLICY**

Students experiencing homelessness in the District will have access to the education and other services needed to ensure that an opportunity is available to meet the same academic achievement standards to which all students are held.

A liaison for students in homeless situations will be designated by the District to carry out duties as required by law.

The District will ensure that students are not stigmatized nor segregated on the basis of their status as homeless.

Eligible students will be admitted, in accordance with the student's best interest, to the student's school of origin or enroll the student in a district school in the attendance area in which the student is actually living, unless contrary to the request of the parent or unaccompanied student. Transportation will<sup>1</sup> be provided by the attending or resident districts of the student in accordance with law.

The Superintendent or designee will develop administrative regulations to remove barriers to access and participation by students experiencing homelessness.

**REPORTS**

None.

**ATTACHMENTS**

None.

**END OF POLICY**

---

**REFERENCES / COMMENTS**

McKinney-Vento Homeless Assistance Act, Subtitle VII-B, reauthorized by Title IX-A of the Every Student Succeeds Act, 42 U.S.C. §§ 11431-11435 (2015).

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2011); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2011).

---

<sup>1</sup>McKinney-Vento Homeless Assistance Act (see 42 U.S.C. 11432(g)(1)(J)(iii)).

**BETHEL SCHOOL DISTRICT #52**  
**BOARD OF EDUCATION POLICY STATEMENT**

[Bethel Administrative Rule JBA: Education of Homeless Students](#)

[ORS 339.133](#) (1) – Residency

[ORS 339.115](#) (7) – Admission of students

[ORS 109.056](#) - Delegation of certain powers by parent or guardian; delegation during period of military service

[ORS 327.006](#) - Definitions for State School Fund distributions

[ORS 339.133](#) - Determination of residency of student for school purposes

[ORS 433.267](#) - Immunization of school children; rules; exceptions; effect of failure to comply

**BETHEL SCHOOL DISTRICT #52  
BOARD OR EDUCATION POLICY STATEMENT**

Subject: Students with HIV, HBV, HCV or AIDS

Policy Number: JHCCA Effective Date: 1/2019

Date of Original Policy and Revisions: 4/88, 9/94, 9/95, 5/00, 1/08, 5/15

Cancels Policy No.: \_\_\_\_\_ Dated: \_\_\_\_\_

Date of Next Review: 1/2022

**POLICY**

The District will adhere strictly in policies and procedures to the Oregon Revised Statutes and the Oregon Administrative Rules as they relate to a student infected with Human Immunodeficiency Virus (HIV), Hepatitis B Virus (HBV), Hepatitis C virus (HCV), or diagnosed with Acquired Immunodeficiency Syndrome (AIDS).

The District recognizes a parent/guardian and/or student has no obligation to inform the District of an HIV, HBV, HCV, or AIDS condition and that the student has a right to attend school. If the District is informed of such a student, written guidelines shall be requested of the parent/guardian and/or student. These guidelines shall include who may have the information, who will give the information, how the information will be given and where and when the information will be given.

When informed of the infection, and with written permission from the parent/guardian and/or student, the District will develop procedures for formulating an evaluation team. The team shall address the nature, duration, and severity of risk, as well as any modification of activities. The team shall continue to monitor the student's condition.

Notification of alternative education programs shall be made to the parent/guardian or eligible student, if a student with HIV, HBV, HCV, or AIDS withdraws from school.

**REPORTS**

None.

**ATTACHMENTS**

None.

**REFERENCES / COMMENTS**

<a href="#">ORS 326.565</a>	<a href="#">OAR 333-018-0000</a>
<a href="#">ORS 326.575</a>	<a href="#">OAR 333-018-0005</a>
<a href="#">ORS 332.061</a>	<a href="#">OAR 581-022-0705</a>
<a href="#">ORS 336.187</a>	<a href="#">OAR 581-022-1660</a>
<a href="#">ORS 339.030</a>	
<a href="#">ORS 339.250</a>	
<a href="#">ORS 433.008</a>	
<a href="#">ORS 433.045</a>	

[Oregon School Health Services Manual](#): Communicable Diseases Appendix IV. Guidelines for Schools with Children who have Bloodborne Pathogens, Oregon Department of Education 2012

[Bethel Administrative Rule JHCCA: Students with HIV, HBV, HCV, or AIDS](#)

This page intentionally left blank.



**January 28, 2019**

**RESOLUTION NO. 18-19: 33**

**BE IT RESOLVED,** That the Board of Directors, School District No. 52, Lane County, hereby adopts the 2019-2020 Budget Calendar.

**ATTEST** \_\_\_\_\_  
Clerk – Chris Parra

\_\_\_\_\_  
Chair – Debi Farr

**MOVED BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**DATE** \_\_\_\_\_

**RESOLUTION:**     *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Debi Farr				
Dawnja Johnson				
Paul Jorgensen				
Alan Laisure				
Greg Nelson				
Ginger Poage				
Rich Cunningham				

This page intentionally left blank.

BETHEL SCHOOL DISTRICT  
EUGENE, OREGON

2019-2020 - Budget Calendar



<b>JANUARY 14, 2019</b>	Board Reviews Draft 2019-2020 Budget Calendar
<b>JANUARY 28, 2019</b>	Board Adopts 2019-2020 Budget Calendar
<b>TO BE DETERMINED</b>	Appoint Budget Committee Members
<b>APRIL 1, 2019</b>	All budget materials due from buildings—300,400,500,600 series
<b>APRIL 15, 2019</b>	Submit notice to <u>Register Guard</u>
<b>APRIL 22, 2019</b>	Publish first notice of Budget Committee Meeting ( <i>5 to 30 days prior to meeting</i> )
<b>MAY 13, 2019</b>	Budget Committee 'Orientation', 5:00 p.m. Budget Document/Budget Message presented to the Budget Committee <b>First Budget Committee Meeting</b> , District Office, 6:30 p.m.
<b>MAY 16, 2019</b>	<b>Budget Committee Meeting</b> at District Office, 5:30 p.m. Discussion of budgets for Elementary, K-8, Middle School and High School Programs, Administration, Special Services, All Schools, Other Funds and General Fund Revenue  <b>Approval of Budget</b>
<b>MAY 23, 2019</b>	Alternative date for approval of the budget, District Office, 6:30 p.m.
<b>JUNE 10, 2019</b>	Publication of NOTICE OF BUDGET HEARING, FINANCIAL SUMMARY, and FUND SUMMARIES ( <i>not more than 25 nor less than 5 days prior</i> )
<b>JUNE 24, 2019</b>	Public Hearing on Budget Enact resolutions adopting the budget, making the appropriations, and declaring the tax levy

This page intentionally left blank.





**January 28, 2019**

**RESOLUTION NO. 18-19: 34**

**RESOLUTION:** PACE Annual Joinder to Trust Agreement

**WHEREAS Bethel School District** is a member of Property and Casualty Coverage for Education (PACE), a self-insured, property and liability program with Oregon School Boards Association (OSBA);

**WHEREAS** the OSBA Board of Directors have approved a new PACE Declaration of Trust;

**WHEREAS** it is required for all PACE members to adopt the PACE Declaration of Trust to enter into an intergovernmental agreement with PACE and continue to receive PACE benefits;

**THEREFORE,** be it resolved that the **Bethel School District** Board of Directors adopts the PACE Declaration of Trust and Form of Joinder to Trust Agreement.

ATTEST \_\_\_\_\_  
 Clerk – Chris Parra

\_\_\_\_\_  
 Chair – Debi Farr

MOVED BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

DATE \_\_\_\_\_

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Rich Cunningham				
Debi Farr				
Dawnja Johnson				
Paul Jorgensen				
Alan Laisure				
Greg Nelson				
Ginger Poage				