

**REQUEST FOR TRANSFER OF RECORDS**

Date \_\_\_\_\_

**LAST SCHOOL ATTENDED:** \_\_\_\_\_

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**CITY/STATE/ZIP:** \_\_\_\_\_

Student Name \_\_\_\_\_

Date of Birth \_\_\_\_\_

Grade \_\_\_\_\_

Student Name \_\_\_\_\_

Date of Birth \_\_\_\_\_

Grade \_\_\_\_\_

*Please forward all Educational Records (Including Special Education, Health, and Confidential) to:*

Clear Lake Elementary 4646 Barger Drive Eugene OR 97402 Phone: 541-689-0511 Fax: 541-689-5617	Danebo Elementary 1265 Candlelight Drive Eugene OR 97402 Phone: 541-688-8735 Fax: 541-607-8186	Fairfield Elementary 3455 Royal Avenue Eugene OR 97402 Phone: 541-689-3751 Fax: 541-689-9956
Irving Elementary 3200 Hyacinth Street Eugene OR 97404 Phone: 541-688-2620 Fax: 541-607-9706	Malabon Elementary 1380 Taney Street Eugene OR 97402 Phone: 541-461-6421 Fax: 541-607-9708	Meadow View School 1855 Legacy Street Eugene OR 97402 Phone: 541-607-9700 Fax: 541-607-9702
Prairie Mountain School 5305 Royal Avenue Eugene OR 97402 Phone: 541-607-9849 Fax: 541-607-9856	Cascade Middle School 1525 Echo Hollow Road Eugene OR 97402 Phone: 541-689-0641 Fax: 541-689-9622	Shasta Middle School 4656 Barger Drive Eugene OR 97402 Phone: 541-688-9611 Fax: 541-689-9382
Kalapuya High School 1200 Terry Street Eugene OR 97402 Phone: 541-607-9853 Fax: 541-607-9857	Willamette High School 1801 Echo Hollow Road Eugene OR 97402 Phone: 541-689-0731 Fax: 541-689-7119	Special Services 4640 Barger Drive Eugene OR 97402 Phone: 541-689-3280 Fax: 541-689-0719

I understand my right to review and request amendments to my student's educational records prior to release and hereby waive that right and request that records are forwarded to Bethel School District.

Parent/Guardian Signature: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

*Form does not contain parent/guardian signature.*

Secretary/Registrar

School

Please Note: ORS 339-260, OAR 581-21-340, and Federal Law 34CFR S 99 et.seq specifies that no parental signature is required for educational records to be released to another educational agency.

