

**Bethel School District #52**  
**Administrative Rule**

**JEB. EARLY ENTRANCE**

Bethel School District will abide by state entrance recommendations for incoming kindergarten and first grade students. Students entering kindergarten must be five years old by September 1, and students entering first grade must be six years old by September 1 of the particular school year.

If a request for early admission to kindergarten is received by the District, the following guidelines will be used:

1. A student attaining age five on or before September 1 qualifies for kindergarten. Students who turn age five after September 1 and before November 1 may be considered for early entry into kindergarten.
2. The "Request for Kindergarten Entrance form" must be filled out by a parent or guardian. The completion of these forms and receipt of formal evaluation results will activate the early entrance committee. A request for early entrance into kindergarten should be accompanied, if possible, by a written confirmation of a successful pre-school experience. The confirmation should include an evaluation and reason for recommending early entry. Members of the committee may include the Director of Special Services, Director of Teaching and Learning, building principals and teachers.

If a request for early admission to first grade is received by the District, the following guidelines will be used:

1. A student attaining age six on or before September 1 qualifies for first grade. Students who turn age six after September 1 and before November 1 may be considered for promotion into first grade.
2. The "Request for Early First-Grade Entrance form" must be filled out by a parent or guardian. The completion of these forms and receipt of formal evaluation results will activate the early entrance committee. A request for early entrance into first grade should be accompanied, if possible, by a written confirmation of a successful pre-school experience. The confirmation should include an evaluation and reason for recommending early entry. Members of the committee may include the Director of Special Services, Director of Teaching and Learning, building principals and teachers.
3. Students who have not turned age six by September 1, but who have completed kindergarten in another district or otherwise certified kindergarten program, will be enrolled in first grade.

The parents or guardians will be made aware that it is their responsibility to secure testing either by a qualified agency approved by the District or through the District provided testing program. If tested by a qualified agency, the parents are responsible for the costs of the testing. If tested through the District program, parents may be required to pay for the cost of the special testing involved. Assessment will be a multiple-step process;

1. Screening of specific readiness skills; test scores must be at or above the 90<sup>th</sup> percentile for entering kindergarten/first grade on district curriculum based assessments.
2. Cognitive Assessment scores must be at or above the 90<sup>th</sup> percentile for entering kindergarten early.

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3. Optional; further assessment of social and emotional maturity
4. All information must be received by the Director of Special Services on or before August 1 of the particular school year;
5. The early entry committee will review the test information and other supporting documentation;
6. The screening committee will make recommendations to the Superintendent and/or designee, and parents will be notified within two weeks of the completed request;
7. A written appeal can be made by the parents to the Superintendent who may affirm, reverse or modify the early entrance committee's design. A subsequent hearing may be held with the Board if the respective decision does not meet the approval of the parent.

**REQUEST FOR EARLY KINDERGARTEN/FIRST-GRADE ENTRANCE**

Date: \_\_\_\_\_

Child's Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Parent's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: Home: \_\_\_\_\_ Cell: \_\_\_\_\_

I request that my child be reviewed for early admission to kindergarten/first grade. I agree to have my child evaluated in the following areas:

- a. Readiness skills
- b. Cognitive Ability (intelligence)
- c. Social/emotional and/or physical development

The evaluation will be conducted by: (check one)  The District; or  An Independent Evaluator at my own expense.

I understand the test scores must equal or surpass the 90<sup>th</sup> percentile in all areas of assessment. I will receive written information from the District concerning my request within two weeks of providing them with the test scores.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

Return this form and all supporting documentation (written evidence of successful pre-school experience) to:

Director of Special Services  
Bethel School District  
4640 Barger Drive  
Eugene, OR 97402  
For questions, please call: 541-689-3280, x 2030